



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

November 17, 2022, 10:00 a.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members Present:

Jennifer Whetzel, Augusta County Assistant Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Jessie Moyers, Staunton City Finance Director

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Phil Braverman, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Misty Cook, Augusta County Finance Director

1. **Approval of Minutes May 17, 2022:** Ms. Whetzel made a motion to approve the minutes from the May 17, 2022 meeting. Mr. Propst seconded the motion. Approval was **unanimous**.
2. **FY2023 Budget:**
 - **Update from the Compensation Board**
 - 24 New Positions Funded
 - Two (2) Mental Health Case Workers \$52,500 each; will look at VCSB funding
 - Seven (7) Medical Positions - \$22,509 each; will move existing nurses from locality positions to compensation board positions
 - Fifteen (15) Emergency Officers - \$42,000 each; using vacancy savings; at this time there is no plan to fill as the inmate count is down
 - **LIDS Per Diem Payments**
 - FY2023 Budget = \$1,800,000-short due to DOC intakes
 - FY2023 YTD = \$395,965 (July, August, September)
 - FY2023 Monthly Average \$131,988

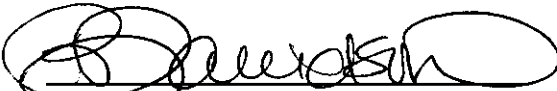
3. **Equipment** – Body Scan Equipment will be \$140,000 - \$160,000 each-Request to purchase two from FY2023 vacancy savings. Will cut down on contraband in jail. Finance Committee agrees with one machine now and a second at a later time. Ms. Whetzel made a motion to purchase one body scanner at this time. Mr. McCormick seconded the motion. **Approval was unanimous.**
4. **Cash and Investment Policy** – discussed and reviewed. Will present to Board in December.
5. **Highland County Agreement**-do not have a signed agreement. Ms. Whetzel will check with Mr. Fitzgerald on the agreement status.
6. **Holiday Policy change**- follow standard Virginia state holiday days; additional State holiday hours to be approved by MRRJA Board. Present to Board in December.
7. **Retiree Health Insurance Policy Change**-would like to change policy to retirees paying 25% of health insurance rates for retiree only, dependents would pay 100%. Under current policy: the retiree pays 100% of monthly rate. Requires retiree to be at least 55 years old. Full time employees only would be eligible. Requires retiree to immediately receive VRS retirement. Feel this gives staff an opportunity to retire as well as assists with retention. It was decided to bring back to the next Finance Committee meeting.
8. **Inmate Population Housing Maximum Males / Females**- reviewed and discussed current number of inmates being housed.
9. **Inmate Fees- General Assembly**-Due to discussion in legislature some changes could impact the budget. Listed below are FY2022 fees:
 - Inmate Phone System \$500,000
 - Inmate Keep Fees \$319,552
 - Work Release Fees \$222,017
 - Inmate Medical Co-Pay \$73,930
 - Home Electronic Monitoring \$0
 - Total \$1,115,499
10. **FY2022 Audit Update**- audit complete and will be presented at the December meeting.
11. **Discussion and Approval of the water heater replacement project**-due to the large number of inmates that were being housed the system is overworked. At this time, we have 4 water heaters and 2 are down. We need to replace all 4. CIP monies would be used. Cost would be approximately \$350,000. There is \$600,000 in CIP fund. A discussion was held on funding and the replacement of funds. Mr. McCormick made a motion to approve that the funds be used. Ms. Moyers seconded the motion. Approval was unanimous.

12. 2023 Calendar Year Finance Committee Meeting Schedule

- a. January 24, 2023 @ 2:00 p.m.
- b. March 21, 2023 @ 2:00 p.m.
- c. May 23, 2023 @ 2:00 p.m.
- d. July 18, 2023 @ 2:00 p.m.
- e. September 19, 2023 @ 2:00 p.m.
- f. November 14, 2023 @ 2:00 p.m.

With nothing further to discuss Ms. Whetzel made a motion to adjourn. Mr. McCormick seconded the motion. Meeting adjourned at 11:20 p.m.

The next Finance Committee meeting is scheduled for January 24, 2023 at 2:00 pm



Secretary