



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

December 3, 2024, at 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. Banks, Chairman, called the December 3, 2024, Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### **Members Present:**

Alexander Banks, VI, Harrisonburg City Manager (Chairman)  
Stephen King, Rockingham County Administrator  
Timothy Fitzgerald, Augusta County Administrator  
Michael G. Hamp, Waynesboro City Manager  
Leslie Beauregard, Staunton City Manager (Vice Chairperson)  
Jessie Moyers, Staunton City Chief Financial Officer  
Jennifer Whetzel, Augusta County Assistant Administrator  
Patricia Davidson, Rockingham County Administrator for Finance and Operations  
Larry Propst, Harrisonburg City Finance Director

### **Members Absent:**

Donald Smith, Augusta County Sheriff  
Cameron McCormick, Waynesboro Assistant City Manager/Finance  
Christopher Johnson, Waynesboro City Sheriff  
Chris Hartless, Staunton City Sheriff  
Bryan Hutchenson, Rockingham County Sheriff

### **Facility Staff:**

Eric Young, Superintendent, Middle River Regional Jail  
Tony Heflin, Deputy Superintendent, Middle River Regional Jail  
Phillip Braverman, Finance Director, Middle River Regional Jail  
Amanda Lamb, Clerk, Middle River Regional Jail

### **Others Present:**

Jeff Gore, MRRJA Legal Counsel  
Trevor Revercomb, IT, MRRJ  
Tyler Farnsworth, PB Mares, Auditor  
Hunter Simmons, PB Mares, Auditor  
Misty Cook, Augusta County, Finance Director  
Jimmy Wimer, Captain, Rockingham County Jail

**2. APPROVAL OF MINUTES**

Ms. Whetzel made a motion to approve the minutes from the August 6, 2024, meeting. Mr. King seconded the motion. **Approval was unanimous.**

**3. PUBLIC COMMENTS**

No comments were made.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

No comments were made.

**5. FINANCE REPORT**

**A. FY 2024 Audit Report – PB Mares**

- Mr. Farnsworth spoke about the audit, stating that there were no issues during the audit and that the audit report was issued with an unmodified opinion.

**B. FY 2025 Finance Report-**

- Mr. Braverman reviewed the Finance Report. Inmate medical and maintenance repair costs are areas of concern we are monitoring due to unexpectedly high spend levels thus far. Personnel costs are tracking under budget due to vacancies though overall we are closing the gap since in the calendar year 2024 we have had 76 new employees and 63 terminations. The FY25 Budget appears to be tracking well when all things are considered.

**6. REPORTS AND BRIEFING**

- **Population Report** – (Executive Summary #2024-36) Lt. Colonel Heflin reviewed the Executive Summary. Department of Corrections continues to take inmates. During October, 31 inmates were transferred to DOC, so far in November 21 have been transferred. Today's population is 578.
- **Community Corrections Report** – (Executive Summary #2024-37) Lt. Colonel Heflin reviewed the Executive Summary. There are 6 offenders on HEI.
- **Staff Vacancy Report** –(Attachment) At this time there are 21 officer and 2 nurse vacancies.
- **Programs Report** – (Executive Summary Report #2024-38) Lt. Colonel Heflin reviewed. There are no significant changes to report.
- **Mental Health Report-** (Executive Summary Report #2024-39) Lt. Colonel reviewed. There are no significant changes currently.
- **ICE/Federal Confinement at MRRJ** – (Executive Summary Report #2024-43) Lt. Colonel reviewed. MRRJ does not hold federal prisoners, including immigration, unless they have pending charges from a local jurisdiction. MRRJ does not anticipate the change in Administration to have any impact on out interaction with ICE.
- **Superintendent's Report** – Mr. Young spoke about MRRJ's procedures on inmates with ICE detainers at the request of Mr. King. A report written by Records Supervisor, Jonathan Williams, was given stating how we currently handle those inmates.

Kitchen Project is 100 % complete and is back up and running. It was started on 8/16/24 and reopened on 10/21/24, this was our goal date for completion. Slip resistant flooring has been installed, new lighting and equipment installed as well. We came in under budget by 14%.

The fencing around MRRJ is complete, with all gates being operable.

**7. OLD BUSINESS**

- No old business to discuss.

**8. NEW BUSINESS:**

- ICE/Federal Confinement
- New meeting date/quarterly
- Appointing Amanda Lamb as New Clerk

Motion was made to appoint Amanda Lamb as Clerk by Mr. Fitzgerald and seconded by Mr. King.

With nothing further to discuss, the meeting adjourned at 2:50 p.m.

**The next Authority Board meeting is scheduled for March 4, 2024, at 2:00 p.m.  
Location: Augusta County Government Center South Board Room.**

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Alexander Banks, VI, Chairman