



**MIDDLE RIVER REGIONAL JAIL AUTHORITY BOARD  
MEETING AGENDA  
April 5, 2022, 2:00 p.m.**

1. Call to Order                      Mike Hamp, Chairman

2. Approval of February 1, 2022 Minutes

3. Public Comments

Public Comments are intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period.

4. Comments from Board Members and Legal Counsel

5. Finance Report

- a. FY 2022 Budget Update
- b. FY 2023 Proposed Operating Budget (Action Required)

6. Reports and Briefings:

- a. Population Report - (Executive Summary #2022-012)
- b. Community Corrections Report (Executive Summary #2022-011)
- c. Staff vacancy Report (Attachment)
- d. Programs Report (Executive Summary #2022-013)
- e. Superintendent Report (Executive Summary #2022-015)

7. Old Business:

- a. None

8. New Business

- a. None

9. Closed Session (If Required)

10. Next meeting is scheduled for **June 7, 2022 at 2:00 p.m.**



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

**February 1, 2022 2:00 p.m.**

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## **1. CALL TO ORDER**

Upon determination of a quorum, Mr. Hamp, Chairman, called the February 1, 2022 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### **Members Present:**

Michael G. Hamp, Waynesboro City Manager (Chairman)  
Stephen King, Rockingham County Administrator (Vice Chairman)  
Timothy Fitzgerald, Augusta County Administrator  
Leslie Beauregard, Acting Staunton City Manager  
Ande Banks, Acting Harrisonburg City Manager  
Jennifer Whetzel, Augusta Assistant County Administrator  
Cameron McCormick, Waynesboro City Finance Director  
Phillip Trayer, Staunton City Finance Director  
Larry Propst, Harrisonburg City Finance Director  
Patricia Davidson, Rockingham County Finance Director  
Christopher Johnson, Waynesboro City Sheriff  
Andy McFarlane, Captain, Staunton City Sheriff (via video)

### **Members Absent:**

Chris Hartless, Staunton City Sheriff  
Bryan Hutcheson, Rockingham County Sheriff  
Donald Smith, Augusta County Sheriff  
Kelly Warner, Harrisonburg Police Chief

### **Facility Staff:**

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail  
Eric Young, Deputy Superintendent, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Tony Heflin, Director of Operations, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Jeff Gore, MRRJA Legal Counsel (via video)  
Tina Reed, Recorder, Middle River Regional Jail  
Suzette Anthony, Assistant Recorder, Middle River Regional Jail

**Others Present:**

Tyler Moses, IT MRRJ  
John Lilly, Chief of Programs, MRRJ  
Misty Cook, Augusta County Finance Director  
Faye McCauley, Legal Liaison, MRRJ

**2. APPROVAL OF MINUTES**

Mr. Fitzgerald made a motion to approve the minutes from the December 7, 2021 meeting. Mr. Banks seconded the motion. Approval was **unanimous**.

**3. CITIZEN COMMENTS AND COMMUNICATIONS**

There were no citizens in attendance. No comments were made.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

No comments at this time.

**5. FINANCE REPORT**

- a. **FY 2022 Budget Update** – Ms. Colvin stated that the FY 22 is in line. We are recouping vacancy savings to cover areas where needed.
- b. **FY 2023 Proposed Operating Budget** – Ms. Colvin reviewed the proposed FY 2023 budget with the Board.
  - a. The FY 2023 Budget proposes 2 nurses, 1 part-time teacher (funded with the inmate accounts).
  - b. Mr. Newton informed the Board that the legislature is considering raises. This could impact the proposed budget.
  - c. Mr. King asked if the issue with Highland County had been resolved. The MOU with them has been prepared. They have housed inmates with Augusta County / MRRJA since 1984. They are not a member jurisdiction. The annual contribution amount will still be based on the average inmate account for the past three years. Based on the proposed draft FY2023 budget Highland County would pay a rate of .034% or \$56,000.00 for the next fiscal year.

**6. REPORTS AND BRIEFING**

Major Young reviewed the following reports:

- **Population Report** – Major Young reviewed the Executive Summary. As of February, 2022, there are a total of 740 offenders being housed by MRRJ in-house. We are housing 40 at RSW and 10 at Southside.
- **Community Corrections Report** – Major Young reviewed the Executive Summary. As of February 1, 2022 there are 43 offenders on HEI/HEM.
- **Staff Vacancy Report** – At this time there are 31 Officer and 6 Nurse vacancies. At this time, we can safely cover through schedule adjustments, overtime, etc. All daily functions are being completed.
- **Superintendent's Report** – Superintendent Newton review the Executive Summary
  - Middle River Regional Jail continues to offer COVID-19 vaccine to staff and the inmate population. (347 inmates are vaccinated) Periodic clinics have been conducted since June 2021.

- MRRJ has about 59% of staff that report being vaccinated.
- MRRJ has been asking new intakes vaccine status, since March 3, 2021, as a part of the initial medical assessment. Of more than 2,783 inmates processed only 511 indicated that they had taken the vaccine; of those 511 only 321 could be verified through the Virginia Department of Health.
- MRRJ has experienced a significant number of positive cases of COVID-19 in the inmate population since the December meeting. On top of this challenge there is a lack of rapid test kits. We are treating all inmates with symptoms as though they have Covid 19.
- MRRJ has experienced a significant number of staff testing positive for COVID-19. 32 since December 1, 2021. This has created a number of operational challenges but staff have done a professional job meeting all requirements.
- The Deputy Superintendent and I met with the Commonwealths Attorneys concerning restart of residential work release. This would be male inmates only and only 24 at the most. In order to have a larger program we would need to board more inmates. At this time, we can't re-start female residential work release. At this time, we do not have the capacity for females. By re-starting residential work release we may lose support for house arrest. Still working on this issue.
- **Operational procedures:**
  - MRRJ continues to maintain a step-down screening process for new intakes that was implemented February 1, 2021.
  - MRRJ continues to maintain a staff monitoring program effective February 15, 2021. All staff rapid tested for COVID-19 once per week.
  - MRRJ was able to obtain a large block of Covid 19 rapid test kits. From the Commonwealth. We have been informed no additional tests will be able for the near future. If we can find the tests on the open market, a 30-day supply costs more than \$2,000.00.
- **Additional Items:**
  - Mr. Newton informed the Board that he has appointed Eric Young as Deputy Superintendent and Tony Heflin has been promoted to Major/Director of Operations.
  - As of this date 11 inmates have been transferred to the DOC.
  - There are 10 staff members quarantined as of today. 60% of staff are vaccinated.
  - We are not conducting visitation or programs at this time. As of today, we have 8 units under quarantine.
  - Mr. Newton is very concerned about Covid 19. Anyone on residential work release would have to be vaccinated. He does not recommend re-starting the program at this time. The pressing issue at this time is population numbers. Mr. Fitzgerald would like a goal to re-start the program at some point in the future. Mr. Newton cautioned that it is premature to re-start while we are short staffed. Mr. King and Mr. Hamp would like to see program re-started as soon as possible but by first considering all of the issues that have been raised.

**7. OLD BUSINESS - Jail Renovation:**

Superintendent Newton noted that due to the fact that the proposed renovation does not provide the facility any more beds, it may be time to reconsider. Superintendent Newton recommends that the Board reconsider the timing of the decision on renovation/expansion.

1. The impact of Criminal Justice Reform has yet to be determined.
2. The impact of Good Time Reform effective July 1, 2022 has yet to be determined.

3. Renovation now without beds may impact MRRJA's ability to add beds in the future.
4. Any delay may result in having to conduct a new Community Based Corrections Plan.

Superintendent Newton noted there are some projects included in the proposed renovation/expansion that are needed and can be funding through the annual operating budget as a capital project. Any proposed project would be reviewed and approved by the Finance Committee.

Mr. King noted he would like to move forward with improvements to the jail. He added that no one wants to expand the jail however data tracking needs to be done in order to prepare for that eventuality.

The Board agreed to delay further consideration of renovation/expansion until CY 2023.

**8. NEW BUSINESS:**

There is no new business to discuss.

With nothing further to discuss Mr. King made a motion to adjourn. Mr. Fitzgerald seconded the motion. Approval was **unanimous**. Meeting adjourned at 3:30 p.m.

**The next Authority Board meeting is scheduled for April 5, 2022 at 2:00 p.m.  
Location: Augusta County Government Center Smith West Board Room.**

\*\*\*\*\*

---

Michael Hamp, Chairman

## FY2023 PROPOSED BUDGET #4 MARCH 24, 2022

ADP = 750

\$27,480,370

7% Pay Increase

\$42,000 BASE OFFICER PAY- COMPENSATION BOARD

\$100 YR SERVICE CREDIT/YR- 30 YR CAP- COMPENSATION BOARD

FIRST YEAR - 4.56% INCREASE INSTEAD OF 9.31%

TWO LOCAL MAINTENANCE POSITIONS DELETED \$122,667

ONE LOCAL OFFICER POSITION DELETED- \$58,955

WAGE &amp; BENEFIT BUDGET #5 DRAFT

FY2021  
ACTUALSFY 2022  
APPROVEDFY 2022  
TOTALFY 2022  
YTD ACTUALSFY 2023  
PROPOSEDFY 2023  
VS

BUDGET

REVISED  
BUDGET

FY 2022

## FUND 100 JAIL OPERATIONS

## CORRECTIONS AND DETENTION

## 1110 SECURITY

## SALARIES AND BENEFITS

51100	Security Wages		\$ 7,909,863	\$ 9,185,405	\$ 9,530,405	\$ 5,441,526	\$ 5,409,581	\$ (3,775,824)
51200	Non Security Wages						39,163	39,163
	Allowance 10 Vacant Positions	\$ (420,000)						-
51120	Security Part Time Wages		\$ 324,303	\$ -	\$ -		88,857	88,857
51150	Security Overtime Wages		\$ 863,908	\$ 555,765	\$ 555,765	\$ 548,997	600,000	44,235
	TDO WAGES		\$ 33,273	\$ 60,000	\$ 60,000	\$ 502	-	(60,000)
52100	FICA		\$ 669,667	\$ 788,232	\$ 814,165	\$ 472,295	380,531	(407,701)
52110	MEDICARE 1.45%		\$ -			\$ -	88,995	88,995
52120	VRS Retirement- 9.95%		\$ 909,052	\$ 1,109,597	\$ 1,109,597	\$ 602,216	538,254	(571,343)
52125	VRS Group Life Insurance-1.34%		\$ 94,250	\$ 123,084	\$ 123,084	\$ 66,802	72,488	(50,596)
52130	VRS HYBRID STD/LTD		\$ 5,315	\$ 5,650	\$ 5,650	\$ 4,528	3,521	(2,129)
52135	Pension Expense	\$ (259,713.71)						-
52140	Health Insurance		\$ 1,449,383	\$ 2,174,936	\$ 2,174,936	\$ 1,028,604	1,120,000	(1,054,936)
52145	Health Savings Account		\$ 11,501	\$ 14,000	\$ 14,000	\$ 6,542	11,500	(2,500)
52150	Line of Duty		\$ 40,257	\$ 61,123	\$ 61,123		61,123	-
52160	Medical/Physicals/Immunizations		\$ 25,380.12	\$ 35,000	\$ 35,000	\$ 3,917	35,000.00	-
TOTAL SALARIES AND BENEFITS			\$ 12,076,438.20	\$ 14,112,792	\$ 14,483,725	\$ 8,175,929	\$ 8,449,013	\$ (5,663,779)

53140	Food Service Contracted +12%		\$ 1,033,021	\$ 1,222,941	\$ 1,222,941	\$ 740,555	\$ 1,369,690	\$ 146,749
53190	Bed Rental-Other Facilities		\$ 68,950	\$ 1,000,000	\$ 1,000,000	\$ 65,382	1,000,000	-
	OTHER CHARGES							-
55190	Travel Expenses		\$ 2,010.60	\$ 12,000	\$ 12,000	\$ 4,330	10,000	(2,000)
55200	Dues & Subscriptions							-
	MATERIALS AND SUPPLIES							-
56050	Police Supplies		\$ 41,238	\$ 50,000	\$ 50,000	\$ 29,917	46,000	(4,000)
56055	Staff Uniforms		\$ 27,163	\$ 35,000	\$ 35,000	\$ 17,597	40,000	5,000
56085	Training		\$ 98,940	\$ 76,247	\$ 76,247	\$ 11,748	50,000	(26,247)
56060	Food			\$ -	\$ -			-
56065	Food Service Supplies		\$ 6,183	\$ 20,000	\$ 20,000	\$ 10,710	25,000	5,000
56070	Personal Supplies Inmates		\$ 57,493	\$ 85,000	\$ 85,000	\$ 58,394	97,750	12,750
56075	Wearing Apparel Inmates		\$ 26,137	\$ 35,000	\$ 35,000	\$ 35,993	42,000	7,000
56080	Linen Supplies		\$ 13,640	\$ 20,000	\$ 20,000	\$ 22,541	30,000	10,000
56090	Firearms Range			\$ 2,000	\$ 2,000	\$ 2,000	2,000	-
56095	Central Shenandoah Criminal Justice Academy			\$ 93,000	\$ 93,000	\$ 93,000	93,000	-

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

**1120 INTAKE/RELEASE/CLASSIFICATION**

**SALARIES AND BENEFITS**

51100	SECURITY WAGES						\$	667,147	\$	667,147
51120	SECURITY PART TIME WAGES						\$	-	\$	-
51150	SECURITY OVERTIME WAGES						\$	-	\$	-
52100	EMPLOYERS SHARE FICA-6.2%						\$	41,363	\$	41,363
52110	MEDICARE 1.45%						\$	9,674	\$	9,674
52120	VRS RETIREMENT- 9.95%						\$	66,381	\$	66,381
52125	VRS GROUP LIFE INSURANCE-1.34%						\$	8,940	\$	8,940
52130	VRS HYBRID STD/LTD						\$	400	\$	400
52140	HEALTH INSURANCE						\$	130,000	\$	130,000
52145	HEALTH SAVINGS ACCOUNTS						\$	-	\$	-
52150	LINE OF DUTY						\$	4,620	\$	4,620
	<b>MATERIALS AND SUPPLIES</b>								\$	-
56050	POLICE SUPPLIES						\$	5,000	\$	5,000
56055	STAFF UNIFORMS						\$	-	\$	-
56085	TRAINING						\$	-	\$	-

**1130 TRANSPORTATION**

**SALARIES AND BENEFITS**

51100	SECURITY WAGES							\$	365,434	\$	365,434	
51150	SECURITY OVERTIME WAGES									\$	-	
52100	EMPLOYERS SHARE FICA-6.2%							\$	22,657	\$	22,657	
52110	MEDICARE 1.45%							\$	5,299	\$	5,299	
52120	VRS RETIREMENT- 9.95%							\$	36,361	\$	36,361	
52125	VRS GROUP LIFE INSURANCE-1.34%							\$	4,897	\$	4,897	
52130	VRS HYBRID STD/LTD							\$	220	\$	220	
52140	Health Insurance							\$	70,000	\$	70,000	
52145	Health Savings Account									\$	-	
52150	Line of Duty							\$	2,695	\$	2,695	
	CONTRACTED SERVICES									\$	-	
53150	Vehicle Maintenance and Repairs		\$	3,771	\$	20,000	\$	20,000	\$	6,109	\$	20,000
	OTHER CHARGES									\$	-	
55170	Vehicle Insurance		\$	13,680	\$	18,000	\$	18,000	\$	10,506	\$	20,000
	MATERIALS AND SUPPLIES									\$	-	
56040	Vehicle Fuel		\$	10,143	\$	40,000	\$	40,000	\$	7,549	\$	50,000
56045	Vehicle Maintenance Supplies				\$	32,000	\$	32,000	\$	5,441	\$	32,000
56050	Police Supplies								\$	2,000	\$	2,000
56055	Staff Uniforms								\$	-	\$	-
56085	Training								\$	-	\$	-
	Vehicles							\$	61,652			

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

1140 COMMUNITY CORRECTIONS									
	SALARIES AND BENEFITS								
51100	SECURITY WAGES						\$	161,019	\$ 161,019
51200	NON SECURITY WAGES						\$	38,779	\$ 38,779
51150	SECURITY OVERTIME WAGES						\$	-	\$ -
52100	EMPLOYERS SHARE FICA-6.2%						\$	12,387	\$ 12,387
52110	MEDICARE 1.45%						\$	2,898	\$ 2,898
52120	VRS RETIREMENT- 9.95%						\$	19,880	\$ 19,880
52125	VRS GROUP LIFE INSURANCE-1.34%						\$	2,677	\$ 2,677
52130	VRS HYBRID STD/LTD						\$	120	\$ 120
52140	HEALTH INSURANCE						\$	40,000	\$ 40,000
52145	HEALTH SAVINGS ACCOUNTS						\$	-	\$ -
52150	Line of Duty						\$	1,155	\$ 1,155
	CONTRACTUAL SERVICES								\$ -
53130	TECHNOLOGY MAINTENANCE CONTRACTS						\$	70,000	\$ 70,000
	MATERIALS AND SUPPLIES								\$ -
56010	Office Supplies						\$	2,000	\$ 2,000
56050	Police Supplies						\$	2,000	\$ 2,000
56055	Staff Uniforms						\$	-	\$ -
56085	Training						\$	2,000	\$ 2,000
1150 RECORDS									\$ -
	SALARIES AND BENEFITS								\$ -
51200	NON SECURITY WAGES						\$	252,445	\$ 252,445
51120	SECURITY PART TIME WAGES								\$ -
51150	SECURITY OVERTIME WAGES								\$ -
52100	EMPLOYERS SHARE FICA-6.2%						\$	15,652	\$ 15,652
52110	MEDICARE 1.45%						\$	3,661	\$ 3,661
52120	VRS RETIREMENT- 9.95%						\$	25,118	\$ 25,118
52125	VRS GROUP LIFE INSURANCE-1.34%						\$	3,383	\$ 3,383
52130	VRS HYBRID STD/LTD						\$	151	\$ 151
52140	HEALTH INSURANCE						\$	60,000	\$ 60,000
52145	HEALTH SAVINGS ACCOUNTS								\$ -
	MATERIALS AND SUPPLIES								\$ -
56010	OFFICE SUPPLIES						\$	2,000	\$ 2,000
56085	TRAINING						\$	1,000	\$ 1,000
TOTAL CORRECTIONS AND DETENTION			\$ 13,478,808	\$ 16,873,980	\$ 17,244,913	\$ 9,359,353	\$ 13,537,866	\$ (3,336,114)	



FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

<b>MEDICAL DEPARTMENT</b>							
<b>1210 MEDICAL</b>							
<b>SALARIES AND BENEFITS</b>							
51100	Security Wages					\$ 161,250	\$ 161,250
51200	Non Security Wages					\$ 1,534,926	\$ 1,534,926
	New Nurse Positions -2	\$ 146,146					\$ -
51220	Non-Security Part-Time Wages					\$ 113,775	\$ 113,775
51150	Security Wages Overtime						\$ -
51250	Non-Security Overtime Wages					\$ 50,000	\$ 50,000
52100	FICA 6.2%					\$ 115,317	\$ 115,317
52110	MEDICARE 1.45%					\$ 26,970	\$ 26,970
52120	VRS RETIREMENT- 9.95%					\$ 168,770	\$ 168,770
52125	VRS GROUP LIFE INSURANCE-1.34%					\$ 22,729	\$ 22,729
52130	VRS HYBRID STD/LTD					\$ 1,018	\$ 1,018
52140	HEALTH INSURANCE					\$ 280,000	\$ 280,000
52145	HEALTH SAVINGS ACCOUNTS						\$ -
<b>CONTRACTED SERVICES</b>							\$ -
53110	HEALTH PROFESSIONAL SERVICES	\$ 1,618,379.66	\$ 1,698,293	\$ 1,698,293	\$ 859,846	\$ 1,657,207	\$ (41,086)
<b>MATERIALS AND SUPPLIES</b>							\$ -
56010	Office Supplies			\$ -		\$ 2,000	\$ 2,000
56020	Prescription Drugs	\$ 512,094	\$ 706,965	\$ 706,965	\$ 447,195	\$ 706,965	\$ -
56025	Medical Supplies	\$ 105,869.78	\$ 85,000	\$ 85,000	\$ 75,047	\$ 139,900	\$ 54,900
	Increase-PPE /Covid Tests	\$ 50,000					\$ -
	Electric Hospital Bed	\$ 4,900					\$ -
56085	Training					\$ 7,000	\$ 7,000
<b>1220 MENTAL HEALTH</b>							\$ -
<b>SALARIES AND BENEFITS</b>							\$ -
<b>NON SECURITY PART TIME WAGES</b>						\$ 60,000	\$ 60,000
<b>FICA</b>						\$ 3,720	\$ 3,720
<b>MEDICARE</b>						\$ 870	\$ 870
<b>HEALTH INSURANCE</b>							\$ -
<b>CONTRACTED SERVICES</b>							\$ -
53110	Health Professional Services					\$ 131,860	\$ 131,860
<b>MATERIALS AND SUPPLIES</b>							\$ -
56010	Office Supplies					\$ -	\$ -
<b>TOTAL</b>	<b>MEDICAL</b>	\$ 2,236,344	\$ 2,490,258	\$ 2,490,258	\$ 1,382,088	\$ 5,184,277	\$ 2,694,019

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

FACILITIES								
1310 MAINTENANCE								
SALARIES AND BENEFITS								
51100	Security Wages					\$	223,730	\$ 223,730
51200	Non Security Wages					\$	-	\$ -
51150	Security Wages Overtime					\$	15,000	\$ 15,000
52100	FICA 6.2%					\$	14,801	\$ 14,801
52110	MEDICARE 1.45%					\$	3,462	\$ 3,462
52120	VRS Retirement 9.95%					\$	22,261	\$ 22,261
52125	VRS Group Life Insurance 1.34%					\$	2,998	\$ 2,998
52130	VRS Hybrid STD/LTD					\$	134	\$ 134
52140	Health Insurance					\$	40,000	\$ 40,000
52145	Health Savings Account					\$	-	\$ -
CONTRACTED SERVICES								\$ -
53125	Maintenance and Repairs Contractual	\$	250,296.84	\$	322,950	\$	322,950	\$ 241,960
53140	Pest Extermination	\$	825.00	\$	2,000	\$	2,000	\$ 1,075
OTHER CHARGES								\$ -
55100	Electric Services	\$	346,263.07	\$	400,000	\$	400,000	\$ 229,821
55110	Natural Gas Services	\$	75,631.21	\$	125,000	\$	125,000	\$ 79,714
55120	Water & Sewer Services	\$	294,686.33	\$	350,000	\$	350,000	\$ 212,056
55130	Refuse Collection	\$	20,494.92	\$	25,000	\$	25,000	\$ 13,395
55160	Property Insurance	\$	86,208.00	\$	94,830	\$	94,830	\$ 89,869
MATERIALS AND SUPPLIES								\$ -
56010	Office Supplies							\$ -
56030	Laundry & Janitorial Supplies	\$	144,199.48	\$	90,000	\$	90,000	\$ 63,122
56035	Repair & Maintenance Supplies	\$	160,637.67	\$	167,100	\$	167,100	\$ 100,422
56050	Police Supplies					\$	-	\$ -
56055	Uniforms					\$	3,000	\$ 3,000
56085	Training					\$	5,000	\$ 5,000
CAPITAL EQUIPMENT								\$ -
58110	Building							\$ -
58120	Equipment					\$	23,500	\$ 23,500
	New Floor Machines/Buffers (2)	\$	23,500					\$ -
58150	Facility Improvements	\$	68,130.00	\$	503,000	\$	-	\$ (503,000)
58195	Depreciation Expense	\$	1,285,475.00			\$	-	\$ -
TOTAL	FACILITIES	\$	2,732,848	\$	2,079,880	\$	2,079,880	\$ 1,031,434
						\$	2,055,364	\$ (24,516)

FY2023 PROPOSED BUDGET ADP = 750		FY2021 ACTUALS	FY 2022 APPROVED BUDGET	FY 2022 TOTAL REVISED BUDGET	FY 2022 YTD ACTUALS	FY 2023 PROPOSED	FY 2023 VS FY 2022
<b>ADMINISTRATION</b>							
<b>1410 EXECUTIVE</b>							
<b>SALARIES AND BENEFITS</b>							
51100	Security Wages					\$ 482,950	\$ 482,950
51200	Non Security Wages					\$ 90,724	\$ 90,724
51250	Non-Security Overtime Wages						\$ -
52100	FICA 6.2%					\$ 35,568	\$ 35,568
52110	MEDICARE 1.45%					\$ 8,319	\$ 8,319
52120	VRS Retirement 9.95%					\$ 57,081	\$ 57,081
52125	VRS Group Life Insurance 1.34%					\$ 7,688	\$ 7,688
52130	VRS Hybrid STD/LTD					\$ 344	\$ 344
52140	Health Insurance					\$ 60,000	\$ 60,000
52145	Health Savings Account						\$ -
							\$ -
<b>CONTRACTED SERVICES</b>							\$ -
53115	Legal Professional Services				\$ 141,042	\$ 50,000	\$ 50,000
							\$ -
<b>OTHER CHARGES</b>							\$ -
55200	Dues and Subscriptions	\$ 4,818.00	\$ 4,000	\$ 4,000	\$ 742	\$ 4,000	\$ -
							\$ -
<b>MATERIALS AND SUPPLIES</b>							\$ -
56010	Office Supplies	\$ 28,114.12	\$ 35,000	\$ 35,000	\$ 25,855	\$ 10,000	\$ (25,000)
56055	Uniforms					\$ 1,000	\$ 1,000
56085	Training					\$ 2,000	\$ 2,000
							\$ -
<b>1420 FINANCE</b>							\$ -
<b>SALARIES AND BENEFITS</b>							\$ -
51200	Non Security Wages					\$ 220,301	\$ 220,301
51220	Non-Security Part-Time Wages		\$ 502,500	\$ 502,500		\$ 251,340	\$ (251,160)
51250	Non-Security Overtime Wages						\$ -
52100	FICA 6.2%					\$ 29,242	\$ 29,242
52110	MEDICARE 1.45%					\$ 6,839	\$ 6,839
52120	VRS Retirement 9.95%					\$ 21,920	\$ 21,920
52125	VRS Group Life Insurance 1.34%					\$ 2,952	\$ 2,952
52130	VRS Hybrid STD/LTD					\$ 132	\$ 132
52140	Health Insurance					\$ 70,000	\$ 70,000
52145	Health Savings Account					\$ -	\$ -
							\$ -
<b>CONTRACTED SERVICES</b>							\$ -
53120	Professional Consulting Services	\$ 72,743.80	\$ 89,000	\$ 89,000		\$ 95,000	\$ 6,000
53195	Indirect Cost to Fiscal Agent	\$ 132,400.49	\$ 142,879	\$ 142,879	\$ 5,795	\$ 50,000	\$ (92,879)

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

	OTHER CHARGES							
55140	Postage			\$ 3,000	\$ 3,000		\$ 10,000	\$ 7,000
55180	Liability Insurance							\$ -
55190	Travel Expenses						\$ 2,000	\$ 2,000
55200	Dues and Subscriptions						\$ 1,000	\$ 1,000
								\$ -
	MATERIALS AND SUPPLIES							\$ -
56010	Office Supplies						\$ 15,000	\$ 15,000
56085	Training						\$ 5,000	\$ 5,000
								\$ -
1430 HUMAN RESOURCES								\$ -
	SALARIES AND BENEFITS							\$ -
								\$ -
51200	Non Security Wages						\$ 111,077	\$ 111,077
51250	Non-Security Overtime Wages							\$ -
52100	FICA 6.2%						\$ 6,887	\$ 6,887
52110	MEDICARE 1.45%						\$ 1,611	\$ 1,611
52120	VRS Retirement 9.95%						\$ 11,052	\$ 11,052
52125	VRS Group Life Insurance 1.34%						\$ 1,489	\$ 1,489
52130	VRS Hybrid STD/LTD						\$ 67	\$ 67
52140	Health Insurance						\$ 20,000	\$ 20,000
52145	Health Savings Account							\$ -
	Workers Compensation		\$ 139,818.00	\$ 152,880	\$ 152,880		\$ 163,580	\$ 10,700
	Unemployment Claims			\$ -	\$ -		\$ 35,000	\$ 35,000
	Medical/Physicals/Immunizations			\$ 7,800	\$ 7,800		\$ 7,800	\$ -
								\$ -
	CONTRACTED SERVICES							\$ -
								\$ -
53120	Professional Consulting Services							\$ -
53180	Advertising		\$ 6,404.07	\$ 3,500	\$ 3,500	\$ 1,563	\$ 5,000	\$ 1,500
								\$ -
	OTHER CHARGES							\$ -
55190	Travel Expenses							\$ -
55200	Dues and Subscriptions							\$ -
								\$ -
	MATERIALS AND SUPPLIES							\$ -
56010	Office Supplies						\$ 2,000	\$ 2,000
56085	Training						\$ 2,000	\$ 2,000

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

	<b>1440 INFORMATION TECHNOLOGY</b>							
	<b>SALARIES AND BENEFITS</b>							
51200	Non Security Wages					\$ 176,647	\$ 176,647	
51220	Non-Security Part-Time Wages					\$ -	\$ -	
51250	Non-Security Overtime Wages					\$ -	\$ -	
52100	FICA 6.2%					\$ 10,952	\$ 10,952	
52110	MEDICARE 1.45%					\$ 2,561	\$ 2,561	
52120	VRS Retirement 9.95%					\$ 17,577	\$ 17,577	
52125	VRS Group Life Insurance 1.34%					\$ 2,367	\$ 2,367	
52130	VRS Hybrid STD/LTD					\$ 113	\$ 113	
52140	Health Insurance					\$ 30,000	\$ 30,000	
52145	Health Savings Account					\$ 1,000	\$ 1,000	
							\$ -	
	<b>CONTRACTED SERVICES</b>						\$ -	
53120	Professional Consulting Services						\$ -	
53130	Technology Maintenance Contracts	\$ 366,121.39	\$ 328,641	\$ 328,641		\$ 347,000	\$ 18,359	
	Vehicle Fleet Cameras	\$ 9,759					\$ -	
	O365 Microsoft License	\$ 3,600					\$ -	
	DUO 2 Factor Authentication	\$ 7,700					\$ -	
	Webex Telepsych	\$ 7,300					\$ -	
	Financial Software	\$ 50,000					\$ -	
	ATTENTI expense moved to Comm Corrections	\$ (60,000)					\$ -	
53135	Lease Agreements					\$ 36,000	\$ 36,000	
53195	Indirect Cost to Fiscal Agent					\$ 6,174	\$ 6,174	
	<b>OTHER CHARGES</b>						\$ -	
55190	Travel Expenses						\$ -	
55200	Dues and Subscriptions						\$ -	
55150	Telephone	\$ 46,378.32	\$ 48,300	\$ 48,300	\$ 32,561	\$ 55,000	\$ 6,700	
							\$ -	
	<b>MATERIALS AND SUPPLIES</b>						\$ -	
56010	Office Supplies						\$ -	
56015	Computer Technology Supplies	\$ 131,748.37	\$ 151,400	\$ 151,400	57808	\$ 172,600	\$ 21,200	
	Medical Staff Radios (8)	\$ 10,000					\$ -	
	Laptops (4) @ \$2,800 each	\$ 11,200					\$ -	
56085	Training					\$ 3,000	\$ 3,000	
							\$ -	
	<b>CAPITAL</b>						\$ -	
58120	Equipment	\$ 68,190.00	\$ 221,000	\$ 221,000		\$ -	\$ (221,000)	
58130	Computer Hardware					\$ -	\$ -	
58140	Intangible Assets ( Software)		\$ -	\$ 575,000		\$ -	\$ -	
<b>TOTAL</b>	<b>ADMINISTRATION</b>	<b>\$ 996,737</b>	<b>\$ 1,689,900</b>	<b>\$ 2,264,900</b>	<b>\$ 265,366</b>	<b>\$ 2,818,954</b>	<b>\$ 1,129,054</b>	

**FY 2023  
VS  
FY 2022**

<b>TOTAL</b>	<b>PROGRAMS</b>	\$	-	\$	-	\$	-	\$	-	\$	425,302	\$	425,302
--------------	-----------------	----	---	----	---	----	---	----	---	----	---------	----	---------

FY2023 PROPOSED BUDGET  
ADP = 750

FY2021  
ACTUALS

FY 2022  
APPROVED  
BUDGET

FY 2022  
TOTAL  
REVISED  
BUDGET

FY 2022  
YTD ACTUALS

FY 2023  
PROPOSED

FY 2023  
VS  
FY 2022

INTEREST EXPENSE AND FISCAL CHARGES													
59100	2014 Principal			\$	1,135,000	\$	1,135,000	\$	-	\$	1,200,000	\$	65,000
59115	2014 Interest		\$	859,723	\$	818,441	\$	423,762	\$	758,607	\$	(59,834)	
59120	2014 Amortization Expense		\$	(208,430)		\$	-		\$	-	\$	-	

TOTAL	INTEREST EXPENSE AND FISCAL CHARGES		\$	651,294	\$	1,953,441	\$	1,953,441	\$	423,762	\$	1,958,607	\$	5,166
-------	-------------------------------------	--	----	---------	----	-----------	----	-----------	----	---------	----	-----------	----	-------

TRANSFERS TO OTHER FUNDS															
Transfer to Capital Improvements Fund															
											\$	1,500,000	\$	1,500,000	
TOTAL	TRANSFERS TO OTHER FUNDS			\$	-	\$	-	\$	-	\$	-	\$	1,500,000	\$	1,500,000

TOTAL EXPENDITURES			\$	20,096,030	\$	25,087,459	\$	26,033,392	\$	12,462,003	\$	27,480,370	\$	2,392,911
--------------------	--	--	----	------------	----	------------	----	------------	----	------------	----	------------	----	-----------

		FY2021 ACTUALS	FY 2022 APPROVED BUDGET	FY 2022 TOTAL REVISED BUDGET	FY 2022 YTD ACTUALS	FY 2023 PROPOSED	FY 2023 VS FY 2022 ADOPTED
<b>REVENUES:</b>							
<b>REVENUE FROM USE OF MONEY AND PROPERTY</b>							
41500	Interest Income	\$ 49,141	\$ 50,000	\$ 50,000	\$ 41,251	\$ 25,000	\$ (25,000)
41510	Interest Income Debt Service Reserve	\$ 164	\$ -		\$ 355		\$ -
<b>FEES AND CHARGES FOR SERVICES</b>							
42100	Inmate Phone System	\$ 500,000	\$ 425,000	\$ 425,000	\$ 333,333	\$ 500,000	\$ 75,000
42110	Inmate Keep Fees -\$3.00 Day	\$ 383,510	\$ 275,000	\$ 275,000	\$ 222,896	\$ 300,000	\$ 25,000
42120	Work Release	\$ 302,689	\$ 350,000	\$ 350,000	\$ 174,121	\$ 275,000	\$ (75,000)
42130	Inmate Medical Co-Pay	\$ 70,317	\$ 75,000	\$ 75,000	\$ 37,119	\$ 70,000	\$ (5,000)
42140	Home Electronic Monitoring	\$ -	\$ -	\$ -			\$ -
<b>OTHER INCOME</b>							
43100	Miscellaneous	\$ 2,624			\$ 1,260	\$ -	\$ -
43110	Sale of Salvage & Surplus	\$ 27,289			\$ -	\$ -	\$ -
43120	Gain (Loss) on Disposal of Assets	\$ 37,317			\$ -	\$ -	\$ -
43130	Insurance Recovery		\$ -	\$ -	\$ -	\$ -	\$ -
43150	Bond Proceeds				\$ -	\$ -	\$ -
<b>RECOVERED COSTS</b>							
44100	Recovered Costs Commissary Funds	\$ 321,115	\$ 333,900	\$ 333,900	\$ 257,249	\$ 421,302	\$ 87,402
44110	Recovered Costs Medical	\$ 393,426	\$ 50,000	\$ 40,000	\$ 105,207	\$ 50,000	\$ -
44120	Recovered Costs Prescription Drugs	\$ -		\$ 10,000	\$ -	\$ 10,000	\$ 10,000
44130	Recovered Costs Operations	\$ 90,689	\$ 10,000	\$ 10,000	\$ 23,934	\$ 10,000	\$ -
<b>LOCALITY CONTRIBUTIONS</b>							
45100	City of Harrisonburg	\$ 1,851,083	\$ 2,074,219	\$ 2,074,219	\$ 1,555,664	\$ 2,102,878	\$ 28,659
45110	City of Staunton	\$ 2,499,582	\$ 2,747,490	\$ 2,747,490	\$ 2,060,617	\$ 3,020,629	\$ 273,139
45120	City of Waynesboro	\$ 1,997,951	\$ 2,040,215	\$ 2,040,215	\$ 1,530,161	\$ 2,095,652	\$ 55,437
45130	County of Augusta	\$ 4,253,341	\$ 4,624,488	\$ 4,624,488	\$ 3,468,366	\$ 5,130,734	\$ 506,246
45140	County of Rockingham	\$ 1,851,083	\$ 2,074,219	\$ 2,074,219	\$ 1,555,664	\$ 2,102,878	\$ 28,659
<b>LOCAL BED RENTALS</b>							
46100	County of Highland	\$ 45,244	\$ 40,805	\$ 40,805	\$ 30,603	\$ 43,489	\$ 2,684
46110	Security Transport				\$ -		\$ -
<b>INTERGOVERNMENTAL</b>							
	COMMONWEALTH OF VIRGINIA						\$ -
47100	Virginia Compensation Board	\$ 6,645,867	\$ 7,293,232	\$ 7,664,166	\$ 4,931,297	\$ 8,022,808	\$ 729,576
47120	Per Diem Reimbursement	\$ 2,064,144	\$ 1,837,500	\$ 1,837,500	\$ 1,385,148	\$ 1,800,000	\$ (37,500)
	TDO Revenue	\$ 35,819	\$ 64,590	\$ 64,590		\$ -	\$ (64,590)
	FEDERAL GOVERNMENT						\$ -
47150	DCJS COVID 19 Grant		\$ -	\$ -			\$ -
48110	Cares Act Funds						\$ -
	Appropriation of Prior Year Balance					\$ 1,500,000	\$ 1,500,000
	Reserve Funds Technology		\$ 218,800	\$ 793,800	\$ 341,185		\$ (218,800)
	Reserve Funds Vehicles		\$ -	\$ -			\$ -
	Reserve Funds Capital Equipment		\$ 503,000	\$ 503,000	\$ 49,221		\$ (503,000)
<b>TOTAL REVENUES:</b>		<b>\$ 23,422,394</b>	<b>\$ 25,087,459</b>	<b>\$ 26,033,392</b>	<b>\$ 18,104,651</b>	<b>\$ 27,480,370</b>	<b>\$ 2,392,911</b>



PERCENTAGE SHARE OF LOCALITY CONTRIBUTIONS FY 2023							
		FY2022 % COST SHARE	FY2022 ADOPTED ALLOCATION	FY2022 REVISED TOTAL ALLOCATION	FY2023% COST SHARE		FY2023 INCREASE VS. FY2022 ADOPTED
			\$ 13,601,437	\$ 13,601,436		\$ 14,452,771	
AUGUSTA		34.0%	\$ 4,624,488	\$ 4,624,488	35.5%	\$ 5,130,734	\$506,246.00
STAUNTON		20.2%	\$ 2,747,490	\$ 2,747,490	20.9%	\$ 3,020,629	\$273,139.00
WAYNESBORO		15.0%	\$ 2,040,215	\$ 2,040,215	14.5%	\$ 2,095,652	\$55,437.00
HIGHLAND		0.3%	\$ 40,805	\$ 40,804	0.0%	-	-\$40,805.00
ROCKINGHAM/HARRISONBURG		30.5%	\$ 4,148,438	\$ 4,148,438	29.1%	\$ 4,205,756	\$57,318.00
		100.0%	\$ 13,601,436	\$ 13,601,436	100.00%	\$ 14,452,771	\$ 851,335.00

FY2023 PROPOSED BUDGET ADP = 750		FY2021 ACTUALS	FY 2022 APPROVED BUDGET	FY 2022 TOTAL REVISED BUDGET	FY 2022 YTD ACTUALS	FY 2023 PROPOSED	FY 2023 VS FY 2022
<b>FUND 300</b>	<b>CAPITAL IMPROVEMENT PROJECTS</b>						
<b>REVENUES</b>							
\$ 49,910	Transfer In from Jail Operations Fund					\$ 1,500,000	
<b>TOTAL CIP FUND REVENUES</b>						<b>\$ 1,500,000</b>	
<b>EXPENDITURES</b>							
58210	<b>Mechanical Systems Reserve</b>					\$ 600,000	
	Additional Chiller Condensor Pump	\$ 18,600					
	RTU Frequency Drive Replacement	\$ 76,000					
	Replace Cooling Tower	\$ 70,000					
58240	<b>Building Maintenance Reserve</b>					\$ 500,000	
58220	<b>Technology Reserve</b>					\$ 350,000	
	Main Housing Camera Replacement	\$ 50,000					
	Meraki Switch/Lightning Backup	\$ 7,500					
58230	<b>Vehicle/ Equipment Reserve</b>					\$ 50,000	
<b>TOTAL CIP FUND EXPENSES</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,500,000</b>	
<b>FY2023 PROPOSED BUDGET ADP = 750</b>		<b>FY2021 ACTUALS</b>	<b>FY 2022 APPROVED BUDGET</b>	<b>FY 2022 TOTAL REVISED BUDGET</b>	<b>FY 2022 YTD ACTUALS</b>	<b>FY 2023 PROPOSED</b>	<b>FY 2023 VS FY 2022</b>
<b>FUND 400</b>	<b>GRANTS FUND</b>						
47130	<b>DCJS Mental Health Program Grant</b>	\$ 210,075	\$ 288,362	\$ 288,362	\$ 103,625	\$ 288,392	\$ -
<b>TOTAL MENTAL HEALTH GRANT REVENUES</b>		<b>\$ 210,075</b>	<b>\$ 288,362</b>	<b>\$ 288,362</b>	<b>\$ 103,625</b>	<b>\$ 288,392</b>	<b>\$ -</b>
<b>Department of Criminal Justice Services</b>							
53120	<b>Professional Consulting Services</b>	\$ 97,491			\$ 73,950	\$ 126,452	
53110	<b>Health Professional Services</b>	\$ 79,365			\$ 19,610	\$ 100,040	
53195	<b>Indirect Cost to Fiscal Agent</b>	\$ 18,151			\$ 12,375	\$ 22,130	
55190	<b>Travel</b>					\$ 580	
56010	<b>Supplies</b>	\$ 13,225			\$ 7,021	\$ 30,270	
58120	<b>Equipment</b>	\$ (58,285)			\$ 7,118	\$ 8,920	
<b>TOTAL MENTAL HEALTH GRANT EXPENSES</b>		<b>\$ 149,947</b>	<b>\$ 288,392</b>	<b>\$ 288,392</b>	<b>\$ 120,074</b>	<b>\$ 288,392</b>	<b>\$ -</b>
<b>TOTAL GRANTS FUND</b>		<b>\$ 149,947</b>	<b>\$ 288,392</b>	<b>\$ 288,392</b>	<b>\$ 120,074</b>	<b>\$ 288,392</b>	<b>\$ -</b>
<b>GRAND TOTALS ALL FUNDS-REVENUES</b>		<b>\$ 23,632,470</b>	<b>\$ 25,375,851</b>	<b>\$ 26,321,784</b>	<b>\$ 18,224,725</b>	<b>\$ 29,268,762</b>	<b>\$ 2,392,911</b>
<b>GRAND TOTALS ALL FUNDS-EXPENDITURES</b>		<b>\$ 20,245,977</b>	<b>\$ 25,375,851</b>	<b>\$ 26,321,784</b>	<b>\$ 12,582,077</b>	<b>\$ 29,268,762</b>	<b>\$ 2,392,911</b>

**MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY  
MARCH 28, 2022**

**SUBJECT:** Inmate Records Jail Board Report

**BACKGROUND:** The Inmate Records information is a summary of the information in our Offender Management System. This information is transmitted to the State of Virginia on a daily basis. It is then reconciled and certified each month through a system known as LIDS.

**DISCUSSION:** The information included in this report is a snapshot of the offender information on the date and time of this report, 03/28/22 at 08:20 am. This information is continuously changing. The number of people on HEM/HEI will differ between Inmate Records and Community Corrections. This difference is due to several people who were bonded on their charges and in home monitoring was a condition of their bond. Inmate Records is not able to count those who were released on their charges. MRRJ can only count the people who are on the HEI program and still being held on their charges.

<b>Total Inmate Population</b>	644		
Male Inmates	524		81.37%
Female Inmates	120		18.63%

<b>Category</b>	<b># of Inmates</b>	<b>% of Total</b>
Awaiting Trial	312	48.45
Totally Sentenced	219	34.00
Partially Sentenced	101	15.68
Awaiting Programs	3	.47
Awaiting Appeal	0	00.0
Convicted but not Sentenced	7	1.09
Drug Court Sanction – Pre Trial	2	.31
In Hospital	0	00.0

Department of Corrections Responsible Inmates

<b>Number of days since last Sentenced</b>	<b>SAW</b>	<b>Rockingham Harrisonburg</b>	<b>Others</b>	<b>Total</b>
90+	23	28	0	51
60 – 90	2	6	0	8
30 – 60	23	9	0	32
<30	24	7	0	31
Sentence includes CCAP		1	0	1
Total	72	51	0	123
% of Total Population	11.18	7.92	0	19.10

### Work Release

Local Work Release (RC 26)	0
DOC Work Release (RC 28)	0
Total	0

\*\*\*These numbers are included in the Jurisdiction Totals

### HEM/HEI

Home Electronic Incarceration (RC 80)	23
---------------------------------------	----

\*\*\*These numbers are included in the Jurisdiction Totals

### Contracted to Other Jails

RSW Regional Jail	35
Southside Regional Jail	18
Western VA Regional Jail	8

### LOCAL Inmates by Jurisdiction

Locality Code	Jurisdiction	Total
015	Augusta	263
091	Highland	6
165	Rockingham	95
660	Harrisonburg	21
790	Staunton	177
820	Waynesboro	80

### Other Virginia Jurisdictions – Non-Contract Holds

Locality Code	Jurisdiction	Total
085	Hanover	1
087	Henrico	1

**CONCLUSION:** We are still actively trying to reduce the in-house population, and ease the continuing challenge of overcrowding.

1. During the months of February and March a total of 100 inmates were transferred to 3 other Regional Jails within the state of Virginia, 61 still remain there today.
2. During February and March, a total of 238 inmates were transferred to the Department of Corrections.
  - a. MRRJ headcount for March 2020 was 810.
  - b. MRRJ headcount for March 2021 was 830.
  - c. MRRJ headcount for February 2022 was 769.
  - d. MRRJ current headcount is 644. That is a reduction of 125 from February.

**ACTION OFFICER:** Tami Bird, LIDS Tech

**EXECUTIVE SUMMARY** #ES-2022-012

# **MIDDLE RIVER REGIONAL JAIL**

## **Executive Summary**

### **March 25, 2022**

**SUBJECT:** Community Corrections Quarterly Review

**BACKGROUND:** The Community Corrections Department is divided among Work Force, Work Release, and Home Electronic Monitoring.

**DISCUSSION:** Due to the COVID 19, MRRJ restarted the Home Electronic Monitoring and Home Electronic Incarceration Program to accommodate the need for bed space in the facility in anticipation of a quarantine.

1. The Home Electronic Monitoring inmates are not Allowed to work. MRRJ monitors them and reports any issues to Blue Ridge Court Services or the courts.
2. The Home Electronic Incarceration inmates are allowed to work. They are charged a supervision fee (\$20/day), a one-time admin fee of \$25, drug test (\$1.89 each), and they must pay their court fines and or child support.

Male Residential Work Release is set to restart on April 11, 2022.

- 75 Inmates were selected to be reviewed based on the Jail's criteria. After each Inmate's criminal history was reviewed 37 were sent to Jail Administration for approval. A total of 31 Inmates were sent to their respective Commonwealth Attorneys for approval.
- Following Commonwealth Attorney's approval, each inmate is sent to their respect Courts for approval and then VADOC if needed.
- As of now MRRJ has had 13 of 37 approved for Male Residential Work Release.
  - Of the 13, two Inmates refused, two Inmates have release dates before the program begins, and two were disapproved by VADOC.
  - MRRJ has 7 Inmates completely approved for Male Residential Work Release.

<b>Commonwealth Attorney</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Awaiting Approval</b>
Augusta	5	3	2
Rockingham	10	3	0
Waynesboro	1	0	1
Staunton	4	2	0
Total CW	<b>20</b>	<b>8</b>	<b>3</b>
<b>Court</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Awaiting Approval</b>
Augusta	4	1	0
Rockingham	4	4	2
Waynesboro	1	0	0
Staunton	4	0	0
Total Court	<b>13</b>	<b>5</b>	<b>2</b>
<b>DOC</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Awaiting Approval</b>
	5	2	1

**Middle River Regional Jail****SUBJECT:** Community Corrections Quarterly Review**HEM/HEI INMATES**

<b>LOCALITY</b>	<b>MALE</b>	<b>FEMALE</b>
Augusta County	<b>15</b>	<b>7</b>
Rockingham	<b>2</b>	<b>1</b>
Harrisonburg	<b>2</b>	<b>1</b>
Staunton	<b>2</b>	<b>3</b>
Waynesboro	<b>5</b>	<b>0</b>
Buena Vista	<b>0</b>	<b>0</b>
<b>TOTAL</b>	<b>26</b>	<b>12</b>
<b>Total HEM/HEI Inmates: 38</b>		

Below are the HEM/HEI participants broken down by Bond status and Custody status by Locality.

<b>Locality</b>	<b>Bond</b>	<b>Custody</b>
Augusta County	9	13
Rockingham	0	3
Harrisonburg	0	3
Staunton	4	1
Waynesboro	2	3
Buena Vista	0	0
<b>Total HEM/HEI Inmates: 38</b>	<b>15</b>	<b>23</b>

MRRJ started allowing HEI inmates to go to a paying job on July 20 after approval from Commonwealth, Courts, and VADOC. MRRJ currently has 19 HEI inmates that are working a paying job and/or are required to pay for program participation.

<b>LOCALITY</b>	<b>MALE</b>	<b>FEMALE</b>
Augusta County	9	2
Waynesboro	3	0
Rockingham County	1	1
Harrisonburg	2	1
Staunton	0	0
Buena Vista	0	0
<b>TOTAL</b>	<b>15</b>	<b>4</b>
<b>TOTAL HEI AT WORK: 19</b>		

Action Officer: Lisa McCray  
Executive Summary # ES-2022-011

## **MIDDLE RIVER REGIONAL JAIL**

### **Executive Summary**

Date: March 28, 2022

**SUBJECT:** January 2022 – March 2022 Program Report for Authority Board

**BACKGROUND:** Program Department will report each quarter on programs and services provided to the inmates.

**DISCUSSION:** Report is more condensed and focused on only data than the annual Program Report that is sent to the courts. Included are short descriptions of the programs along with attendance and completion rates.

**Education Programs:** GED classes had been temporarily suspended in December and were re-started in early February. In that short amount of time, two students earned their GED certificates, with others passing individual subjects. We will be coordinating with our local Adult Education to administer another round of placement testing to fill the open seats.

#### **GED (Males)**

- 1 participant earned his GED
- 1 participant passed 3 subjects (transferred to DOC last week)
- 1 participant passed 2 subjects (transferred to DOC last week)
- 3 participants quit

#### **GED (Females)**

- 1 earned her GED
- 1 currently in the testing process (has passed two of the four subjects)
- 1 completed sentence
- 1 transferred to DOC

**Addictions Programs** and **Thought Process and Behavior Programs** were suspended due to COVID. They will restart on a rotating basis within the next two months.

**Therapy Dog Program** – Currently suspended due to COVID.

**Re-Entry (Mental Health Grant):** . Due to staffing issues, this program has been temporarily paused.

**Medication Assisted Treatment** (MAT) Program for inmates. Medication is Vivitrol. The target population is inmates who have an opioid addiction and whose anticipated release date is within 30 days. Program participants begin the program within their last 30 days at MRRJ and continue the program with the CSB once released. There is no charge to the participant. There is one person currently in the process of criteria verification to have the shot administered.

**Harrisonburg/Rockingham Re-Entry** This six-session curriculum is a collaboration between Commonwealth's Attorney Marsha Garst, Social Services, and community partners to connect

women returning to the Harrisonburg/Rockingham area with needed services. Due to scheduling issues, the next session will begin in June or July.

**Staunton, Waynesboro, Augusta Re-Entry** - This is a monthly workshop led by Blue Ridge Court Services, who will also work participants post-release with those who wish to do so. The sessions are scheduled to re-start in May.

**Veterans Re-Entry Search Services** – Working with VRSS to ensure Veterans housed at MRRJ are documented and receive assistance as needed from the Virginia Department of Veterans Services. There is currently one participant who has begun the process and has a release date of July.

**Forensic Discharge Planning Service:** MRRJ is working in collaboration Valley Community Service Board, who received a Grant from Virginia Department of Behavior and Health Services (DBHDS) for Fiscal year 2022 for the purpose of expanding Forensic Discharge Planning Services to persons with Serious Mental Illness (SMI) in Local and Regional jails in the Commonwealth of Virginia. The program provides services up to 90 days post-release. Staffing consists of a Supervisor and five Planners (which have all been hired). There is an open position for a Housing Specialist.

Since its inception in October 2021, the FDP Service has enrolled 96 participants, 46 of which have been released and have received or are currently receiving post-release services in the community.

There is a rumor spreading in the community the MRRJ is discontinuing Mental Health Services. This is NOT true! Mental Health services have been at MRRJ for years and will continue to progress and evolve.

Presently, MRRJ has the following Mental Health Services:

1. MRRJ maintains two Special Needs Housing Units (1 male and 1 female) and has continuously done so for YEARS
2. MRRJ has partnered with Valley Community Services Board with a Forensic Discharge Planning Grant to EXPAND mental health services from the jail to the community. This addition was done while simultaneously dealing with COVID issues.
3. MRRJ has partnered with the Valley Community Services Board with a Medication Assistance Treatment (MAT) grant, which expands services to address opioid addiction upon release.

**RECOMMENDATIONS:** The Program Report is designed to be sent to the Authority Board so they can quickly get a good idea of what services and programs MRRJ is providing to the inmates.



MIDDLE RIVER REGIONAL JAIL

SUBJECT: Programs Report January – March 2022

**ENCLOSURES:** January - March 2022 Program Report

**ACTION OFFICER:** John Lilly, Chief of Inmate Programs

**EXECUTIVE SUMMARY # ES-2022- 013**

MIDDLE RIVER REGIONAL JAIL  
VACANCY REPORT

MRRJ has the following vacancies as of April 5, 2022:

Officer	32
Nurse	6

**MIDDLE RIVER REGIONAL JAIL**  
**EXECUTIVE SUMMARY**  
March 29, 2022

**SUBJECT:** Superintendent Report

**BACKGROUND:** Update on MRRJ activities.

**DISCUSSION:** MRRJ staff continue to work collaboratively on a number of issues.

- MRRJ has not experienced any significant positive cases of COVID-19 in the inmate population in the last couple of weeks. MRRJ staff continue to monitor the situation
- MRRJ has not experienced any significant positive cases of COVID-19 in MRRJ Staff in the last couple of weeks.
- MRRJ is hosting visit from the Board of Local and Regional Jails for 3-year audit starting April 4, 2022.
- As noted in previous communication, MRRJ has moved a significant number of inmates to VADOC in the last 10 days. MRRJ is housing male inmates at RSW Regional Jail, Southside Regional Jail, and Western Virginia Regional Jail.
- Residential male work release scheduled to start April 11, 2022.
- Operational procedures:
  1. MRRJ continues to maintain a COVID-19 step-down screening process for new intakes.
  2. MRRJ continues to maintain a staff monitoring program. All unvaccinated staff rapid tested for COVID-19 once per week.

**CONCLUSION:** Staff continue to keep the Board, Court, and Public informed.

**RECOMMENDATION:** None.

**ENCLOSURE:** None.

**ACTION OFFICER:** J. L. Newton, CJM  
Superintendent