



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

January 21, 2025, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members Present:

Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Assistant Administrator for Finance and Operations
Jessie Moyers, Staunton City Chief Financial Officer

Absent:

Cameron McCormick, Waynesboro City Assistant Manager/Finance
Jennifer Whetzel, Augusta County Assistant Administrator

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Tony Heflin, Deputy Superintendent, Middle River Regional Jail
Phillip Braverman, Finance Director, Middle River Regional Jail
Amanda Lamb, Recorder, Middle River Regional Jail

Others Present:

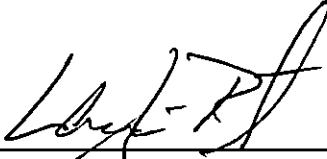
- a. **Approval of Minutes March 19, 2024:** Ms. Davidson made a motion to approve the minutes from the March 19, 2024, meeting. Ms. Moyers seconded the motion. Approval was **unanimous**.
- b. **DCJS Jail Based Substance Abuse 3-year Grant Award:** This will be received from 1/25-12/27. We will be able to give a dose of Narcan to inmates being released with this funding.
- c. **MRRJ FY2026 Operational Budget:** Mr. Braverman gave a review of the FY26 operating budget. No new positions have been requested in the FY26 budget. There are 25 Emergency Officer positions that remain on-hold. We have been able to recruit staff, but we may need to offer pay increases to retain staff. The cost to give the salary raises, including benefits, would be around \$570,000. There has been volatility in member contributions due to fluctuations in inmate days.
- d. **FY2026 Capital Improvement Plan:** MRRJ is seeking approval of the FY 2026 CIP projects in the form of a budget amendment to the FY 2025 Operating budget (only one year \$1.95MM). This will allow for additional time to get started on the project as we are anticipating potentially significant supply chain and vendor availability delays. MRRJ plans to utilize vacancy saving monies that translated into unrestricted ne position to fund one-time expenditures in CIP and Capital Outlay. A state reimbursement of 25% excluded cost for "Repair of existing facility" even for minor renovations

projects less than \$5MM. MRRJ is looking to replace all current lighting with LED, upgrade security cell doors, replace the current generator, replace roof membrane, AHU replacements, replace existing Building Automation System and replacing the radio system.

2025 Calendar Year Finance Committee Meeting Schedule

- Schedule as needed

With nothing further to discuss, Ms. Moyers made a motion, the meeting be adjourned at 2:50 p.m. Ms. Davidson seconded the motion. Approval was **unanimous**.



Secretary