



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

December 3, 2019 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Fitzgerald, Chairman, called the December 3, 2019 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

Members Present:

Timothy Fitzgerald, Augusta County Administrator (Chairman)
Stephen King, Rockingham County Administrator (Vice Chairman)
Steven Rosenberg, Staunton City Manager
Eric Campbell, Harrisonburg City Manager
Michael G. Hamp, Waynesboro City Manager
Jennifer Whetzel, Augusta Assistant County Administrator
Cameron McCormick, Waynesboro City Finance Director
Phillip Trayer, Staunton City Finance Director
Patricia Davidson, Rockingham County Finance Director
Larry Propst, Harrisonburg City Finance Director
Eric English, Harrisonburg Police Chief
Donald Smith, Augusta County Sheriff
Bryan Hutcheson, Rockingham County Sheriff
Matt Robertson, Staunton City Sheriff

Members Absent:

Joe Harris, Waynesboro City Sheriff

Facility Staff:

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail
Eric Young, Director of Operations, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority
Faye McCauley, Legal Liaison, Middle River Regional Jail
Captain Jimmy L. Wimer, Rockingham County
Tony Bell, Moseley Architects
Misty Cook, Finance Director, Augusta County
Dave Pastors, MH Criminal Justice Planner
Peter Boatner, Attorney
G. Tony Heflin, Captain, Middle River Regional Jail
Leslie Powell, Captain, Middle River Regional Jail

2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS

Mr. Newton introduced Captain Tony Heflin, Chief of Support Services and Captain Leslie Powell, Chief of Security. Both were recently promoted and have shown themselves to be strong leaders.

3. APPROVAL OF MINUTES

Mr. Hamp made a motion to approve the minutes from the October 15, 2019 and November 19, 2019 meetings. Ms. Whetzel seconded the motion. Approval was **unanimous**.

4. CITIZEN COMMENTS AND COMMUNICATIONS

There were no public comments.

5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

There were no Board or Legal Counsel comments.

6. FINANCE REPORT

Ms. Colvin reviewed the finance report with the Board. FY '19 audit has been completed. PB Mares will present at the February meeting. Preparing a resolution for VEPGA. Will present at February meeting. A Finance Committee meeting has been scheduled for December 17, 2019 to discuss FY '20 budget.

7. REPORTS AND BRIEFING

Major Young reviewed the following reports:

- a. **Population Report** – As of December 3, 2019, there is a total of 904 offenders being housed at MRRJ.
- b. **Community Corrections Report** – Reviewed and discussed. Mr. King would like to review statistics regarding future employment for offenders in the program.
- c. **Staff Vacancy Report** – Reviewed.
- d. **Superintendent's Report** –
 - Finance Committee meetings will be announced and minutes maintained moving forward.
 - As part of our continuing effort to establish a more efficient organizational structure MRRJ will begin straight shifts January 19, 2020.
 - MRRJ will begin implementing a new daily schedule for offenders. The new schedule will assist with getting offenders out of their cells more often.
 - Lieutenant interviews will be held tomorrow.
 - Therapy Dog Program had been initiated. The program is in infancy stage; however, there are signs that the program will be an asset.
 - Peer Support Training is being implemented. The first group of staff attended training in November. Peer Support is another method to engage staff and encourage staff wellness.

8. OLD BUSINESS

- a. **Community Based Corrections Plan Update** –Tony Bell (Moseley Architects) reviewed the Community Based Corrections Plan (CBCP) options and was available for further questions. He advised the Board that all three options do include the renovations needed to the core facility. The CBCP will need to be submitted to the Board of Corrections by December 31, 2019 in order to have the plan considered by legislators in 2021. After discussion Mr. Trayer made a motion to submit a

CBCP with option "Plan A" to the Board of Corrections. Mr. Hamp seconded the motion. There were 13 affirmative votes. There was one dissenting vote.

9. **NEW BUSINESS**

- a. **Election of Officers**-Ms. Whetzel made a motion that Stephen King serve the next 2 years as Chairman. Mr. Rosenberg seconded the motion. **Approval was unanimous.**

Mr. Trayer made a motion that Mr. Rosenberg serve as Vice-Chairman. Ms. Whetzel seconded the motion. Approval was unanimous.

Mr. Campbell made a motion that Ms. Reed serve as Secretary. Mr. King seconded the motion. Approval was unanimous. *Subsequently it was noted that a Board member would need to serve as the Secretary. Ms. Reed can serve as Recorder.*

- b. **Board Meeting Schedule** – The 2020 Board meeting schedule will be sent to all Board members. Mr. Rosenberg made a motion to accept the 2020 calendar. Mr. Campbell seconded the motion. **Approval was unanimous.**

10. **ADJOURNMENT**

With no additional business before the Authority Board, the meeting was adjourned.

The next Authority Board meeting is scheduled for December 3, 2019 at 2:45 p.m.

Location: Augusta County Government Center Smith Board Room West.



Stephen King, Chairman

