



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

February 7, 2023 at 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. Hamp, Chairman, called the February 7, 2023 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### Members Present:

Michael G. Hamp, Waynesboro City Manager (Chairman)  
Stephen King, Rockingham County Administrator (Vice Chairman)  
Timothy Fitzgerald, Augusta County Administrator  
Leslie Beauregard, Staunton City Manager  
Jennifer Whetzel, Augusta County Assistant Administrator  
Larry Propst, Harrisonburg City Finance Director  
Patricia Davidson, Rockingham County Assistant Administrator  
Jessie Moyers, Staunton City Finance Manager  
Donald Smith, Augusta County Sheriff  
Bryan Hutcheson, Rockingham County Sheriff

### Members Absent:

Ande Banks, Interim Harrisonburg City Manager  
Cameron McCormick, Waynesboro Assistant City Manager/Finance  
Kelly Warner, Harrisonburg City Police Chief  
Christopher Johnson, Waynesboro City Sheriff  
Chris Hartless, Staunton City Sheriff

### Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Tony Heflin, Director of Operations, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Phillip Braverman, Finance Director, Middle River Regional Jail  
Jeff Gore, MRRJA Legal Counsel  
Tina Reed, Recorder, Middle River Regional Jail

**Others Present:**

Pete DeLea, IT, MRRJ  
Jimmy Wimer, Captain, Rockingham County Sheriff's Department  
Misty Cook, Augusta County Finance Director

**2. APPROVAL OF MINUTES**

Mr. King made a motion to approve the minutes from the December 13, 2022 meeting with the revision to Renovation-Expansion Project that the consensus of the Board there will be no project. Colonel Young will notify the State. Mr. Smith seconded the motion. **Approval was unanimous.**

**3. PUBLIC COMMENTS**

No comments were made.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

No comments were made.

**5. FINANCE REPORT**

**a. FY 2023 Finance Report –**

- Due to DOC intakes, there will be a \$250,000-\$300,000 budget shortfall for per diem revenues. Superintendent Young reviewed statewide out of compliance inmate numbers. DOC has no plans to stop taking out of compliance inmates at this time. Using vacancy savings to cover revenue losses due to the DOC intakes.

**b. FY 2024 Budget –**

- Ms. Colvin reviewed the proposed budget for 2024. The Finance Committee made recommendations and changes. The budget has a 5% pay increase based on the Compensation Board budget for FY2024. Other items include that the Compensation Board approved 2 Mental Health positions seven nurse positions. The locally funded nurses will be moved into these comp board positions. No new additional nurse positions will be hired. The 2 MH positions will be hired. As no further revisions need to be made the budget can be approved as is. Mr. King made a motion to approve the FY 24 budget. Mr. Hutcheson seconded the motion. **Approval was unanimous.**

**c. Retiree Insurance -**

- MRRJ is requesting to subsidize retiree insurance costs for retirees only at 50% of the cost. Retiree would be responsible for 100% of family cost. Ms. Whetzel made a motion to approve. Ms. Moyers seconded the motion. **Approval was unanimous.**

**d. CIP Draft –**

- Ms. Colvin reviewed the draft Capital Improvement Plan with the Board and requested the budget amendment for \$2 million be approved now for the CIP projects scheduled for FY2024.

**e. FY 23 Budget Amendment –**

- Water tanks need to be replaced due to corrosion. Monies are in reserve account. Ms. Davidson made a motion to approve the amendment for the CIP. Mr. Hamp seconded the motion. **Approval was unanimous.**

**f. Compensation Board Coin Budget Request –**

- Mr. Braverman reviewed with the Board.

**g. Compensation Board Authority Letter –**

- Due to becoming own fiscal agent the Comp Board will need a letter stating this and approving reimbursements to MRRJ. Letter authorizes Phillip Braverman, Finance Director to approve these reimbursements. Ms. Whetzel made a motion to approve letter. Mr. Propst seconded the motion. **Approval was unanimous.**

**6. REPORTS AND BRIEFING**

- **Population Report –** (Executive Summary #2023-003) Major Heflin reviewed the Executive Summary.
- **Community Corrections Report –** (Executive Summary #2023-004) Major Heflin reviewed the Executive Summary. February 7, 2023 there are 16 offenders on HEI. Due to the Department of Corrections transfers there are less eligible offenders for the program.
- **Staff Vacancy Report –**(Attachment) At this time there are 19 officer and 6 nurse vacancies.
- **Programs Report –** (Executive Summary Report #2023-005) Reviewed by Major Nicholson. At this time there has been one program added. Augusta Health Maternal Wellness program assists incarcerated and released clients.
- **Superintendent's Report –**
  - Telephone RFP is prepared for an intent to award.
  - 618 inmates have been sent to DOC in the last year.
  - Inmate Fees (SB889) died in session this year. Superintendents are working on data collection before the next session.

**7. OLD BUSINESS**

There was no new business to discuss.

**8. NEW BUSINESS:**

There was no new business to discuss.

With nothing further to discuss the meeting adjourned at 2:55 p.m. on a motion from Mr. King; seconded by Ms. Davidson. Approval was **unanimous**.

**The next Authority Board meeting is re-scheduled for March 21, 2023 at 2:00 p.m.  
Location: Augusta County Government Center Smith West Board Room.**

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Michael Hamp, Chairman