



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

August 6, 2024, at 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. Banks, Chairman, called the August 6, 2024, Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### Members Present:

Alexander Banks, VI, Harrisonburg City Manager (Chairman)  
Stephen King, Rockingham County Administrator  
Timothy Fitzgerald, Augusta County Administrator  
Michael G. Hamp, Waynesboro City Manager  
Leslie Beauregard, Staunton City Manager (Vice Chairperson)  
Jessie Moyers, Staunton City Chief Financial Officer  
Jennifer Whetzel, Augusta County Assistant Administrator  
Patricia Davidson, Rockingham County Administrator for Finance and Operations  
Larry Propst, Harrisonburg City Finance Director

### Members Absent:

Donald Smith, Augusta County Sheriff  
Cameron McCormick, Waynesboro Assistant City Manager/Finance  
Christopher Johnson, Waynesboro City Sheriff  
Chris Hartless, Staunton City Sheriff  
Bryan Hutcheson, Rockingham County Sheriff

### Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail  
Tony Heflin, Deputy Superintendent, Middle River Regional Jail  
Phillip Braverman, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

### Others Present:

Jeff Gore, MRRJA Legal Counsel  
Trevor Revercomb, IT, MRRJ

## 2. APPROVAL OF MINUTES

Mr. King made a motion to approve the minutes from the April 2, 2024, meeting. Ms. Whetzel seconded the motion. **Approval was unanimous.**

**3. PUBLIC COMMENTS**

No comments were made.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

No comments were made.

**5. FINANCE REPORT**

**A. Finance Report –**

- Mr. Braverman reviewed the Finance Report. We are still going through the audit process. Prescriptions and medical fees were up. FY25 operating budget is solid currently. The Compensation Board took three of the emergency officer positions in the FY25 budget, however, they gave us 4 emergency positions in July, so we are currently one up from last year.

**B. FY25 Mental Health Grant-**

- Mr. Braverman reviewed the Mental Health Grant. This grant was changed this year to needs based and we did see a slight decrease in the amount awarded this year to \$284,638. Mr. Fitzgerald made a motion to accept the Mental Health Grant. Mr. Hamp seconded the motion. Approval was unanimous.

**C. Bond Refunding Update-**

- The bond refunding will close tomorrow 8-7-24. Thanks to everyone on their assistance to get this done. Annual savings for each locality reviewed.

**6. REPORTS AND BRIEFING**

- **Population Report –** (Executive Summary #2024-25) Lt. Colonel Heflin reviewed the Executive Summary. Department of Corrections continues to take inmates. Today's population is 611. We have 60 out of compliance inmates.
- **Community Corrections Report –** (Executive Summary #2024-26) Lt. Colonel Heflin reviewed the Executive Summary. There are 9 offenders on HEI.
- **Staff Vacancy Report –**(Attachment) At this time there are 10 officer and 4 nurse vacancies.
- **Programs Report –** (Executive Summary Report #2024-27) Lt. Colonel Heflin reviewed. There are no significant changes to report.
- **Mental Health Report-** (Executive Summary Report #2024-28) Lt. Colonel reviewed. There are no significant changes at this time.
- **Superintendent's Report –**
  - The Department of Corrections is still taking 10-15 inmates per week.
  - Assistance to Rockingham went smoothly.
  - CIP projects were discussed. The fence is complete. We are waiting on Esitech.
  - Commissary Services have been sent out for RFP. We will award contract the second week of September.
  - Kitchen renovation will begin on August 19, 2024. The kitchen will be shut down completely. We have an agreement with Verona Fire Department to use their kitchen. We conducted a trial run last week and it went well.

- The FCC voted on new rates for the inmate telephone system. This will affect operations. We may lose \$450,000 in commissions. The changes will take place April 1, 2026. Jeff Gore spoke reviewed the law and how it will change.

**7. OLD BUSINESS**

- No old business to discuss.

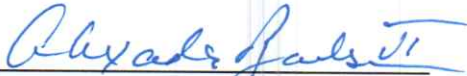
**8. NEW BUSINESS:**

- No new business to discuss.

With nothing further to discuss, the meeting adjourned at 2:35 p.m.

**The next Authority Board meeting is scheduled for October 1, 2024, at 2:00 p.m.  
Location: Augusta County Government Center Smith West Board Room.**

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Alexander Banks, VI, Chairman