



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

December 13, 2022 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Hamp, Chairman, called the December 13, 2022 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

Members Present:

Michael G. Hamp, Waynesboro City Manager (Chairman)
Stephen King, Rockingham County Administrator (Vice Chairman)
Timothy Fitzgerald, Augusta County Administrator
Ande Banks, Interim Harrisonburg City Manager
Leslie Beauregard, Staunton City Manager
Jennifer Whetzel, Augusta County Assistant Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Jessie Moyers, Staunton City Finance Manager
Christopher Johnson, Waynesboro City Sheriff
Chris Hartless, Staunton City Sheriff

Members Absent:

Kelly Warner, Harrisonburg City Police Chief
Donald Smith, Augusta County Sheriff
Bryan Hutcheson, Rockingham County Sheriff

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Phillip Braverman, Finance Director, Middle River Regional Jail
Jeff Gore, MRRJA Legal Counsel
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Pete DeLea, IT, MRRJ
Travis Wade, IT, MRRJ
Jimmy Wimer, Captain, Rockingham County Sheriff's Department
Misty Cook, Augusta County Finance Director
Tyler Farnsworth, PB Mares
Hunter Simmons, PB Mares

2. APPROVAL OF MINUTES

Mr. Fitzgerald made a motion to approve the minutes from the October 4, 2022 meeting. Ms. Whetzel seconded the motion. Approval was **unanimous**.

3. PUBLIC COMMENTS

No comments were made.

4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

No comments were made.

5. FINANCE REPORT

- a. **FY 2022 Audit Review** – Mr. Farnsworth reviewed the audit report. Results were unmodified opinion with no deficiencies noted. Mr. Fitzgerald made a motion to accept the results of the FY 22 financial audit. Mr. King seconded the motion. Approval was **unanimous**.
- b. **FY 2023 Finance Report** –
 - 24 New Positions Funded
 - Two (2) Mental Health Case Workers \$52,500 each; will look at VCSB funding
 - Seven (7) Medical Positions - \$22,509 each; will move existing nurses from locality positions to compensation board positions
 - Fifteen (15) Emergency Officers - \$42,000 each; using vacancy savings; at this time there is no plan to fill as the inmate count is down
 - Due to DOC intakes, there will be a \$250,000-\$300,000 budget shortfall. Superintendent Young reviewed statewide out of compliance inmate numbers. DOC has no plans to stop taking out of compliance inmates at this time.
 - The Finance Committee approved the replacement of the water heater.
 - Using vacancy savings to purchase a body scanner. Cost will be \$140,000-\$160,000.
 - Munis system implementation reviewed. Payroll will begin January 1, 2023 at MRRJ.
 - RFP for the Inmate Phone System has been sent out.

6. REPORTS AND BRIEFING

- **Population Report** – (Executive Summary #2022-060) Major Heflin reviewed the Executive Summary. As of December 13, 2022, there are a total of 521 offenders being housed by MRRJ in-house.
- **Community Corrections Report** – (Executive Summary #2022-061) Major Heflin reviewed the Executive Summary. As of December 13, 2022 there are 14 offenders on HEI. Due to the Department of Corrections transfers there are less eligible offenders for the program.

- **Staff Vacancy Report** –(Attachment) At this time there are 18 officer and 8 nurse vacancies.
- **Programs Report** – (Executive Summary Report #2022-062) Reviewed by Major Nicholson. At this time there are no notable changes.
- **Superintendent’s Report** –
 - MRRJ has moved a significant number of inmates to VADOC since January.
 - At the VARJ meeting Superintendents were informed that there is legislation regarding inmate fees. The legislation would have an impact on the budget if passed.

7. OLD BUSINESS

There was no new business to discuss.

8. NEW BUSINESS:

Cash Investment Policy-Mr. Braverman reviewed. Mr. Gore, PB Mares and the Finance Committee have reviewed and approved. Ms. Davidson made a motion to approve. Ms. Whetzel seconded the motion. Approval was **unanimous**.

Inmate Populations Housing- Reviewed a housing summary with the Board. There are many factors that will go into whether the jail has to house inmates outside of the facility. Superintendent Young explained to the Board that the maximum number of inmates to house would be 750. There would be numerous factors that would go into this decision. Mr. King noted that the Superintendent should have the discretion to make these decisions.

MRRJ Holiday Schedule- Colonel Young would like to adopt the state holiday schedule for MRRJ. A discussion was held. Mr. Fitzgerald made a motion for MRRJ to follow the established state holiday schedule with the caveat that should the governor make a change the Board be informed. Mr. King seconded the motion. Approval was **unanimous**.

Renovation-Expansion Project-- We had a request from the Department of Planning and Budget on what the project status is with the facility renovation. Board members discussed. Colonel Young stated a new Community Based Corrections Plan would need to be done before any project could be approved. After discussion the consensus of the Board was not to move forward at this time. Colonel Young will notify the State.

Authority Meeting Dates-Have been sent to Board members.

With nothing further to discuss the meeting adjourned at 3:00 p.m. on a motion from Mr. Fitzgerald; seconded by Mr. King. Approval was **unanimous**.

**The next Authority Board meeting is scheduled for February 7, 2023 at 2:00 p.m.
Location: Augusta County Government Center Smith West Board Room.**



Michael Hamp, Chairman