



**MIDDLE RIVER REGIONAL JAIL AUTHORITY BOARD  
QUARTERLY MEETING AGENDA  
February 4, 2020, 2:00 p.m.**

1. Call to Order                      Stephen King, Chairman
2. Recognitions, Resolutions and Awards
3. Approval of December 3, 2019 Minutes
4. Public Comments  

Public Comments are intended as an opportunity for the public to give input on relevant issues and not intended as a question and answer period.
5. Comments from Board Members and Legal Counsel
6. Finance Report
  - a. Presentation of FY '19 Financial Report (PBMares)
7. Reports and Briefings:
  - a. Population Report - Bed Report (Attachment)
  - b. Community Corrections Report (Attachment)
  - c. Staff vacancy Report (Attachment)
  - d. Superintendent Report
8. Old Business:
  - a. Community Based Corrections Plan - Update
9. New Business:
  - a. Election of Secretary
  - b. VEPGA Resolution
10. Closed Session
11. Next meeting is scheduled for **April 7, 2020 at 2:00 p.m.**



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

December 3, 2019 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. Fitzgerald, Chairman, called the December 3, 2019 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### Members Present:

Timothy Fitzgerald, Augusta County Administrator (Chairman)  
Stephen King, Rockingham County Administrator (Vice Chairman)  
Steven Rosenberg, Staunton City Manager  
Eric Campbell, Harrisonburg City Manager  
Michael G. Hamp, Waynesboro City Manager  
Jennifer Whetzel, Augusta Assistant County Administrator  
Cameron McCormick, Waynesboro City Finance Director  
Phillip Trayer, Staunton City Finance Director  
Patricia Davidson, Rockingham County Finance Director  
Larry Propst, Harrisonburg City Finance Director  
Eric English, Harrisonburg Police Chief  
Donald Smith, Augusta County Sheriff  
Bryan Hutcheson, Rockingham County Sheriff  
Matt Robertson, Staunton City Sheriff

### Members Absent:

Joe Harris, Waynesboro City Sheriff

### Facility Staff:

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail  
Eric Young, Director of Operations, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

### Others Present:

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority  
Faye McCauley, Legal Liaison, Middle River Regional Jail  
Captain Jimmy L. Wimer, Rockingham County  
Tony Bell, Moseley Architects  
Misty Cook, Finance Director, Augusta County  
Dave Pastors, MH Criminal Justice Planner  
Peter Boatner, Attorney  
G. Tony Heflin, Captain, Middle River Regional Jail  
Leslie Powell, Captain, Middle River Regional Jail

**2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS**

Mr. Newton introduced Captain Tony Heflin, Chief of Support Services and Captain Leslie Powell, Chief of Security. Both were recently promoted and have shown themselves to be strong leaders.

**3. APPROVAL OF MINUTES**

Mr. Hamp made a motion to approve the minutes from the October 15, 2019 and November 19, 2019 meetings. Ms. Whetzel seconded the motion. Approval was **unanimous**.

**4. CITIZEN COMMENTS AND COMMUNICATIONS**

There were no public comments.

**5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

There were no Board or Legal Counsel comments.

**6. FINANCE REPORT**

Ms. Colvin reviewed the finance report with the Board. FY '19 audit has been completed. PB Mares will present at the February meeting. Preparing a resolution for VEPGA. Will present at February meeting. A Finance Committee meeting has been scheduled for December 17, 2019 to discuss FY '20 budget.

**7. REPORTS AND BRIEFING**

Major Young reviewed the following reports:

- a. **Population Report** – As of December 3, 2019, there is a total of 904 offenders being housed at MRRJ.
- b. **Community Corrections Report** – Reviewed and discussed. Mr. King would like to review statistics regarding future employment for offenders in the program.
- c. **Staff Vacancy Report** – Reviewed.
- d. **Superintendent's Report** –
  - Finance Committee meetings will be announced and minutes maintained moving forward.
  - As part of our continuing effort to establish a more efficient organizational structure MRRJ will begin straight shifts January 19, 2020.
  - MRRJ will begin implementing a new daily schedule for offenders. The new schedule will assist with getting offenders out of their cells more often.
  - Lieutenant interviews will be held tomorrow.
  - Therapy Dog Program had been initiated. The program is in infancy stage; however, there are signs that the program will be an asset.
  - Peer Support Training is being implemented. The first group of staff attended training in November. Peer Support is another method to engage staff and encourage staff wellness.

**8. OLD BUSINESS**

- a. **Community Based Corrections Plan Update** –Tony Bell (Moseley Architects) reviewed the Community Based Corrections Plan (CBCP) options and was available for further questions. He advised the Board that all three options do include the renovations needed to the core facility. The CBCP will need to be submitted to the Board of Corrections by December 31, 2019 in order to have the plan considered by legislators in 2021. After discussion Mr. Trayer made a motion to submit a

CBCP with option "Plan A" to the Board of Corrections. Mr. Hamp seconded the motion. There were 13 affirmative votes. There was one dissenting vote.

**9. NEW BUSINESS**

- a. **Election of Officers**-Ms. Whetzel made a motion that Stephen King serve the next 2 years as Chairman. Mr. Rosenberg seconded the motion. **Approval was unanimous.**

Mr. Trayer made a motion that Mr. Rosenberg serve as Vice-Chairman. Ms. Whetzel seconded the motion. Approval was unanimous.

Mr. Campbell made a motion that Ms. Reed serve as Secretary. Mr. King seconded the motion. Approval was unanimous. *Subsequently it was noted that a Board member would need to serve as the Secretary. Ms. Reed can serve as Recorder.*

- b. **Board Meeting Schedule** – The 2020 Board meeting schedule will be sent to all Board members. Mr. Rosenberg made a motion to accept the 2020 calendar. Mr. Campbell seconded the motion. **Approval was unanimous.**

**10. ADJOURNMENT**

With no additional business before the Authority Board, the meeting was adjourned.

**The next Authority Board meeting is scheduled for December 3, 2019 at 2:45 p.m.**

**Location: Augusta County Government Center Smith Board Room West.**

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Stephen King, Chairman

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
	** MIDDLE RIVER REG.JAIL AUTH.**					
	**CASH**					
100-0200	OPERATING CASH	1,718.90-	2,304.56-		1,445,696.06-	1,448,000.62-
100-1204	BANK OF AMERICA-LGIP	105,931.64	107,044.37			107,044.37
100-1305	FIRST BANK-MRRJA	5,575,323.26	5,165,496.75	1,286,348.78		6,451,845.53
100-1307	WELLS FARGO BOND ESCROW-MRRJA					
100-1308	US BANK DEBT RES 2014 BONDS-MRRJA	3,039,627.33	2,539,535.01			2,539,535.01
100-1399	AUDIT MARKET VALUE ADJ					
100-1522	UNION FIRST MARKET-MM-MRRJ	1,659,658.76	1,676,324.65			1,676,324.65
	**CASH**	10,378,822.09	9,486,096.22	1,286,348.78	1,445,696.06-	9,326,748.94
	**ACCOUNTS RECEIVABLE**					
130-3100	ACCOUNTS RECEIVABLE	664,819.87	142,368.87		87,959.80-	54,409.07
130-3101	ACCOUNTS RECEIVABLE-REIMBURSEMENT	179.81-				
	**ACCOUNTS RECEIVABLE**	664,640.06	142,368.87		87,959.80-	54,409.07
	**DUE FROM DOC**					
131-3120	DUE FROM DOC					
	**DUE FROM DOC**					
	**NET PENSION ASSET**					
135-3100	NET PENSION ASSET	2,500,357.00	4,085,554.00			4,085,554.00
	**NET PENSION ASSET**	2,500,357.00	4,085,554.00			4,085,554.00
	**DEFERRED OUTFLOWS OF RESOURCES**					
160-8270	DEFERRED OUTFLOWS-PENSION PLAN	854,262.59	216,337.00-			216,337.00-
160-8280	DEFERRED OUTFLOWS-GLI OPEB	60,057.83	131,350.69			131,350.69
160-8290	DEFERRED OUTFLOWS-HI OPEB	39,130.00	45,568.00			45,568.00
	**DEFERRED OUTFLOWS OF RESOURCES**	953,450.42	39,418.31-			39,418.31-
	**FIXED ASSETS**					
190-2510	CONSTRUCTION IN PROGRESS	14,000.00				
190-3550	FIXED ASSETS-LAND	612,500.00	612,500.00			612,500.00
190-3551	FIXED ASSETS-BUILDING	45,279,812.29	45,279,812.29			45,279,812.29
190-3552	FIXED ASSETS-EQUIPMENT	4,001,571.75	4,682,003.91			4,682,003.91
190-3559	ACCUMULATED DEPRECIATION	13,647,182.91-	14,881,000.57-			14,881,000.57-
	**FIXED ASSETS**	36,260,701.13	35,693,315.63			35,693,315.63
	TOTAL ASSETS	50,757,970.70	49,367,916.41	1,286,348.78	1,533,655.86-	49,120,609.33
	**ACCOUNTS PAYABLE**					
200-7100	ACCOUNTS PAYABLE	123,811.78-	117,977.77-	1,084,777.74	1,082,341.46-	115,541.49-
	**ACCOUNTS PAYABLE**	123,811.78-	117,977.77-	1,084,777.74	1,082,341.46-	115,541.49-
	**ACCRUED LEAVE**					
201-6535	ACCRUED LEAVE	912,436.48-	891,972.80-			891,972.80-
201-6536	ACCRUED LEAVE-OPEB	1,610,000.00-	1,486,000.00-			1,486,000.00-
201-6537	NET GLI OPEB LIABILITY	525,535.00-	520,535.00-			520,535.00-
	**ACCRUED LEAVE**	3,047,971.48-	2,898,507.80-			2,898,507.80-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BEG. YR BALANCE	PREVIOUS BALANCE	DEBIT	CREDIT	ENDING BALANCE
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	**ACCRUED INTEREST**					
202-7300	ACCRUED INTEREST	245,606.56-	233,256.15-			233,256.15-
	**ACCRUED INTEREST**	245,606.56-	233,256.15-			233,256.15-
	**DEFERRED INFLOWS OF RESOURCES**					
210-8270	DEFERRED INFLOWS-PENSION PLAN	862,482.00-	862,482.00-			862,482.00-
210-8280	DEFERRED INFLOWS-GLI OPEB	58,000.00-	109,000.00-			109,000.00-
210-8290	DEFERRED INFLOWS-HI OPEB		34,000.00-			34,000.00-
	**DEFERRED INFLOWS OF RESOURCES**	920,482.00-	1,005,482.00-			1,005,482.00-
	**EMPLOYEE FUND**					
230-8200	FUNDS HELD FOR EMPLOYEE FUND	12,526.25-	12,042.03-		841.05-	12,883.08-
	**EMPLOYEE FUND**	12,526.25-	12,042.03-		841.05-	12,883.08-
	**BOND PAYABLE**					
250-6530	BOND PAYABLE	20,100,000.00-	19,065,000.00-			19,065,000.00-
250-6531	BOND PREMIUM	3,126,443.25-	2,918,013.70-			2,918,013.70-
	**BOND PAYABLE**	23,226,443.25-	21,983,013.70-			21,983,013.70-
	TOTAL LIABILITIES	27,576,841.32-	26,250,279.45-	1,084,777.74	1,083,182.51-	26,248,684.22-
	**FUND BALANCE**					
300-9900	FUND BALANCE	23,181,129.38-	23,766,417.65-			23,766,417.65-
	**FUND BALANCE**	23,181,129.38-	23,766,417.65-			23,766,417.65-
	TOTAL PRIOR YR FUND BALANCE	23,181,129.38-	23,766,417.65-			23,766,417.65-
	TOTAL REVENUE		8,809,805.93-		1,197,547.93-	10,007,353.86-
	TOTAL EXPENDITURE		9,458,586.62		1,443,893.18	10,902,479.80
	TOTAL CURRENT FUND BALANCE					895,125.94
	TOTAL LIABILITIES AND FUND BALANCE		49,367,916.41-	2,528,670.92	2,280,730.44-	49,119,975.93-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
000999						
0000	**MIDDLE RIVER REG.JAIL AUTH.*					
015000						
0000	**REV USE OF MONEY & PROPERTY*					
015010						
0001	INTEREST INCOME	100,000.00		73,665.19	26,334.81	26.33
0099	INTEREST INCOME-DEBT SVC RES U			23,613.56	23,613.56-	
	**REV USE OF MONEY & PROPERTY*	100,000.00		97,278.75	2,721.25	2.72
016050						
0001	EMPLOYEE MEALS	4,000.00	438.00	2,723.00	1,277.00	31.92
0002	INMATE PHONE SYSTEM					
0003	INMATE MEDICAL CO-PAY	66,000.00	9,180.34	51,705.30	14,294.70	21.65
0004	HOME ELECTRONIC MONITORING	10,000.00		887.40	9,112.60	91.12
0005	WORK RELEASE	500,000.00	33,631.80	173,950.12	326,049.88	65.20
0006	INMATE KEEP FEES	260,000.00		99,526.42	160,473.58	61.72
0099	MISCELLANEOUS REVENUE	240,000.00		120,555.81	119,444.19	49.76
	EMPLOYEE MEALS	1,080,000.00	43,250.14	449,348.05	630,651.95	58.39
019020						
0001	BED RENTALS-STATE & FEDERAL					
0002	LOCAL BED RENTALS			450.00	450.00-	
0003	LOCALITY CONTRIBUTIONS	10,462,097.00		5,237,387.81	5,224,709.19	49.93
0004	LOCAL WORK FORCE					
0011	RECOVERED COSTS-COMMISSARY FUN		18,538.77	115,006.97	115,006.97-	
0012	RECOVERED COSTS-OPERATIONS		8,121.77	52,879.03	52,879.03-	
0013	RECOVERED COSTS-MEDICAL			20,117.23	20,117.23-	
0014	RECOVERED COSTS - STATE & FEDE					
	BED RENTALS-STATE & FEDERAL	10,462,097.00	26,660.54	5,425,841.04	5,036,255.96	48.13
023020						
0002	COMPENSATION BOARD REIMBURSEME	6,027,373.00	495,631.93	3,013,024.43	3,014,348.57	50.01
0003	STATE PER DIEM REIMBURSEMENT	2,406,106.00	558,828.00	904,320.00	1,501,786.00	62.41
0004	STATE CAPITAL REIMBURSEMENT					
9999	AID TO THE COMMONWEALTH-CONTRA					
	COMPENSATION BOARD REIMBURSEME	8,433,479.00	1,054,459.93	3,917,344.43	4,516,134.57	53.55
024050						
0006	DEPT BEH HLTH & DEV VCSB-TDO			4,543.65	4,543.65-	
0010	MRRJ MENTAL HEALTH PROGRAM (GR		73,177.32	112,997.94	112,997.94-	
	DEPT BEH HLTH & DEV VCSB-TDO		73,177.32	117,541.59	117,541.59-	
033011						
0003	JUSTICE ASSISTANCE GRANT (JAG)					
	--FUND TOTAL--	20,075,576.00	1,197,547.93	10,007,353.86	10,068,222.14	50.15

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
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000999							
0000	**MIDDLE RIVER REG.JAIL AUTH.*						
033020							
0000	**OPERATIONS**						
1100	SALARIES & WAGES	7,952,197.00	656,087.58	4,483,588.41		3,468,608.59	43.61
1200	SALARIES & WAGES-OVERTIME	350,000.00	23,424.81	219,526.73		130,473.27	37.27
1300	SALARIES & WAGES-PART TIME	737,259.00	39,432.59	255,411.40		481,847.60	65.35
1400	SALARIES & WAGES-TDO TRANSPORT		6,499.95	51,335.69		51,335.69-	
2100	EMPLOYERS SHARE - FICA	690,483.00	53,363.98	373,259.32		317,223.68	45.94
2210	EMPLOYERS SHARE - RETIREMENT	961,569.00	76,652.16	539,175.87		422,393.13	43.92
2300	EMPLOYERS SHARE-HEALTH INSURAN	1,544,414.00	136,844.00	907,137.00		637,277.00	41.26
2400	EMPLOYERS SHARE-GROUP LIFE INS	103,846.00	8,278.27	58,229.64		45,616.36	43.92
2500	LINE OF DUTY PREMIUMS	32,430.00		36,801.00		4,371.00-	13.47-
2600	EMPLOYERS SHARE-VRS HYBRID STD	4,500.00	428.89	2,596.48		1,903.52	42.30
2700	WORKERS COMPENSATION INSURANCE	94,100.00		103,782.00		9,682.00-	10.28-
2800	HEALTH INSURANCE						
2801	HOSPITALIZATION-MRRJ						
2802	HEALTH SAVINGS ACCOUNT		916.74	7,583.94		7,583.94-	
3102	HEALTH CLUB						
3103	OTHER BENEFITS	16,400.00	270.50	6,450.50		9,949.50	60.66
3110	PROFESSIONAL HEALTH SERVICES	1,100,000.00	34,535.28	627,517.65		472,482.35	42.95
3111	HOSPITAL HEALTH SERVICES						
3112	PHYSICALS NEW EMPLOYEES	7,800.00				7,800.00	100.00
3121	JAIL EDUCATION PROGRAM						
3124	PROFESSIONAL SERVICES	75,000.00	3,000.00	46,942.15		28,057.85	37.41
3310	REPAIRS & MAINTENANCE-CONTRACT	125,000.00	42,869.29	117,007.06		7,992.94	6.39
3320	MAINTENANCE SERVICE CONTRACTS	60,000.00	14,020.44	23,638.79		36,361.21	60.60
3321	TECHNOLOGY MAINT. CONTRACTS	200,000.00	21,945.78	113,432.99		86,567.01	43.28
3322	PEST EXTERMINATION	2,000.00	75.00	925.00		1,075.00	53.75
3330	REPAIRS & MAINTENANCE-VEHICLES		1,061.78	7,084.32		7,084.32-	
3600	ADVERTISING	2,000.00	290.64	290.64		1,709.36	85.46
3900	INDIRECT COST TO FISCAL AGENT	124,273.00		5,256.06		119,016.94	95.77
5100	ELECTRIC SERVICES	400,000.00	27,295.87	194,118.32		205,881.68	51.47
5102	HEATING SERVICES	185,000.00	12,991.11	48,791.09		136,208.91	73.62
5103	WATER & SEWER SERVICES	376,250.00	48,775.55	159,373.56		216,876.44	57.64
5104	REFUSE COLLECTION	22,000.00	893.25	7,085.60		14,914.40	67.79
5201	POSTAGE	3,000.00		1,046.14		1,953.86	65.12
5203	TELEPHONE	30,000.00	3,519.10	24,522.10		5,477.90	18.25
5300	FACILITY INSURANCE	89,000.00		84,606.00		4,394.00	4.93
5305	VEHICLE INSURANCE	15,000.00		13,680.00		1,320.00	8.80
5501	TRAVEL EXPENSES	12,000.00		481.55		11,518.45	95.98
5801	DUES & SUBSCRIPTIONS	3,000.00		3,060.00		60.00-	2.00-
6001	OFFICE SUPPLIES	30,000.00	3,111.32	19,539.52		10,460.48	34.86
6002	FOOD	1,165,450.00	93,047.38	594,790.69		570,659.31	48.96
6003	PRESCRIPTION DRUGS	490,000.00		244,137.41		245,862.59	50.17
6004	MEDICAL SUPPLIES	70,000.00	4,699.57	36,567.82		33,432.18	47.76
6005	LAUN, HOUSEKEEPING & JANIT SUP	75,000.00	11,970.70	62,681.13		12,318.87	16.42
6006	LINEN SUPPLIES	20,000.00	2,410.50	4,962.42		15,037.58	75.18



MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
6007	REPAIR & MAINTENANCE SUPPLIES	135,000.00	8,508.01	82,491.46		52,508.54	38.89
6008	VEHICLE FUEL	40,000.00	1,887.58	12,995.11		27,004.89	67.51
6009	VEHICLE MAINTENANCE	32,000.00	477.92	2,564.98		29,435.02	91.98
6010	POLICE SUPPLIES	50,000.00	3,840.00	5,058.35		44,941.65	89.88
6011	UNIFORMS-OFFICERS	35,000.00	12,215.41	14,545.84		20,454.16	58.44
6012	FOOD SERVICE SUPPLIES	15,000.00	2,056.05	7,857.29		7,142.71	47.61
6013	COMPUTER/TECHNOLOGY SUPPLIES	70,000.00	6,293.92	35,128.08		34,871.92	49.81
6016	PERSONAL SUPPLIES INMATES	70,000.00	5,499.60	29,129.42		40,870.58	58.38
6017	WEARING APPAREL INMATES	15,000.00		9,137.93		5,862.07	39.08
6018	BED RENTALS-OTHER FACILITIES	250,000.00				250,000.00	100.00
7002	TRAINING	103,850.00	633.85	87,049.10		16,800.90	16.17
7003	FIREARMS RANGE	10,000.00				10,000.00	100.00
8000	LAND						
8001	EQUIPMENT	23,700.00		3,714.29		19,985.71	84.32
8002	FURNITURE & FIXTURES						
8003	COMPUTER HARDWARE		209.99	209.99		209.99-	
8004	COMPUTER SOFTWARE						
8005	MOTOR VEHICLES	55,000.00				55,000.00	100.00
8006	FACILITY IMPROVEMENTS	100,000.00	26,966.05	122,410.59		22,410.59-	22.41-
8007	S.A.W. RANGE		10,000.00	10,000.00		10,000.00-	
8210	DEPRECIATION EXPENSE						
8211	LOSS ON DISPOSAL OF FIXED ASSE						
8999	OTHER						
9110	REDEMPTION OF PRINCIPAL	1,035,000.00				1,035,000.00	100.00
9150	INTEREST EXPENSE-BONDS	922,055.00		474,287.50		447,767.50	48.56
9210	OPERATING RESERVE						
9220	REPAIR & REPLACEMENT RESERVE	400,000.00	21,594.20	253,704.20		146,295.80	36.57
9230	MOTOR VEHICLE RESERVE						
9240	COMPUTER EQUIPMENT RESERVE	175,000.00		144,964.46		30,035.54	17.16
9250	OPEB RESERVE						
	**OPERATIONS**	20,705,576.00	1,428,894.61	10,781,664.58		9,923,911.42	47.92
033030							
0000	**DCJS/JAIL MENTAL HEALTH PROG						
3100	PERSONNEL		9,853.80	61,505.74		61,505.74-	
3110	CONSULTANT			44,400.00		44,400.00-	
3900	INDIRECT COSTS		1,724.42	8,691.32		8,691.32-	
5501	TRAVEL						
6015	SUPPLIES/OTHER		3,420.35	6,218.16		6,218.16-	
8001	EQUIPMENT						
	**DCJS/JAIL MENTAL HEALTH PROG		14,998.57	120,815.22		120,815.22-	
	--FUND TOTAL--	20,705,576.00	1,443,893.18	10,902,479.80		9,803,096.20	47.34

# Statistics for Middle River Regional Jail

Stats are Current as of 02/03/2020

<u>Category</u>	<u>Inmates</u>	<u>% of Total</u>
Inmates Awaiting Trial	286	32
Inmates Totally Sentenced	425	48
Inmates Partially Sentenced	157	18
Inmates Awaiting Programs	11	1
Convicted but not sentenced	11	1
Inmates in Hospital	0	0
<b>TOTAL</b>	<b>890</b>	

<u><b>Total Inmate Population:</b></u>	<u><b>890</b></u>	
Male Inmates	651	73%
Female Inmates	239	27%

**D. O. C. Responsible Inmates:**

<b>Staunton Augusta Waynesboro Highland</b>	<b>R'ham / H'burg</b>	<b>Others</b>	<b>Total</b>
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**Number of Days since Last Sentencing:**

<b>90 +</b>	75	88	1	164
<b>60 to 90</b>	24	18		42
<b>30 to 60</b>	24	19		43
<b>&lt; 30</b>	21	14		35
<b>Total</b>	144	139	1	284
<b>% of Total Population</b>	<b>16.2</b>	<b>15.6</b>	<b>0.1</b>	<b>31.9</b>

Jail Contract Beds/ Work Release Numbers

Local Work Release (26)	<b>51</b>
DOC Work Release (28)	<b>39</b>
<b>TOTAL</b>	<b>90</b>

\*\*\*These numbers are included in the Jurisdiction totals.

Home Electronic Monitoring (80)	<b>0</b>
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\*\*\*These numbers are included in the Jurisdiction totals.

LOCAL Inmates by Jurisdiction

Jur. code	Jurisdiction	Total
015	Augusta County	277
790	Staunton City	192
820	Waynesboro City	122
091	Highland County	1
165	Rockingham Co	240
660	Harrisonburg	54
<b>TOTAL</b>		<b>886</b>

Other Jurisdictions Held- Non Contract Holds

Counties

Jur. Code	Jurisdiction	Total
003	Albemarle Co	1
071	Giles Co	1
163	Rockbridge Co	2
<b>TOTAL</b>		<b>4</b>

Cities

Jur. Code	Jurisdiction	Total
<b>TOTAL</b>		<b>0</b>

# MIDDLE RIVER REGIONAL JAIL

## WORK RELEASE INMATES

February 3, 2020

WORK RELEASE INMATES WITH A PAYING JOB	NUMBER WORKING
DOC Sentenced Inmates from MRRJ/Work Release	34
DOC Sentenced Inmates sent by DOC /Work Release	0
LOCAL Inmates/Work Release	48
<b>TOTAL</b>	<b>82</b>

### LOCALLY SENTENCED INMATES WITH A PAYING JOB BY LOCALITY AND GENDER

LOCALITY	MALE	FEMALE
Rockbridge	0	0
Augusta County	8	4
Harrisonburg	0	1
Highland County	0	0
Page County	0	0
Rockingham County	12	6
Staunton	6	3
Waynesboro	7	1
<b>TOTAL</b>	<b>33</b>	<b>15</b>
<b>TOTAL LOCAL W/R INMATES: 48</b>		

### DOC SENTENCED INMATES FROM MRRJ WITH A PAYING JOB BY LOCALITY AND GENDER

LOCALITY	MALE	FEMALE
Augusta County	7	2
Harrisonburg	3	1
Highland County	0	0
Page County	0	0
Rockingham County	9	5
Staunton	2	1
Waynesboro	3	1
<b>TOTAL</b>	<b>24</b>	<b>10</b>
<b>TOTAL LOCAL W/R INMATES: 34</b>		

### COMMUNITY SERVICE/WORK RELEASE APPROVED

UNPAID WORK RELEASE	MALE	FEMALE
DOC Inmates	2	1
LOCAL Inmates	3	3
<b>TOTAL</b>	<b>5</b>	<b>4</b>
<b>TOTAL W/R ON FREE HELP: 9</b>		

**COMMUNITY SERVICE/WORK RELEASE APPROVED BY LOCALITY AND GENDER**

LOCALITY	MALE	FEMALE
Augusta County	2	0
DOC	0	0
Harrisonburg	0	1
Highland County	0	0
Page County	0	0
Rockingham County	1	2
Staunton	2	1
<b>Waynesboro</b>	0	0
<b>TOTAL</b>	<b>5</b>	<b>4</b>

**MIDDLE RIVER REGIONAL JAIL**

**COMMUNITY SERVICE/WORK FORCE APPROVED INMATES**

LOCALITY	MALE	FEMALE
Augusta County	9	2
Harrisonburg	4	3
Highland County	0	0
Page County	0	0
Rockingham County	27	7
Staunton	9	2
Waynesboro	6	1
<b>TOTAL</b>	<b>55</b>	<b>15</b>
<b>TOTAL WORK FORCE INMATES: 70</b>		

**HOME ELECTRONIC MONITORING INMATES**

<b>TOTAL H.E.M. INMATES</b>	<b>0</b>
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MIDDLE RIVER REGIONAL JAIL  
VACANCY REPORT

MRRJ has the following vacancies as of February 4, 2020:

Officer	6
RN	1

## RESOLUTION

### APPROVING JOINT POWERS ASSOCIATION AGREEMENT

**WHEREAS**, the VML/VACo Virginia Power Steering Committee (the "Committee"), composed of representatives of local governments and political subdivisions of the Commonwealth, has for over several decades negotiated on behalf of such governmental units a standard form contract for their purchase of electricity supply and delivery service from Virginia Electric and Power Company ("Virginia Power") as a sole source provider; and

**WHEREAS**, political subdivisions of the Commonwealth of Virginia are authorized under Virginia law to exercise jointly powers that they otherwise are authorized to exercise independently, and the terms and conditions of such authorization are currently set forth in Sections 15.2-1300, et seq. of the Virginia Code (the "Joint Powers Act"); and

**WHEREAS**, the Virginia Electric Utility Restructuring Act (the "Restructuring Act") further authorizes municipalities and other political subdivisions in the Commonwealth to aggregate their electricity supply requirements for the purpose of their joint purchase of such requirements from licensed suppliers, and the Restructuring Act provides that such aggregation shall not require licensure; and

**WHEREAS**, the Virginia Public Procurement Act (\*the "Procurement Act") exempts from its competitive sealed bidding and competitive negotiation requirements (the "Requirements") the joint procurement by public bodies, utilizing competitive principles, of electric utility services purchases through member associations under the conditions set forth in the Procurement Act; and

**WHEREAS**, the Committee recommends that the aggregation and procurement of electric supply, electric delivery, and other energy-related services ("Energy Services") be effectuated as provided in the Joint Powers Association Agreement, a copy of which is attached to and made part of this Resolution (the "Joint Powers Agreement"), in accordance with applicable provisions of the Procurement Act, such as the utilization of competitive principles pursuant to an exemption from the Requirements, and

**WHEREAS**, the Committee also recommends that the other services provided by the Committee to its members be effectuated as provided in the Joint Powers Agreement, with such services consisting of (i) assistance in implementing standard form contracts for the purchase of services from incumbent electricity utilities, (ii) education of members regarding electricity procurement issues, (iii) monitoring of legal and regulatory

developments affecting the provision of electricity services to local governments, and (iv) hiring of consultants and legal counsel to assist in its provision of the foregoing services (“Steering Committee Services”).

**WHEREAS**, it appearing to the Middle River Regional Jail Authority (the “Authority”) that the joint procurement of the Energy Services pursuant to the Joint Powers Agreement and the provision of Steering Committee Services pursuant to the Joint Powers Agreement is otherwise in the best interest of the Middle River Regional Jail Authority.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that:

- 1) Competitive sealed bidding and competitive negotiation for the procurement of Energy Services are not fiscally advantageous to the public because the procurement process for Energy Services must be flexible enough to respond to quickly changing market conditions in which energy prices fluctuate considerably on a daily or even hourly basis.
- 2) The aggregation and joint procurement of the Energy Services pursuant to the Joint Powers Agreement is hereby approved.
- 3) The provision of Steering Committee Services pursuant to the Joint Powers Agreement is hereby approved.
- 4) The Joint Powers Agreement and the performance of the terms and conditions thereof on behalf of the Middle River Regional Jail Authority are hereby authorized and approved.
- 5) The Authority Board Chairman is hereby authorized and directed to execute and deliver the Joint Powers Agreement on behalf of the Middle River Regional Jail Authority in substantially the form presented to this meeting.
- 6) The payment of obligations of the authority pursuant to the provisions hereof and the Joint Powers Agreement shall be subject to the annual approval of funds therefor in its budget by the Middle River Regional Jail Authority.
- 7) This Resolution shall take effect immediately upon its adoption or passage.

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Stephen G. King, MRRJA Chairman

Adopted this 4<sup>th</sup> day of February, 2020



**VIRGINIA ENERGY PURCHASING GOVERNMENTAL ASSOCIATION**

**JOINT POWERS ASSOCIATION AGREEMENT**

Dated as of March 1, 2002

**THIS AGREEMENT** (“Agreement”), is made and entered into by and among the local governments and other political subdivisions of the Commonwealth of Virginia which are signatories hereto (each a “Member” and, collectively, the “Members”), effective as of March 1, 2002, for certain signatories or such later effective date for other signatories as set forth on such signatories’ execution page.

**WITNESSETH:**

**WHEREAS**, each Member is authorized by law to acquire electricity supply, electricity delivery, and other energy-related services (“Energy Services”) as necessary or appropriate for the operation of its respective public facilities; and

**WHEREAS**, political subdivisions of the Commonwealth of Virginia are authorized under the Code of Virginia 1950, as amended (the “Code”) to exercise jointly powers that they otherwise are authorized to exercise independently, and such authorization is currently set forth in sections 15.2-1300, et seq. of the Code, which provide that any power, privilege or authority exercised or capable of being exercised by a political subdivision of the Commonwealth of Virginia may be exercised and enjoyed jointly with any other political subdivision of the Commonwealth having a similar power, privilege or authority except where express statutory procedure is otherwise provided for the joint enterprise; and

**WHEREAS**, Code sections 15.2-1300, et seq. authorize two or more political subdivisions to enter into agreements with one another for such joint action and to appropriate funds and sell, lease, give or otherwise supply such property, personnel or services therefor as may be within their legal power to furnish; and

**WHEREAS**, the Members, pursuant to the authority granted in Code sections 15.2-1300, et seq. or such similar authority as may from time to time be authorized under the Code, desire to create a joint powers association and associate as members hereunder with the assistance of the Consultant and Counsel (identified below), for the purposes, among other things, of promoting the interest and welfare of the Members, and developing a closer relation among them, all as hereinafter more particularly set forth; and

**WHEREAS**, the Virginia Public Procurement Act (the “Procurement Act”) exempts from its competitive sealed bidding and competitive negotiation requirements (the “Requirements”) the joint procurement by public bodies, utilizing competitive principles, of electric utility services purchased through member associations under the conditions set forth in the Procurement Act;

**WHEREAS**, the Virginia Power Steering Committee of the Virginia Municipal League and the Virginia Association of Counties (the “Committee”), which is composed of representatives of local governments and other political subdivisions of the Commonwealth purchasing energy from Virginia Electric and Power Company, d/b/a Dominion Virginia Power (“Virginia Power”), has (i) for several decades assisted such governmental bodies in connection with the negotiation of standard form contracts with Virginia Power for the purchase of electric utility services, including electric supply, distribution and transmission, and ancillary services, (ii) provided assistance in implementing such contracts, (iii) helped educate its members

regarding electricity procurement issues, (iv) monitored legal and regulatory developments affecting the provision of electricity service to local governments, and (v) has hired consultants and legal counsel to assist in its provisions of the foregoing services (“Steering Committee Services”).

**WHEREAS**, the Committee recommends that the aggregation and procurement of Energy Services be effectuated in compliance with applicable provisions of the Procurement Act, such as the utilization of competitive principles pursuant to an exemption from the Requirements, and the Committee also recommends that the Steering Committee Services be undertaken by the same entity that arranges for the procurement of the Energy Services.

**NOW, THEREFORE**, in consideration of the premises and the undertakings hereinafter stated, the Members agree as follows:

1. **Name**. The undertaking of the Members hereunder shall be named and designated as the Virginia Energy Purchasing Governmental Association (hereinafter “VEPGA”).
2. **Term of the Agreement**. This Agreement shall be effective for the period commencing on the date set forth above (with each Member to adopt the Agreement on or after such commencement date) and shall terminate upon the earlier of (a) a unanimous vote of all the remaining Members or (b) when the membership has decreased to one Member. Upon such termination, any property owned by VEPGA (or the proceeds from the sale of such property) shall be distributed to each remaining Member in accordance with VEPGA’s bylaws, as such bylaws may be amended from time to time by the board governing VEPGA (the “Bylaws”).
3. **Purpose of the Agreement**. The Members enter into this Agreement for the purpose of acting jointly to promote their interests and welfare and to promote the interest and

welfare of, and develop close relationships with, similar public bodies. This promotion and development shall consist of the purchase of one or more components of the Energy Services on an aggregated basis and also the provision of Steering Committee Services. VEPGA shall be the Members' agent regarding the purchase of Energy Services, which shall be done in the manner specified in the Bylaws. Each Member agrees, subject, however, to annual appropriation, (a) to purchase its respective share of the Energy Services for any of its accounts that have been selected by one or more supplier(s) chosen by VEPGA to service such accounts and to pay the rate for such accounts negotiated in the procurement process for the one or more components of the Energy Services, and (b) to pay its pro rata share of the budget or the membership fees as hereinafter set forth.

4. **Governance.**

(a) The Board. VEPGA shall be governed by a Board (the "Board") that shall initially consist of the individuals listed on Schedule A of this Agreement and thereafter members of the Board shall be elected by the Members in accordance with the Bylaws. The size of the Board may be increased or decreased in accordance with the Bylaws. The Board shall have power to decide all matters relating to VEPGA's activities and operations.

(b) Meetings of the Board. The Board shall meet at such times and places as shall be designated in the Bylaws.

(c) Officers of the Board. Paul Proto is hereby designated as the initial Chair of the Board, Steve Sinclair is hereby designated as its initial Vice-Chair and Steve Craig is hereby designated as its initial Secretary/Treasurer. These officers and any other officers elected in accordance with the Bylaws shall serve until the earlier of the submission of such officer's resignation or such officer's removal and the election of a successor by the Board. The Chair

shall preside at all meetings of the Board, except that in the absence of the Chair, the Vice-Chair or another Member of the Board shall preside. Vacancies in such offices may be filled by the Board at any meeting.

(d) Quorum for the Board. A majority of board members shall constitute a quorum for any Board meeting. The size of a quorum may be increased or decreased in accordance with the Bylaws.

(e) Actions by the Board. All matters for action by the Board may be adopted upon the affirmative vote of Board members voting at a meeting where a quorum is present, or otherwise as may be specified in this Agreement or in the Bylaws.

(f) Quorum for Members. The lesser of (i) a simple majority of the Members or (ii) eight Members shall constitute a quorum for any meeting of the Members. The size of a quorum may be increased or decreased in accordance with the Bylaws.

(g) Bylaws. The initial Bylaws are set forth in Schedule B to this Agreement. The Bylaws may be amended upon the affirmative vote of two-thirds of all the Board members or upon the affirmative vote of two-thirds of all the Members.

5. **Budget of the Association.**

(a) The Board shall establish a budget for VEPGA with funding by the Members based upon a pro rata share of the budget or, if applicable and approved by the Board, a minimum membership fee. Such pro rata shares and minimum fees shall be assessed on an annual basis except that, under extraordinary and unanticipated circumstances, the Board may assess a pro rata share and minimum fee more than once a year. The pro rata share will be based upon each Member's energy consumption or upon such other equitable method of funding as may be determined from time to time by the Board.

(b) VEPGA shall not create or incur any liability for the Members, jointly or severally, other than and subject to annual appropriation, (i) the costs incurred by any Member in paying its portion of the Energy Services in accordance with contracts signed by the Chair or Vice-Chair on behalf of VEPGA as the Member's agent or (ii) the pro rata share of the budget or the membership fees imposed for a Member's participation in VEPGA. No Member shall be liable or responsible for any payments owed under any contracts for any portion of the Energy Services purchased by any other Member.

6. **Withdrawal of Members.** A Member may withdraw from VEPGA effective July 1 of any calendar year if written notice has been given to VEPGA by March 1 of that calendar year; provided, however, that any accounts of a withdrawing Member that are participating in any contract awarded by VEPGA shall continue to participate in such contract until such contract has expired or has been terminated in accordance with the terms of such contract. Any other methods of withdrawing from VEPGA shall be set forth in the Bylaws.

7. **Execution of Multiple Originals.** This Agreement may be executed by the Members in multiple original counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

**WITNESS** the following signatures, effective as of the date set forth underneath each signature.

**MEMBER:**

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Effective Date: \_\_\_\_\_

**[To be completed for all Members]**

## SCHEDULE A

### LIST OF INITIAL BOARD MEMBERS

#### 3 Year Term (2002-2005)

Len Ringler, Paul Proto, Jerry Spivey, Ricky Bowers, Steve Sinclair

#### 2 Year Term (2002-2004)

Matt Groff, Penny Newquist, Dave Gilman, Rick Raike, Bob Jennings

#### 1 Year Term (2002-2003)

Roger Neve, Tom Colbert, Phil Norris, Mac Corwine, Jack Pitzer



**SCHEDULE B**  
**INITIAL BYLAWS**

See attached.