



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

May 21, 2020, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24402

Finance Committee Members:

Jennifer Whetzel, Augusta Assistant County Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Phillip Trayer, Staunton City Finance Director

Facility Staff:

Jeffery Newton, Superintendent, Middle River Regional Jail
Eric Young, Major of Operations, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
R. "Buzzy" Keyser, Compensation Board, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Misty Cook, Finance Director, Augusta County
Tyler Moses, IT Support, Middle River regional Jail

Meeting called to order and Mr. Newton welcomed everyone. This electronic meeting is being recorded as well as minutes taken.

Approval of Minutes:

Mr. Trayer made a motion to approve the minutes of January 24, 2020 and February 25, 2020. Mr. Propst seconded the motion. **Approval was unanimous.**

Covid 19 Update:

Mr. Newton presented an update on MRRJ actions in response to Covid 19. At this time there are no substantive changes. There are several expenditures which are being tracked. The jail has applied for both FEMA and VDEM grants. When approved will submit expenditures for reimbursement.

Ms. Whetzel discussed CARE Act funding. This may be an option to cover some of the costs incurred.

FY '21 Budget Summary:

Ms. Colvin presented the FY 2021 budget summary. There have been several revisions since March 2020. The inmate count is down to 700. There was no change to bed rentals. Revenue and expenditure changes discussed. Mr. Newton anticipates that there will be a gradual increase in inmate population over the next several months. The FY 2021 budget is based on 895 inmates. Some of the courts may consider using HEM instead of jail. Ms. Colvin plans to proceed and will have the budget ready for approval at the June 23, 2020 meeting.

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FY 2020 Closeout:

Ms. Colvin is working on a budget amendment. Pharmacy and Anthem costs are fluctuating. At this time maintenance and medical costs are both being estimated. Bed rental funds that were not used are being used to cover some of the expenditures. The amendment will also need to be approved at the June 23, 2020 meeting.

Ms. Colvin stated that the debt ratio needed to be met. The intent of the budget amendment is to comply with the debt ratio requirement. Ms. Colvin recommended that the Finance Committee meet one more time before the scheduled Board Meeting to provide staff with additional time to refine the year-end FY 2020 Budget Amendment.

When asked if there was a deadline to bill localities Ms. Colvin stated the deadline is August 15, 2020.

The next Finance Committee meeting is scheduled for June 9, 2020, 2020 at 2:00 pm


Secretary