



Superintendent Jack Lee

MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta, Rockingham and Highland

Minutes

February 6, 2018, 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Fitzgerald, Chairman, called the February 6, 2018 Middle River Regional Jail Authority Board meeting to order. Mr. Fitzgerald welcomed Mr. Campbell, Chief Sellers and Sheriff Robertson to the Board.

Members Present:

Timothy Fitzgerald, Augusta County Administrator (Chairman)
Stephen F. Owen, Staunton City Manager
Michael G. Hamp, Waynesboro City Manager
Stephen King, Rockingham County Administrator
Eric Campbell, Harrisonburg City Manager
Jeanne Colvin, Staunton City Finance Director
Jennifer Whetzel, Augusta Assistant County Administrator
Patricia Davidson, Rockingham County Finance Director
Larry Propst, Harrisonburg City Finance Director
Terri Marks, Waynesboro City Finance Director
Donald Smith, Augusta County Sheriff
Bryan Hutcheson, Rockingham County Sheriff
Steve Sellers, Harrisonburg Police Chief

Members Absent:

Matt Robertson, Staunton City Sheriff
Joseph Harris, Waynesboro City Sheriff

Facility Staff:

Jack Lee, Superintendent, Middle River Regional Jail
Eric Young, Major of Operations/Support Services, Middle River Regional Jail
Lori Nicholson, Major of Security, Middle River Regional Jail
Ronald Keyser, Finance Director, Middle River Regional Jail
Faye McCauley, Operations Officer, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority
Misty Cook, Augusta County Finance Director
Mark Shiflett, Captain of Security
Powell Bostic, Captain of Operations/Support Services
Capt. Jimmy L. Wimer, Rockingham County
Jim Orndorff, Citizen
Diane Orndorff, Citizen

2. ~~RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS~~

There were no recognitions, resolutions, awards or retirements.

3. APPROVAL OF MINUTES

Mr. Owen made a motion to approve the minutes from the December 5, 2017 meeting. Mr. Hamp seconded the motion. Approval was unanimous.

4. CITIZEN COMMENTS AND COMMUNICATIONS

There were no citizen comments or communications.

5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

- Mr. Gore updated Board members on bills being considered by the General Assembly.

6. FINANCE REPORT

- Mr. Keyser reviewed the Asset Inventory and Depreciation Schedule for FY 19.
- The Finance Report was reviewed with Board members by Ms. Whetzel. There are monies set aside for depreciation. The Finance Committee are reviewing the Depreciation Schedule for FY 19 and will have a budget proposal in April for the Board to consider.

7. REPORTS AND BRIEFINGS

Mr. Lee reviewed the following reports:

- Population Report** – As of February 6, 2018, there was a total of 889 inmates being housed at MRRJ. At this time, there is a total of 190 DOC responsible inmates who are out of compliance.
- Bed Rental Update** – Reviewed and discussed.
- Work Release Report** – Reviewed and discussed. Home Electronic Monitoring Program has four individuals participating.
- Staff Vacancy Report** – As of February 5, 2018 there are 6 officer vacancies and 1 nurse vacancy.

8. NEW BUSINESS

- EMAR Update** – Contract has been awarded. Will begin meeting with Health Secure to ensure the system is set up to Middle River Regional Jail's specifications.

9. ADJOURNMENT

With no additional business before the Authority Board, the meeting was adjourned at 2:30 pm.

The next Authority Board meeting is scheduled for April 3, 2018 at 2:00 pm

Location: Augusta County Government Center Smith Board Room West.



Timothy Fitzgerald, Chairman