



**MIDDLE RIVER REGIONAL JAIL AUTHORITY BOARD  
QUARTERLY MEETING AGENDA  
February 2, 2021, 2:00 p.m.**

1. Call to Order                      Stephen King, Chairman
2. Recognitions, Resolutions and Awards
3. Approval of December 1, 2020 and January 7, 2021 Minutes
4. Public Comments  

Public Comments are intended as an opportunity for the public to give input on relevant issues and is not intended as a question and answer period.
5. Comments from Board Members and Legal Counsel
6. Finance Report
  - a. FY 2021 Status
  - b. Draft FY 2022 Budget
7. Reports and Briefings:
  - a. Population Report - Bed Report (Executive Summary #2021-004)
  - b. Community Corrections Report (Executive Summary #2021-003)
  - c. Staff vacancy Report (Attachment)
  - d. Superintendent/COVID-19 Report (Executive Summary #2021-007)
  - e. Programs Report (Executive Summary #2021-005)
8. Old Business:
  - a. Jail Renovation and Expansion
    - i. Bond Finance Options (Davenport)
    - ii. Guidance for Staff
    - iii. Architect Services – Approval to negotiate contract
    - iv. Bond Counsel – Approval to retain services
9. New Business
  - a. None
10. Closed Session:
  - a. Legal Advice
11. Next meeting is scheduled for **April 6, 2021 at 2:00 p.m.**



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

December 1, 2020 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482  
(Via Webex)

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. King, Chairman, called the December 1, 2020 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### **Members Present:**

Stephen King, Rockingham County Administrator (Chairman)  
Steven Rosenberg, Staunton City Manager (Vice Chairman)  
Timothy Fitzgerald, Augusta County Administrator  
Michael G. Hamp, Waynesboro City Manager  
Eric Campbell, Harrisonburg City Manager  
Jennifer Whetzel, Augusta Assistant County Administrator  
Cameron McCormick, Waynesboro City Finance Director  
Phillip Trayer, Staunton City Finance Director  
Larry Propst, Harrisonburg City Finance Director  
Patricia Davidson, Rockingham County Finance Director  
Gabriel Camacho (Harrisonburg Interim Chief of Police)  
Bryan Hutcheson, Rockingham County Sheriff  
Donald Smith, Augusta County Sheriff

### **Members Absent:**

Joe Harris, Waynesboro City Sheriff  
Matt Robertson, Staunton City Sheriff

### **Facility Staff:**

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail  
Eric Young, Director of Operations, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

**Others Present:**

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority  
Captain Jimmy L. Wimer, Rockingham County  
Tyler Moses, IT, Middle River Regional Jail  
Misty Cook, Finance Director, Augusta County Finance Director  
Tony Bell, Moseley Architects  
Adam Bricker, Moseley Architects  
Betsy Hendrick, PB Mares  
Tyler Farnsworth, PB Mares  
Approximately 15 citizens attended via Webex

**2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS**

None at this time.

**3. APPROVAL OF MINUTES**

Mr. Campbell made a motion to approve the minutes from the October 6, 2020 meeting. Mr. Fitzgerald seconded the motion. Approval was **unanimous**.

**4. CITIZEN COMMENTS AND COMMUNICATIONS**

There were numerous questions and concerns from citizens:

- Is personal protective equipment being provided to the inmates?  
**Mr. King responded that this would be discussed later in the meeting**
- Concerns regarding family members and Covid. What is the process for early release?  
**Mr. King asked that concerned citizens wait until the end of the meeting for questions. Many answers may be given during the meeting as Covid 19 will be one of the issues discussed.**
- How are the inmates that are released being tracked if positive?  
**Mr. Newton stated a letter is provided to each inmate when released if they have tested positive. The letter states the offender should quarantine and follow-up with the Health Department. It is the Health Department's responsibility once the inmate is released from MRRJ custody.**  
**Mr. King stated that no one wants the inmates or staff to contract Covid. The jail staff are doing everything that the CDC and VDH require or recommend.**

**5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

None at this time.

**6. FINANCE REPORT**

- FY 2020 Audit Report** - Betsy Hedrick and Tyler Farnsworth reviewed the Financial Audit Report for FY'20. Ms. Hedrick presented the report, noting that internal controls were reviewed and related issues have been addressed. The final report has an unmodified opinion. There were no audit adjustments needed. At this time Augusta County continues to serve as MRRJ fiscal agent. Ms. Whetzel made a motion to accept the audit report. Mr. Campbell seconded the motion. Approval was **unanimous**.

- a. **FY 2021 Budget** – Ms. Colvin alerted the Board that Work Release revenue is down due to Covid.
- b. **FY 2021 Budget Amendment #2** - Ms. Colvin stated the total #2 budget amendment is \$357,100, this includes \$27,680.00 recovered costs from insurance for lightning strike damage and \$329,420.00 from the Compensation Board for 18 new emergency officer positions. No local money is needed for the additional emergency positions at this time as we anticipate enough vacancy savings. Mr. Trayer made a motion to accept the second budget amendment. Ms. Davidson seconded the motion. Approval was **unanimous**.
- c. Ms. Colvin stated that the FY 2022 budget process has begun.
- d. There is a Resolution to amend the MRRJA Cafeteria Plan and an Amendment eliminating the prescription requirement for OTC medications. Ms. Whetzel made a motion to accept the resolution and the Amendment to the Cafeteria Plan. Mr. Trayer seconded the motion. **Approval was unanimous**.

## 7. REPORTS AND BRIEFING

Major Young reviewed the following reports:

- a. **Population Report** – As of December 1, 2020, there are a total of 892 offenders being housed by MRRJ. 838 of these offenders are in-house. 345 are out of compliance with the Virginia Department of Corrections (VADOC). Since September 2020 the VADOC has only accepted 26 males and 5 females. Mr. Trayer inquired if there is a legal avenue that could be used to get the VADOC take inmates. Letters have been sent to the local legislative delegation from Mr. King regarding out of compliance inmates. Mr. Trayer is concerned for the safety of the inmates due to the over-crowding. Mr. Gore states that the state has a legal right to leave the offenders in the jails. Mr. Newton stated that the Virginia Association of Regional Jails and the Virginia Sheriff's Association are working on the issue as well. The VADOC did begin intaking females due to the letters that were sent to the local legislative delegation but the VADOC has the final say on all intakes.
- b. **Community Corrections Report** – Report reviewed and discussed. The program is going well. Sheriff Smith inquired as to the number of offenders that can be in the program. There is no limit to the number of offenders that can be in the program however they must meet qualifications.
- c. **Staff Vacancy Report** – Reviewed. At this time there are 26 Officer vacancies. 18 of the vacant positions are from the November 1, 2020 Emergency Jail Officer positions from the Compensation Board. A job fair is planned. It can take several months to get someone ready to work alone. Mr. King noted that staff are working with the courts to get as many that can qualify to be released. Mr. Newton reviewed the evolution of jail population growth. The numbers are climbing every day. The jail does not control the number of individuals arrested or the amount of time an offender must serve.
- d. **Superintendent's Report** –
  - COVID-19 update - At this time we have had 47 staff and 213 inmates test positive. We began mass testing weekly November 25, 2020. Once results are received staff meet with each inmate, positive or negative to discuss the results.
  - Mr. Newton advised that the jail has instructed all staff and inmates to wear the masks which are provided. Inmates and staff receive a new mask daily. There have been no supply issues. Cleaning products are also provided to the inmates' numerous times a day.

**8. OLD BUSINESS**

- a. **Community Based Corrections Plan Guidance** - Mr. Newton reminded the Board that the Community Based Corrections Plan was approved by the Board of Local and Regional Jails. The Board will need to decide which option and select an architect and bond counsel at the February Board meeting. Mr. Trayer likes the options however his locality can't afford any option at this time. Mr. Trayer would also like to look at more programs instead of expansion at this time. Mr. King asked that over the next 30 days get all questions concerning expansion to jail staff so the issue can be discussed at the February 2, 2021 meeting. Sheriff Smith feels there is a need to aggressively lower the offender rate. There are too many offenders in the jail at this time. Ms. Whetzel states that programs should be looked into however, expansion must happen with the numbers we are facing.
- b. **Community Based Corrections Plan Review** – Mr. King had requested that Mr. Bell with Moseley Architects provide MRRJA with a review of previously discussed Expansion Options. Mr. Bell reviewed Expansion Option A, Option B and Option C.
- c. **Community Based Corrections Plan Population Projection Update** – Mr. Newton had requested Mr. Bell and Moseley staff consider recently approved earned good time changes for VADOC inmates and how these changes might impact previously developed Population projections. The earned good time changes have the potential to reduce the MRRJ population projection by about 60 inmates in 2023 from 1,060 to 1,001.

UPDATED PROJ BASED ON OFFENDER COUNT 20% REDUCTION OF STATE RESP

<i>Fiscal Year</i>								
	2022	2023	2024	2025	2026	2027	2028	2029
Jul	883	921	964	1,005	1,048	1,090	1,132	1174
Aug	889	929	971	1,013	1,055	1,097	1,139	1181
Sep	897	936	978	1,020	1,062	1,105	1,146	1188
Oct	900	939	981	1,023	1,066	1,107	1,150	1191
Nov	900	938	981	1,023	1,065	1,107	1,150	1191
Dec	892	930	973	1,015	1,057	1,099	1,141	1184
Jan	898	936	979	1,021	1,063	1,105	1,147	1189
Feb	908	947	989	1,031	1,073	1,116	1,157	1200
Mar	916	955	998	1,040	1,082	1,124	1,167	1208
Apr	919	959	1,001	1,043	1,085	1,127	1,170	1211
May	917	958	1,000	1,042	1,085	1,126	1,169	1210
Jun	912	954	997	1,038	1,081	1,122	1,165	1206
Average	903	942	985	1,027	1,069	1,111	1,153	1,195
Minimum	883	921	964	1,005	1,048	1,090	1,132	1,174
Maximum	919	959	1,001	1,043	1,085	1,127	1,170	1,211
Change								
Percent	--	4.32%	4.38%	4.20%	4.03%	3.87%	3.82%	3.50%
Number	--	39	42	42	42	42	43	41

**9. NEW BUSINESS**

- a. **Compensation Board \$500 Bonus to Sworn Staff only** – Mr. Newton reviewed the Compensation Board \$500 bonus proposed for December 1, 2020. The bonus is proposed for sworn staff only. There would be no additional cost to MRRJA. After a discussion concerning the bonus and the fact that the funds can be used to help defray the \$2,500 bonus previously awarded staff by MRRJA, Mr. Hamp made a motion to withhold the bonus and use the funds to help defray the previous bonus. Mr. Rosenberg seconded the motion. **There were twelve affirmative votes and one dissenting vote.**
- b. **2021 Meeting Dates** – Mr. Newton presented the Board with the proposed meeting dates for 2021. Mr. Rosenberg made a motion to accept all meeting dates. Mr. Trayer seconded the motion. Approval was **unanimous**.

Mr. King asked if there were any public comments or questions before the meeting closed. A citizen inquired as to the issuance of masks to inmates as well as why staff were not wearing masks. ***Mr. Newton has responded to this issue in the Superintendent's report.***

Mr. King stated that if there are any further questions or concerns from the public, please send an email to Mrs. Reed. The jail staff will respond as requests are received.

**10. CLOSED SESSION**

There was not a closed session held.

**11. ADJOURNMENT**

With no additional business before the Authority Board, the meeting was adjourned at 4:27 p.m.

**The next Authority Board meeting is scheduled for February 2, 2021 at 2:00 p.m.**

**This meeting will be held in person**

**Location: Augusta County Government Center Smith Board Room West.**

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# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

January 7, 2021 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482  
(Via Webex)

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. King, Chairman, called the January 7, 2021 Middle River Regional Jail Authority Board Work Session to order at 2:00 p.m.

### **Members Present:**

Stephen King, Rockingham County Administrator (Chairman)  
Steven Rosenberg, Staunton City Manager (Vice Chairman)  
Michael G. Hamp, Waynesboro City Manager  
Eric Campbell, Harrisonburg City Manager  
Jennifer Whetzel, Augusta Assistant County Administrator  
Cameron McCormick, Waynesboro City Finance Director  
Phillip Trayer, Staunton City Finance Director  
Gabriel Camacho (Harrisonburg Interim Chief of Police)  
Bryan Hutcheson, Rockingham County Sheriff  
Donald Smith, Augusta County Sheriff  
Matt Robertson, Staunton City Sheriff

### **Members Absent:**

Timothy Fitzgerald, Augusta County Administrator  
Larry Propst, Harrisonburg City Finance Director  
Patricia Davidson, Rockingham County Finance Director  
Joe Harris, Waynesboro City Sheriff

### **Facility Staff:**

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail  
Eric Young, Director of Operations, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

**Others Present:**

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority  
Tyler Moses, IT, Middle River Regional Jail  
Regina Chestnut, Medical Administrator, Middle River Regional Jail  
Todd Lloyd, Captain, Operations, Middle River Regional Jail  
Misty Cook, Finance Director, Augusta County Finance Director  
Tony Bell, Moseley Architects  
Adam Bricker, Moseley Architects  
Jimmy Sanderson, Davenport Financial

**2. CITIZEN COMMENTS AND COMMUNICATIONS**

There were no citizen comments. There were no citizens in attendance.

Mr. King started the meeting stating this is a work session only regarding the expansion options for the Board to consider.

- 3. Jail Expansion Options** - Mr. Newton noted that after the December 1, 2020 MRRJA Board meeting it was clear that Option A, the option submitted with the Community Based Corrections Plan, was larger in scope than the MRRJA Board was prepared to execute. MRRJ staff met with Mr. Bell and requested that Moseley staff modify the scope of the potential expansion project and provide the MRRJA Board with expansion options that could be used to tailor a project to better meet MRRJ needs. Mr. Bell reviewed the updated expansion presentation with the Board (Decision A, Decision B, Decision C, Decision D, Decision E and Decision F).

Mr. King thanked Moseley Architects and MRRJ staff for the enormous amount of work that has been done to present different scenarios and options to the Board.

**The next Authority Board meeting is scheduled for February 2, 2021 at 2:00 p.m.**

**This meeting will be held in person**

**Location: Augusta County Government Center Smith Board Room West.**

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Stephen King, Chairman



1/22/2021 \*GL060\*  
 FUND #-098 \*\*MIDDLE RIVER REG.JAIL AUTH.\*

COUNTY OF AUGUSTA  
 REVENUE SUMMARY  
 7/01/2020 - 12/31/2020

PAGE 1  
 TIME 11:19  
 -D E T A I L-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
000999						
0000	**MIDDLE RIVER REG.JAIL AUTH.*					
015000						
0000	**REV USE OF MONEY & PROPERTY*					
015010						
0001	INTEREST INCOME	125,000.00	4,203.83	21,715.34	103,284.66	82.62
0099	INTEREST INCOME-DEBT SVC RES U		13.07	98.28	98.28-	
015020						
0007	SALE OF SALVAGE & SURPLUS		2,290.00	35,522.00	35,522.00-	
	**REV USE OF MONEY & PROPERTY*	125,000.00	6,506.90	57,335.62	67,664.38	54.13
016050						
0001	EMPLOYEE MEALS	4,000.00			4,000.00	100.00
0002	INMATE PHONE SYSTEM	425,000.00			425,000.00	100.00
0003	INMATE MEDICAL CO-PAY	66,000.00	5,783.27	32,631.87	33,368.13	50.55
0004	HOME ELECTRONIC MONITORING					
0005	WORK RELEASE	525,000.00	30,575.16	90,590.24	434,409.76	82.74
0006	INMATE KEEP FEES	230,000.00	29,278.58	201,454.10	28,545.90	12.41
0099	MISCELLANEOUS REVENUE	99,412.00			99,412.00	100.00
	EMPLOYEE MEALS	1,349,412.00	65,637.01	324,676.21	1,024,735.79	75.93
019020						
0001	BED RENTALS-STATE & FEDERAL					
0002	LOCAL BED RENTALS					
0003	LOCALITY CONTRIBUTIONS	11,908,817.00	4,579,854.67	9,521,078.92	2,387,738.08	20.05
0004	LOCAL WORK FORCE					
0011	RECOVERED COSTS-COMMISSARY FUN	317,165.00	41,674.85	174,656.29	142,508.71	44.93
0012	RECOVERED COSTS-OPERATIONS	47,296.00	1,783.13	48,567.38	1,271.38-	2.68-
0013	RECOVERED COSTS-MEDICAL	35,000.00	31,481.36	120,179.22	85,179.22-	243.36-
0014	RECOVERED COSTS - STATE & FEDE					
	BED RENTALS-STATE & FEDERAL	12,308,278.00	4,654,794.01	9,864,481.81	2,443,796.19	19.85
023020						
0002	COMPENSATION BOARD REIMBURSEME	6,193,415.00	514,302.03	2,555,749.10	3,637,665.90	58.73
0003	STATE PER DIEM REIMBURSEMENT	2,056,500.00		495,972.00	1,560,528.00	75.88
0004	STATE CAPITAL REIMBURSEMENT					
9999	AID TO THE COMMONWEALTH-CONTRA					
	COMPENSATION BOARD REIMBURSEME	8,249,915.00	514,302.03	3,051,721.10	5,198,193.90	63.00
024050						
0006	DEPT BEH HLTH & DEV VCSB-TDO	64,590.00		18,300.42	46,289.58	71.66
0010	MRRJ MENTAL HEALTH PROGRAM (GR			36,317.10	36,317.10-	
	DEPT BEH HLTH & DEV VCSB-TDO	64,590.00		54,617.52	9,972.48	15.43

1/22/2021 \*GL060\*  
FUND #-098 \*\*MIDDLE RIVER REG.JAIL AUTH.\*\*

COUNTY OF AUGUSTA  
REVENUE SUMMARY  
7/01/2020 - 12/31/2020

PAGE 2  
TIME 11:19  
-D E T A I L-

MAJOR ACCT# -----	DESCRIPTION -----	BUDGET AMOUNT -----	CURRENT AMOUNT -----	Y-T-D AMOUNT -----	BALANCE -----	% -
033011 0003	JUSTICE ASSISTANCE GRANT (JAG) --FUND TOTAL--	22,097,195.00	5,241,239.95	13,352,832.26	8,744,362.74	39.57

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
000999							
0000	**MIDDLE RIVER REG.JAIL AUTH.*						
033020							
0000	**OPERATIONS**						
1100	SALARIES & WAGES	8,355,483.00	636,477.95	4,117,264.86		4,238,218.14	50.72
1200	SALARIES & WAGES-OVERTIME	514,325.00	82,450.18	273,757.94		240,567.06	46.77
1300	SALARIES & WAGES-PART TIME	508,316.00	17,338.37	175,292.58		333,023.42	65.51
1400	SALARIES & WAGES-TDO TRANSPORT	60,000.00	609.05	22,854.94		37,145.06	61.90
2100	EMPLOYERS SHARE - FICA	722,016.00	54,740.57	341,892.54		380,123.46	52.64
2210	EMPLOYERS SHARE - RETIREMENT	1,009,342.00	76,394.08	453,057.70		556,284.30	55.11
2300	EMPLOYERS SHARE-HEALTH INSURAN	1,842,478.00	148,732.00	814,455.00		1,028,023.00	55.79
2400	EMPLOYERS SHARE-GROUP LIFE INS	111,963.00	8,474.16	50,256.23		61,706.77	55.11
2500	LINE OF DUTY PREMIUMS	40,257.00		20,128.50		20,128.50	50.00
2600	EMPLOYERS SHARE-VRS HYBRID STD	5,160.00	486.32	2,824.74		2,335.26	45.25
2700	WORKERS COMPENSATION INSURANCE	133,839.00		71,842.38		61,996.62	46.32
2800	HEALTH INSURANCE						
2801	HOSPITALIZATION-MRRJ						
2802	HEALTH SAVINGS ACCOUNT	14,000.00	1,000.08	5,833.80		8,166.20	58.33
3102	HEALTH CLUB						
3103	OTHER BENEFITS	16,400.00	710.00	29,846.17		13,446.17-	81.98-
3110	PROFESSIONAL HEALTH SERVICES	1,688,293.00	129,798.05	658,785.98		1,029,507.02	60.97
3111	HOSPITAL HEALTH SERVICES						
3112	PHYSICALS NEW EMPLOYEES	7,800.00				7,800.00	100.00
3121	JAIL EDUCATION PROGRAM						
3124	PROFESSIONAL SERVICES	83,000.00	16,337.66	42,994.86		40,005.14	48.19
3310	REPAIRS & MAINTENANCE-CONTRACT	212,550.00	3,520.59	165,731.69		46,818.31	22.02
3320	MAINTENANCE SERVICE CONTRACTS	60,000.00	1,280.00	7,343.25		52,656.75	87.76
3321	TECHNOLOGY MAINT. CONTRACTS	225,000.00	22,400.92	155,012.49		69,987.51	31.10
3322	PEST EXTERMINATION	2,000.00	75.00	375.00		1,625.00	81.25
3324	CONTRACTED FOOD SERVICES	1,250,000.00	119,663.30	534,109.88		715,890.12	57.27
3330	REPAIRS & MAINTENANCE-VEHICLES	20,000.00	620.00	5,781.92		14,218.08	71.09
3600	ADVERTISING	2,000.00	1,320.00	2,491.25		491.25-	24.56-
3900	INDIRECT COST TO FISCAL AGENT	133,491.00		5,518.86		127,972.14	95.86
5100	ELECTRIC SERVICES	425,000.00	30,290.39	188,541.25		236,458.75	55.63
5102	HEATING SERVICES	175,000.00	5,469.67	26,046.33		148,953.67	85.11
5103	WATER & SEWER SERVICES	400,000.00		151,432.42		248,567.58	62.14
5104	REFUSE COLLECTION	25,000.00	3,660.96	9,388.36		15,611.64	62.44
5201	POSTAGE	3,000.00	223.53	792.74		2,207.26	73.57
5203	TELEPHONE	46,000.00	2,215.16	20,780.82		25,219.18	54.82
5300	FACILITY INSURANCE	86,208.00		86,208.00			
5305	VEHICLE INSURANCE	13,680.00		13,680.00			
5501	TRAVEL EXPENSES	12,000.00				12,000.00	100.00
5801	DUES & SUBSCRIPTIONS	4,000.00		250.00		3,750.00	93.75
6001	OFFICE SUPPLIES	35,000.00	2,875.83	12,287.11		22,712.89	64.89
6002	FOOD						
6003	PRESCRIPTION DRUGS	706,965.00	39,834.89	234,714.65		472,250.35	66.79
6004	MEDICAL SUPPLIES	85,000.00	24,780.06	62,883.09		22,116.91	26.01
6005	LAUN, HOUSEKEEPING & JANIT SUP	90,000.00	18,633.11	78,447.40	5.35-	11,557.95	12.84

COUNTY OF AUGUSTA  
 EXPENDITURE SUMMARY  
 7/01/2020 - 12/31/2020

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
6006	LINEN SUPPLIES	20,000.00		8,489.00		11,511.00	57.55
6007	REPAIR & MAINTENANCE SUPPLIES	147,100.00	20,153.80	75,948.51	295.88-	71,447.37	48.57
6008	VEHICLE FUEL	40,000.00	1,009.01	5,087.77		34,912.23	87.28
6009	VEHICLE MAINTENANCE	32,000.00	621.00	2,612.28		29,387.72	91.83
6010	POLICE SUPPLIES	50,000.00	574.53	36,890.84		13,109.16	26.21
6011	UNIFORMS-OFFICERS	35,000.00	1,111.30	12,450.12	86.46-	22,636.34	64.67
6012	FOOD SERVICE SUPPLIES	20,000.00		4,951.38		15,048.62	75.24
6013	COMPUTER/TECHNOLOGY SUPPLIES	146,000.00	11,374.96	101,637.42		44,362.58	30.38
6016	PERSONAL SUPPLIES INMATES	85,000.00	20,005.60	46,157.70		38,842.30	45.69
6017	WEARING APPAREL INMATES	35,000.00	1,616.40	10,083.12		24,916.88	71.19
6018	BED RENTALS-OTHER FACILITIES	250,000.00				250,000.00	100.00
7002	TRAINING	121,000.00	2,174.53	86,426.28		34,573.72	28.57
7003	FIREARMS RANGE						
8000	LAND						
8001	EQUIPMENT	19,000.00	3,000.00	15,995.00		3,005.00	15.81
8002	FURNITURE & FIXTURES						
8003	COMPUTER HARDWARE	93,980.00	14,182.00	18,201.20		75,778.80	80.63
8004	COMPUTER SOFTWARE	125,000.00				125,000.00	100.00
8005	MOTOR VEHICLES	99,000.00		68,285.50		30,714.50	31.02
8006	FACILITY IMPROVEMENTS			11,326.48	47,888.78-	36,562.30	
8007	S.A.W. RANGE						
8021	EQUIPMENT (COVID GRANT)		5,520.00	17,493.38		17,493.38-	
8210	DEPRECIATION EXPENSE				2.00-	2.00	
8211	LOSS ON DISPOSAL OF FIXED ASSE						
8999	OTHER						
9110	REDEMPTION OF PRINCIPAL	1,085,000.00				1,085,000.00	100.00
9150	INTEREST EXPENSE-BONDS	871,528.00		447,765.63		423,762.37	48.62
9210	OPERATING RESERVE						
9220	REPAIR & REPLACEMENT RESERVE						
9230	MOTOR VEHICLE RESERVE						
9240	COMPUTER EQUIPMENT RESERVE			39,320.00	20,677.50-	18,642.50-	
9250	OPEB RESERVE						
	**OPERATIONS**	22,399,174.00	1,531,755.01	9,852,026.34	68,955.97-	12,616,103.63	56.32
033030	**DCJS/JAIL MENTAL HEALTH PROG						
0000	PERSONNEL		5,702.12	39,539.39		39,539.39-	
3100	CONSULTANT		7,400.00	26,825.00		26,825.00-	
3110	INDIRECT COSTS		997.87	6,919.38		6,919.38-	
3900	TRAVEL						
5501	SUPPLIES/OTHER		34.49	11,457.69	234.76-	11,222.93-	
6015	EQUIPMENT			6,904.65		6,904.65-	
8001							
	**DCJS/JAIL MENTAL HEALTH PROG		14,134.48	91,646.11	234.76-	91,411.35-	
	--FUND TOTAL--	22,399,174.00	1,545,889.49	9,943,672.45	69,190.73-	12,524,692.28	55.91



**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
			ACTUALS	APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
					REVISED	DEC 31 2020	BUDGET	FY 2021
					BUDGET			REVISED
<b>PURCHASED SERVICES</b>								
3110	PROFESS. HEALTH SERVICES		\$ 1,337,796	\$ 1,688,293	\$ 1,688,293	\$ 574,640	\$ 1,698,293	\$ 10,000
	<b>ADA COMPLIANCE INTERPRETER SERVICES</b>	\$ 10,000						\$ -
3112	PHYSICALS/IMMUNIZATIONS			\$ 7,800	\$ 7,800	\$ -	\$ 7,800	\$ -
3121	JAIL EDUCATION PROGRAM				\$ -	\$ -		\$ -
3124	PROFESSIONAL SERVICES		\$ 62,983	\$ 83,000	\$ 83,000	\$ 42,995	\$ 95,000	\$ 12,000
	<b>HEFTY WILEY /GORE-INCREASE \$6,000</b>	\$ 6,000						\$ -
	<b>OPEB CONSULTANT-MCGRIFF</b>	\$ 6,000						\$ -
3310	REPAIRS & MAIN. CONTRACTUAL		\$ 250,572	\$ 212,550	\$ 212,550	\$ 106,534	\$ 256,950	\$ 44,400
	<b>MAJOR MECHANICAL UNIT FAILURE /FREEZER/PIPES/HOT WATER/CHILLERS</b>	\$ 40,000						\$ -
	<b>HVAC/ AHU ECONOMIZER RETROFIT AND FUNCTION CHECKS TO CONTROL HEAT/AIR SYSTEMS USING OUTSIDE AIR MORE EFFICIENTLY</b>	\$ 4,400						\$ -
3320	MAINT. SERV CONTRACTS		\$ 35,901	\$ 60,000	\$ 60,000	\$ 6,663	\$ 66,000	\$ 6,000
	<b>SEWER SCREEN PREVENTIVE MAINTENANCE CONTRACT</b>	\$ 6,000						
3321	TECHN. MAINT. CONTRACTS		\$ 206,622	\$ 225,000	\$ 260,403	\$ 148,353	\$ 336,341	\$ 75,938
	<b>EYVO PURCHASING SOFTWARE \$10,219 x1.05%</b>	\$ 511						\$ -
	<b>ATTENTI GPS BRACELETS -INCREASE-BASED ON INMATE NUMBERS</b>	\$ 24,000						\$ -
	<b>KRONOS LICENSING INCREASE FOR ADDITIONAL CLOCKS INSTALLED</b>	\$ 1,075						\$ -
	<b>LUMOS INTERNET CONNECTIONS - \$4600, 1/2 PAID BY COMMISSARY FUND FOR INMATE TECHNOLOGY</b>	\$ 2,300						\$ -
	<b>GUARD1 PIPE SYSTEM UPDATE ANNUAL LICENSE</b>	\$ 1,000						\$ -
	<b>CISCO WEBEX MEETINGS LICENSING</b>	\$ 2,000						\$ -
	<b>VERTIV /UPS MONITORING INCREASE</b>	\$ 1,175						\$ -
	<b>OFF-SITE EMERGENCY BACKUP</b>	\$ 5,500						\$ -
	<b>COMCAST</b>	\$ 2,280						\$ -
	<b>DUO 2-FACTOR AUTHENTICATION REQUIRED BY COUNTY</b>	\$ 7,700						\$ -
	<b>TECHNOLOGY LICENSING FOR OFFICE 365/ANTIVIRUS/FIREWALL/ SECURITY SWITCH</b>	\$ 63,800						\$ -

**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
			ACTUALS	APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
					REVISED	DEC 31 2020	BUDGET	FY 2021
					BUDGET			REVISED
3322	PEST EXTERMINATION		\$ 1,827	\$ 2,000	\$ 2,000	\$ 375	\$ 2,000	\$ -
3324	FOOD SERVICE CONTRACTED		\$ 229,502	\$ 1,250,000	\$ 1,250,000	\$ 498,906	\$ 1,281,250	\$ 31,250
	<b>+ 2.5% CONTRACT INCREASE</b>	\$ 31,250						
3330	MAINT/REPAIR VEHICLES CONTRACTED		\$ 13,080	\$ 20,000	\$ 20,000	\$ 6,592	\$ 20,000	\$ -
3600	ADVERTISING		\$ 390	\$ 2,000	\$ 2,000	\$ 2,491	\$ 3,500	\$ 1,500
3900	INDIRECT COST TO FISCAL AGENT		\$ 129,529	\$ 133,491	\$ 133,491	\$ 5,519	\$ 146,840	\$ 13,349
	<b>PURCHASED SERVICES:</b>		<b>\$ 2,268,202</b>	<b>\$ 3,684,134</b>	<b>\$ 3,719,537</b>	<b>\$ 1,393,068</b>	<b>\$ 3,913,974</b>	<b>\$ 194,437</b>
<b>UTILITIES / TRAVEL/ INSURANCE</b>								
5100	ELECTRIC SERVICES		\$ 365,793	\$ 425,000	\$ 425,000	\$ 155,817	\$ 425,000	\$ -
5102	HEATING SERVICES		\$ 87,440	\$ 175,000	\$ 175,000	\$ 21,898	\$ 175,000	\$ -
5103	WATER & SEWERAGE SERVICE - 3% RATE INCREASE		\$ 308,692	\$ 400,000	\$ 400,000	\$ 105,078	\$ 400,000	\$ -
5104	REFUSE COLLECTION		\$ 15,244	\$ 25,000	\$ 25,000	\$ 7,963	\$ 25,000	\$ -
5201	POSTAGE		\$ 1,829	\$ 3,000	\$ 3,000	\$ 340	\$ 3,000	\$ -
5203	TELEPHONE		\$ 43,065	\$ 46,000	\$ 46,000	\$ 19,170	\$ 48,300	\$ 2,300
5300	FACILITY INSURANCE	UPDATE	\$ 84,606	\$ 86,208	\$ 86,208	\$ 86,208	\$ 94,830	\$ 8,622
5305	VEHICLE INSURANCE	UPDATE	\$ 13,680	\$ 13,680	\$ 13,680	\$ 13,680	\$ 18,000	\$ 4,320
5501	TRAVEL EXPENSES		\$ 482	\$ 12,000	\$ 12,000	\$ -	\$ 12,000	\$ -
5801	DUES & SUBSCRIPTIONS		\$ 3,300	\$ 4,000	\$ 4,000	\$ 250	\$ 4,000	\$ -
	<b>UTILITIES/TRAVEL &amp; INSURANCE:</b>		<b>\$ 924,131</b>	<b>\$ 1,189,888</b>	<b>\$ 1,189,888</b>	<b>\$ 410,404</b>	<b>\$ 1,205,130</b>	<b>\$ 15,242</b>
<b>MATERIALS &amp; SUPPLIES</b>								
6001	OFFICE SUPPLIES		\$ 33,350	\$ 35,000	\$ 35,000	\$ 12,104	\$ 35,000	\$ -
6002	FOOD		\$ 809,900	\$ -	\$ -	\$ -	\$ -	\$ -
6003	PRESCRIPTION DRUGS		\$ 606,570	\$ 706,965	\$ 706,965	\$ 200,120	\$ 706,965	\$ -
6004	MEDICAL SUPPLIES		\$ 82,997	\$ 85,000	\$ 120,287	\$ 59,890	\$ 143,500	\$ 23,213
	<b>10% INCREASE/PRICE/INMATE ADP</b>	\$ 8,500						\$ -
	<b>COVID19 PPE MASKS AND SUPPLIES</b>	\$ 50,000						\$ -
6005	LAUN, HOUSEKEEP. & JANIT. SUP		\$ 102,150	\$ 90,000	\$ 146,687	\$ 80,710	\$ 100,000	\$ (46,687)
	<b>INCREASE BASED ON INMATE POPULATION/COVID19</b>	\$ 10,000						\$ -
6006	LINEN SUPPLIES		\$ 5,984	\$ 20,000	\$ 20,000	\$ 7,894	\$ 20,000	\$ -
								\$ -
6007	REPAIR & MAINT. SUPPLIES		\$ 142,740	\$ 147,100	\$ 147,100	\$ 75,422	\$ 167,100	\$ 20,000
	<b>REPLACE FAILING SECURITY DOOR HARDWARE</b>	\$ 10,000						\$ -
	<b>INSTALL PLUMBING SUPPLIES-HIGH VOLUME FITTINGS FOR INMATE PLUMBING</b>	\$ 10,000						\$ -

**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
			ACTUALS	APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
					REVISED	DEC 31 2021	BUDGET	FY 2021
					BUDGET			REVISED
6008	MOTOR VEHICLE FUEL		\$ 23,601	\$ 40,000	\$ 40,111	\$ 3,014	\$ 40,000	\$ (111)
6009	TRANSPORTATION VEHICLES REPAIRS		\$ 4,318	\$ 32,000	\$ 32,000	\$ 2,590	\$ 32,000	\$ -
6010	POLICE SUPPLIES		\$ 24,426	\$ 50,000	\$ 50,000	\$ 29,302	\$ 50,000	\$ -
6011	UNIFORMS - STAFF		\$ 28,434	\$ 35,000	\$ 35,000	\$ 7,244	\$ 80,000	\$ 45,000
	<b>18 ADDITIONAL OFFICERS @ \$2,250 EACH</b>	\$ 40,500						\$ -
	<b>MEDICAL STAFF UNIFORMS/SCRUBS ( 15 STAFF X \$150 X 2 SETS)</b>	\$ 4,500						
6012	FOOD SERVICE SUPPLIES		\$ 9,101	\$ 20,000	\$ 20,000	\$ 4,951	\$ 20,000	\$ -
6013	COMPUTER/TECH. SUPPLIES		\$ 71,354	\$ 146,000	\$ 146,000	\$ 104,177	\$ 151,400	\$ 5,400
	<b>NEW COMPUTERS FOR NEW STAFF @ \$1800 EACH (3) NEW POSITIONS</b>	\$ 5,400						\$ -
6016	PERSONAL SUPPLIES INMATES		\$ 48,933	\$ 85,000	\$ 85,000	\$ 48,274	\$ 85,000	\$ -
6017	WEARING APPAREL INMATES		\$ 15,624	\$ 35,000	\$ 35,000	\$ 8,386	\$ 35,000	\$ -
								\$ -
6018	MRRJ BED RENTAL-OTHER FACILITIES			\$ 250,000	\$ 250,000	\$ -	\$ 2,007,500	\$ 1,757,500
	<b>100 INMATES x 365 x \$55/day- ADP&gt;750</b>	\$ 2,007,500						\$ -
	<b>MATERIALS &amp; SUPPLIES:</b>		<b>\$ 2,009,481</b>	<b>\$ 1,777,065</b>	<b>\$ 1,869,150</b>	<b>\$ 644,078</b>	<b>\$ 3,673,465</b>	<b>\$ 1,804,315</b>
<b>REGIONAL OPERATIONS</b>								
7002	TRAINING		\$ 95,149	\$ 121,000	\$ 121,000	\$ 86,534	\$ 176,687	\$ 55,687
	<b>SHEN VALLEY CRIMINAL JUSTICE TRAINING ACADEMY- 160 OFFICERS X \$620 =\$99,200- 18 NEW OFFICERS</b>	\$ 12,400						
	<b>ADDITIONAL TRAINING</b>	\$ 43,287						
7003	FIREARMS RANGE		\$ 10,000	\$ -	\$ -	\$ -	\$ 2,000	\$ 2,000
	<b>PAYMENT TO JOINT OPERATIONS:</b>		<b>\$ 105,149</b>	<b>\$ 121,000</b>	<b>\$ 121,000</b>	<b>\$ 86,534</b>	<b>\$ 178,687</b>	<b>\$ 57,687</b>



**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
			ACTUALS	APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
					REVISED	DEC 31 2021	BUDGET	FY 2021
					BUDGET			REVISED
<b>CAPITAL OUTLAY</b>								
8001	EQUIPMENT		\$ 3,714	\$ 19,000	\$ 37,000	\$ 15,995	\$ 95,000	\$ 58,000
	<b>SECURITY GATE REPLACEMENT- PARTS OBSOLETE</b>	\$ 45,000						
	<b>UTILITY TRACTOR</b>	\$ 50,000						
8002	FURNITURE & FIXTURES		\$ -	\$ -	\$ -	\$ -	\$ 26,000	\$ 26,000
	<b>GAS KETTLE FOR KITCHEN</b>	\$ 26,000						
8004	COMPUTER SOFTWARE		\$ -	\$ 125,000	\$ 125,000	\$ -	\$ -	\$ (125,000)
8003	COMPUTER EQUIPMENT		\$ 7,338	\$ 93,980	\$ 109,980	\$ 18,280	\$ 221,000	\$ 111,020
	<b>NETWORK HARDWARE UPGRADE FOR EMAIL/SERVERS/FIREWALL/CYBER SECURITY</b>	\$ 155,000						
	<b>REPLACEMENT 2005 OBSOLETE / EOL CAMERAS</b>	\$ 50,000						
	<b>CAMERAS-INTAKE/VIDEO COURT/BULLPEN (14)</b>	\$ 16,000						
8005	MOTOR VEHICLES (NEW)		\$ -	\$ 99,000	\$ 138,320	\$ 68,285	\$ 72,000	\$ (66,320)
	<b>SUV VEHICLE WITH WINDOW ARMOR (2)</b>	\$ 72,000						
8006	FACILITY IMPROVEMENTS		\$ 127,112	\$ -	\$ 30,000	\$ 9,631	\$ 503,000	\$ 473,000
	<b>REPLACE HVAC UNITS-CONTROL ROOM MINI-SPLIT SYSTEM</b>	\$ 40,000						
	<b>REPLACE FAILING CURRENT ILC CORE LIGHTING PANELS</b>	\$ 80,000						
	<b>UPGRADE FRONT END HVAC CONTROL SYSTEMS</b>	\$ 33,000						
	<b>MA 1-4 CEILINGS REPLACEMENT - UNSAFE- SECURITY RISK- DAMAGED CEILINGS IN PODS DUE TO TRIPLE BUNKING FOR OVERCROWDING</b>	\$ 260,000						
	<b>I-WAVE AIR PURIFIERS INSTALL IN 12 AIR HANDLER UNITS FOR DISEASE CONTROL</b>	\$ 65,000						
	<b>CONTROL ROOMS UPGRADE/RETROFIT DESKS &amp; CAMERA VIEWING STATIONS</b>	\$ 25,000						
8210	DEPRECIATION EXPENSE		\$ 1,250,899	\$ -	\$ -		\$ 1,250,900	\$ 1,250,900
<b>CAPITAL OUTLAY:</b>			<b>\$ 1,389,063</b>	<b>\$ 336,980</b>	<b>\$ 440,300</b>	<b>\$ 112,191</b>	<b>\$ 2,167,900</b>	<b>\$ 1,727,600</b>

**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
			ACTUALS	APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
					REVISED	DEC 31 2020	BUDGET	FY 2021
					BUDGET			REVISED
<b>DEBT AND RESERVES</b>								
9110	REDEMPTION OF PRINCIPAL			\$ 1,085,000	\$ 1,085,000	\$ -	\$ 1,135,000	\$ 50,000
9150	INTEREST		\$ 700,580	\$ 871,528	\$ 871,528	\$ -	\$ 818,441	\$ (53,087)
9210	OPERATING RESERVE				\$ -			\$ -
9220	REPAIR & REPLACE RESERVE		\$ 1,918	\$ -	\$ -	\$ -		\$ -
9230	MOTOR VEHICLE RESERVE				\$ -			\$ -
9240	COMPUTER EQUIP. RESERVE			\$ -	\$ -	\$ 39,320		\$ -
9250	OPEB RESERVE				\$ -			\$ -
	<b>DEBT AND RESERVES</b>		<b>\$ 702,498</b>	<b>\$ 1,956,528</b>	<b>\$ 1,956,528</b>	<b>\$ 39,320</b>	<b>\$ 1,953,441</b>	<b>\$ (3,087)</b>
<b>GRANTS</b>								
	DCJS COVID19 EQUIPMENT GRANT				\$ 15,872	\$ 17,493		\$ (15,872)
	MENTAL HEALTH GRANT		\$ 251,939		\$ 288,362	\$ 59,270	\$ 288,362	\$ -
	<b>TOTAL GRANTS</b>		<b>\$ 251,939</b>	<b>\$ -</b>	<b>\$ 304,234</b>	<b>\$ 76,763</b>	<b>\$ 288,362</b>	<b>\$ (15,872)</b>
	<b>TOTAL EXPENDITURES</b>		<b>\$ 20,185,008</b>	<b>\$ 22,399,175</b>	<b>\$ 23,649,974</b>	<b>\$ 9,147,425</b>	<b>\$ 29,502,457</b>	<b>\$ 5,852,483</b>

**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

1/21/2021

			FY 2020	FY 2021	FY 2021	FY 2021	FY 2022	FY 2022
				APPROVED BUDGET	TOTAL	YTD ACTUALS	PROPOSED	VS
			ACTUALS		REVISED	DEC 31 2020	BUDGET	FY 2021
3-98	REVENUES:				BUDGET			REVISED
15010-0001	INTEREST INCOME		\$ 141,360	\$ 125,000	\$ 125,000	\$ 17,596	\$ 50,000	\$ (75,000)
15020-0007	SALE OF SALVAGE & SURPLUS			\$ -	\$ -	\$ 35,522	\$ -	\$ -
16050-0001	EMPLOYEE MEALS		\$ 3,268	\$ 4,000	\$ 4,000	\$ -	\$ -	\$ (4,000)
16050-0002	INMATE PHONE SYSTEM-NEW GTL CONTRACT			\$ 425,000	\$ 425,000	\$ -	\$ 425,000	\$ -
16050-0003	INMATE MEDICAL CO-PAY		\$ 85,457	\$ 66,000	\$ 66,000	\$ 28,694	\$ 66,000	\$ -
16050-0004	HOME ELECTRONIC MONITORING		\$ 2,967	\$ -	\$ -	\$ -	\$ -	\$ -
16050-0005	WORK RELEASE		\$ 311,686	\$ 525,000	\$ 525,000	\$ 101,136	\$ 350,000	\$ (175,000)
	<b>REVISED ESTIMATE- 50 INMATES X \$20/DAY X 7 DAYS X 50 WEEKS</b>	\$ 350,000						
16050-0006	INMATE KEEP FEES- \$3.00/DAY		\$ 237,456	\$ 230,000	\$ 230,000	\$ 184,413	\$ 275,000	\$ 45,000
16050-0099	MISC REVENUE- WORK FORCE CREWS		\$ 239,787	\$ 99,412	\$ 99,412	\$ -	\$ -	\$ (99,412)
19020-0001	BED RENTALS-STATE & FEDERAL				\$ -			\$ -
19020-0002	LOCAL BED RENTALS		\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -
19020-0003	LOCALITY CONTRIBUTIONS		\$ 10,703,848	\$ 11,908,817	\$ 12,498,283	\$ 5,028,528	\$ 18,524,855	\$ 6,026,572
19020-0004	LOCAL WORK FORCE			\$ -	\$ -	\$ -	\$ -	\$ -
19020-0011	RECOVERED COSTS-COMMISSARY FUNDS		\$ 216,635	\$ 317,165	\$ 317,165	\$ 146,266	\$ 317,165	\$ -
19020-0012	RECOVERED COSTS-OPERATIONS		\$ 180,467	\$ 47,296	\$ 74,976	\$ 44,091	\$ 10,000	\$ (64,976)
	<b>TRINITY SALARY SHARE COMPLETE</b>							
19020-0013	RECOVERED COSTS-MEDICAL- <b>BASED ON # OF DOC INMATES</b>		\$ 162,349	\$ 35,000	\$ 35,000	\$ 104,287	\$ 35,000	\$ -
19020-0014	RECOVERED COSTS-STATE/FEDERAL			\$ -	\$ -			\$ -
23020-0002	COMP BOARD SALARIES & FRINGE		\$ 6,002,320	\$ 6,193,415	\$ 6,522,835	\$ 3,175,375	\$ 6,927,185	\$ 404,350
	<b>BASE</b>	\$ 6,828,806						
	<b>POSITION UPGRADES RC7 &amp; RC8-USED TO OFFSET 3% PAY INCREASE</b>	\$ 98,379						
23020-0003	COMP. BOARD PER DIEM		\$ 2,109,120	\$ 2,056,500	\$ 2,056,500	\$ 917,204	\$ 1,618,500	\$ (438,000)
	<b>LOSS OF DOC INMATES (100) TO BED RENTAL HOUSING CAUSING REDUCTION IN PER DIEM REVENUE \$12/DAY</b>	\$ (438,000.00)						
24050-0006	DEPT BEHAVIORAL HEALTH-TDO		\$ 96,705	\$ 64,590	\$ 64,590	\$ 18,300	\$ 64,590	\$ -
24050-0010	MENTAL HEALTH PROGRAM GRANT		\$ 259,120		\$ 288,362		\$ 288,362	\$ -
	DCJS-COVID19 EQUIPMENT GRANT				\$ 15,872		\$ -	\$ (15,872)
	RESERVE FUNDS: TECHNOLOGY			\$ 93,980	\$ 93,980		\$ 218,800	\$ 124,820
	RESERVE FUNDS: VEHICLES- USE RESERVES			\$ 64,000	\$ 64,000		\$ 72,000	\$ 8,000
	RESERVE FUNDS: CAPITAL EQUIPMENT			\$ 144,000	\$ 144,000		\$ 260,000	\$ 116,000
	<b>TOTAL REVENUES:</b>		<b>\$ 20,752,996</b>	<b>\$ 22,399,175</b>	<b>\$ 23,649,975</b>	<b>\$ 9,801,413</b>	<b>\$ 29,502,457</b>	<b>\$ 5,852,482</b>
	<b>TOTAL EXPENDITURES:</b>		<b>\$ 20,185,008</b>	<b>\$ 22,399,175</b>	<b>\$ 23,649,974</b>	<b>\$ 9,147,425</b>	<b>\$ 29,502,457</b>	
							<b>\$ 5,852,483</b>	
							<b>24.7%</b>	

**MIDDLE RIVER REGIONAL JAIL  
FY 2022 PROPOSED BUDGET**

PERCENTAGE SHARE OF LOCALITY CONTRIBUTIONS FY 2022								
				FY2021 % COST SHARE	FY2021 REVISED TOTAL ALLOCATION	FY2022% COST SHARE	FY2022 TOTALS	FY2022 INCREASE
							\$ 18,524,855	
	<b>AUGUSTA</b>			34.031%	\$ 4,253,341	34.0%	\$ 6,298,451	\$2,045,110
	<b>STAUNTON</b>			19.999%	\$ 2,499,582	20.2%	\$ 3,742,021	\$1,242,439
	<b>WAYNESBORO</b>			15.986%	\$ 1,997,951	15.0%	\$ 2,778,728	\$780,778
	<b>HIGHLAND</b>			0.362%	\$ 45,244	0.3%	\$ 55,575	\$10,331
	<b>ROCKINGHAM/HARRISONBURG</b>			29.621%	\$ 3,702,166	30.5%	\$ 5,650,081	\$1,947,914
				100.00%	\$ 12,498,283	100.00%	\$ 18,524,855	\$ 6,026,572

**MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY  
JANUARY 27, 2021**

**SUBJECT:** Inmate Records Jail Board Report

**BACKGROUND:** The Inmate Records information is a summary of the information in our Offender Management System. This information is transmitted to the State of Virginia on a daily basis. It is then reconciled and certified each month through a system known as LIDS.

**DISCUSSION:** The information included in this report is a snapshot of the offender information on the date and time of this report, January 27, 2021 at 08:16 am. This information is continuously changing; numbers can change depending upon the time in which the information was compiled. This difference is due to several people who were bonded on their charges and in-home monitoring was a condition of their bond. Inmate Records is not able to count those who were released on their charges. We can only count the people who are on the HEI program and still being held on their charges. The number of people on work release could also differ from Community Corrections due to some inmates being approved for work release but have not yet started to their jobs.

<b>Total Inmate Population</b>	842		
Male Inmates	695		83%
Female Inmates	147		17%

<b>Category</b>	<b># of Inmates</b>	<b>% of Total</b>
Awaiting Trial	299	35.51
Totally Sentenced	420	49.88
Partially Sentenced	108	12.83
Awaiting Programs	4	.48
Awaiting Appeal	1	.12
Convicted but not Sentenced	10	1.18
Drug Court Sanction – Pre-Trial	0	00.0
In Hospital	0	00.0

**Department of Corrections Responsible Inmates**

<b>Number of days since last Sentenced</b>	<b>SAW</b>	<b>Rockingham Harrisonburg</b>	<b>Others</b>	<b>Total</b>
90+	138	125	0	263
60 – 90	16	8	0	24
30 – 60	14	6	1	21
<30	12	0	4	16
Sentence includes CCAP	0	4	0	4
<b>Total</b>	<b>180</b>	<b>143</b>	<b>5</b>	<b>328</b>
<b>% of Total Population</b>	<b>21.38</b>	<b>16.98</b>	<b>.59</b>	<b>38.95</b>

MIDDLE RIVER REGIONAL JAIL  
 SUBJECT: Inmate Records Jail Board Report

Work Release

Local Work Release (RC 26)	0
DOC Work Release (RC 28)	6
Total	6

\*\*\*These numbers are included in the Jurisdiction Totals

HEM/HEI

Home Electronic Incarceration (RC 80)	61
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\*\*\*These numbers are included in the Jurisdiction Totals

LOCAL Inmates by Jurisdiction

Locality Code	Jurisdiction	Total
015	Augusta	325
091	Highland	4
165	Rockingham	185
660	Harrisonburg	31
790	Staunton	168
820	Waynesboro	116

Other Virginia Jurisdictions – Non-Contract Holds

Locality Code	Jurisdiction	Total
003	Albemarle	1
017	Bath	1
031	Campbell	1
047	Culpeper	1
127	New Kent	1
139	Page	4
163	Rockbridge	2
171	Shenandoah	2

Inmates transferred to DOC	Male	Female	Total
March 2020	15		
September 2020	3	0	3
October 2020	9	0	9
November 2020	4	5	9
January 2021	6	14	20
Total	37	19	56

**CONCLUSION:** During the year 2020, new commitments into the jail totaled 3618 with a monthly average of 302. The total number of released inmates was 3661 with a monthly average of 305. The ADP for the year was 843, which includes the subjects serving time on Home Electronic Incarceration.

**ACTION OFFICER:** Tami Bird, LIDS Tech

**EXECUTIVE SUMMARY #ES-2021-004**

**MIDDLE RIVER REGIONAL JAIL**  
**Executive Summary**  
**January 25, 2021**

**SUBJECT:** Community Corrections Quarterly Review

**BACKGROUND:** The Community Corrections Department is divided among Work Force, Work Release, and Home Electronic Monitoring.

**DISCUSSION:** Due to the COVID 19, MRRJ restarted the Home Electronic Monitoring and Home Electronic Incarceration Program to accommodate the need for bed space in the facility in anticipation of a quarantine.

1. The Home Electronic Monitoring inmates are not Allowed to work. MRRJ monitors them and reports any issues to Blue Ridge Court Services or the courts.
2. The Home Electronic Incarceration inmates are allowed to work. They are charged a supervision fee (\$20/day), a one-time admin fee of \$25, drug test (\$1.89 each), and they must pay their court fines and or child support.

**HEM/HEI INMATES**

<b>LOCALITY</b>	<b>MALE</b>	<b>FEMALE</b>
Augusta County	<b>25</b>	<b>13</b>
Rockingham	<b>7</b>	<b>6</b>
Harrisonburg	<b>1</b>	<b>0</b>
Staunton	<b>14</b>	<b>5</b>
Waynesboro	<b>11</b>	<b>3</b>
<b>TOTAL</b>	<b>58</b>	<b>27</b>
<b>Total HEM/HEI Inmates: 85</b>		

Below are the HEM/HEI participants broken down by Bond status and Custody status by Locality.

<b>Locality</b>	<b>Bond</b>	<b>Custody</b>
Augusta County	13	25
Rockingham	1	12
Harrisonburg	0	1
Staunton	6	13
Waynesboro	4	10
<b>Total HEM/HEI Inmates: 85</b>	<b>24</b>	<b>61</b>

**Middle River Regional Jail****SUBJECT:** Community Corrections Quarterly Review

We started allowing HEI inmates to go to a paying job on July 20 after approval from Commonwealth, Courts, and VADOC. MRRJ currently has 56 HEI inmates that are working a paying job and/or are required to pay for program participation.

<b>LOCALITY</b>	<b>MALE</b>	<b>FEMALE</b>
Augusta County	14	9
Waynesboro	8	2
Rockingham County	7	5
Harrisonburg	1	0
Staunton	9	1
<b>TOTAL</b>	39	17
<b>TOTAL HEI AT WORK: 56</b>		

Action Officer: Lisa McCray  
Executive Summary # ES-2021-003



MIDDLE RIVER REGIONAL JAIL  
VACANCY REPORT

MRRJ has the following vacancies as of February 1, 2021:

Officer	31	(18 of these positions are new emergency positions added for FY 2021 as of November 1, 2020)
Nurse	3	

**MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY**

January 27, 2021

**SUBJECT:** Superintendent/COVID-19 Report

**BACKGROUND:** MRRJ has continued to respond and take a number of discrete actions in response to the Governor's declaration of a state of emergency concerning the spread of COVID-19.

**DISCUSSION:** MRRJ staff continue to work collaboratively on a number of issues. A summary of key decision points in addition to those outlined in the referenced Executive Summary:

- 104 staff have been required to self-isolate for almost 6,000 hours. 75 since the November 13, 2020.
- 559 inmates have tested positive since November 13, 2020. Only one inmate has been hospitalized and that inmate was subsequently released to bond and released from the hospital.
- MRRJ has coordinated with Dr. Kornegay.
  1. Mass tested inmate population for 10 weeks in a row. Most recent test resulted in only one inmate testing positive.
  2. 10 medically trained staff received 1<sup>st</sup> vaccine does in January with the 2<sup>nd</sup> dose due the first week of February.
  3. Begun discussion concerning vaccination for all staff and inmates. I anticipate vaccine being available for staff in the next few weeks. MRRJ has had some medically trained staff receive their first dose with the second dose due the first week of February.
- Operational procedures changed as of November 17, 2020:
  1. MRRJ stopped family visitation
  2. MRRJ stopped inmate programs
  3. MRRJ coordinated with the court and Judge Goodwin issued order to stop movement of inmates to court and changed the report date of inmates already sentenced with a delayed report to MRRJ date; the order delaying self-reports expires January 31, 2021.
  4. MRRJ coordinated with Harrisonburg/Rockingham Sheriff's Office to discontinue transfer of inmates for at least 14 days.
  5. MRRJ canceled non-emergency medical appointments and procedures.
  6. MRRJ has published periodic notices to Board and the Public.
- Operational procedures as of February 1, 2021.
  1. MRRJ anticipates beginning some transport of inmates to court beginning February 1, 2021.
  2. MRRJ anticipates beginning to accept inmates ordered to self-report beginning February 1, 2021.
  3. MRRJ is examining when to re-open family visitation
  4. MRRJ is examining when to resume inmate recreation and programs
  5. MRRJ is examining when to resume accepting inmates from Harrisonburg/Rockingham.
- To better manage inmate population MRRJ staff are coordinating with other regional jails for needed bed space. MOU signed with Pamunkey Regional Jail for 30 (10 female/20 male) beds beginning January 2021.

MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY

SUBJECT: Superintendent/COVID-19 Report

- As you may recall with the beginning of the COVID-19 Pandemic, the VADOC stopped all transfer of inmates from local and regional jails in Mid-March 2020. The VADOC did not begin taking inmates from local and regional jails until September 2020. As I have discussed this challenging issue (backup of VADOC inmates in local and regional jails) most other regional jails have not transferred any measurable number of inmates to VADOC since March 2020. MRRJ has been more fortunate than some as we have moved a few inmates to VADOC. Note the difference in transports prior to and after March 15, 2020.

<b>Inmate Transfer to Virginia Department of Corrections</b>							
	<b>January 2020</b>	<b>February 2020</b>	<b>March 2020</b>	<b>September 2020</b>	<b>October 2020</b>	<b>November 2020</b>	<b>January 2021</b>
Males	42	27	15	3	9	4	6
Females	5	13	0	0	0	5	14
Total	47	40	15	3	9	9	20

**CONCLUSION:** Staff continue to keep the Board, Court, and Public informed.

**RECOMMENDATION:** None.

**ACTION OFFICER:** Superintendent Newton  
Executive Summary #2021-007

# MIDDLE RIVER REGIONAL JAIL

## Executive Summary

January 25, 2021

**SUBJECT:** 2020 Program Annual Report

**BACKGROUND:** The Middle River Regional Jail (MRRJ) is required to report program activity to the court annually and the Authority Board quarterly.

**DISCUSSION:** Report is a summary of the Annual Program Report that will be sent to the court. Included are short descriptions of the programs along with attendance and completion rates.

**Education Programs:** After a four-month period of not being able to hold classes, MRRJ resumed GED on Monday July 20. Due to a new spike in cases, MRRJ discontinued classes again on Tuesday November 17. 1 Male and 1 Female earned their GED in 2020.

<b>GED</b>		
	<b>Male</b>	<b>Female</b>
Total Participants	14	16
Current Participants	6	4
Discipline Removal	2	1
Non-Attendance Removal	3	4
Transfer to VADOC	2	6
Pending Test	1	3

**Career Readiness Certificate** class and **Logistics** class with an emphasis in manufacturing are offered in cooperation with local **Adult Education** and **Blue Ridge Community College**.

- **Career Readiness Certificate** – 3 women successfully completed the program
- **Logistics** – 7 men were on track to complete before classes suspended due to COVID precautions

**Community Volunteers** - Due to COVID precautions, community volunteers were only able to come inside the jail through March 13. During that time, there were **70** volunteers who lead classes and programs donated a total of **380 man-hours**.

**Addictions Programs: *Breaking the Cycle of Addiction***. This program is taught by Mental Health Professionals from Valley Community Services Board. Due to the structure of the program, new students are not able to join until the current session is completed. Meetings were suspended during the 2<sup>nd</sup> Quarter due to the COVID-19 and started meeting again on July 22. Due to a new spike in cases, we stopped classes again on Tuesday November 17.

<b>Breaking the Cycle of Addiction</b>		
	<b>Male</b>	<b>Female</b>
Total Participants	14	13
Current Participants	6	8
Completed Sentence	2	5
Graduated Program	2	0
Removed non-Attendance	2	0

Since not any one approach works for everyone, MRRJ provides not only the educational based programs above, but also 12 step and Faith-based programs, which are led by community volunteers.

<b>Volunteer Led Programs</b>		
	Male	Female
Alcoholics Anonymous	25	24
Narcotics Anonymous	23	25
Celebrate Recovery (Male Only)	22	

Thought Process and Behavior Programs: **Dialectical Behavior Therapy** is a cognitive behavior therapy class taught by Mental Health Professionals from Valley Community Services Board. Its main goals are to teach people how to live in the moment, cope healthily with stress, regulate emotions, and improve relationships with others. Due to COVID-19, classes were stopped on March 13 and resumed July 21. Due to a new spike in the number of COVID cases, classes have been halted again on November 17.

<b>Dialectical Behavior Therapy</b>		
	Male	Female
Total Participants	35	49
Current Participants	13	13
Non-Attendance Removal	10	22
Sentenced Served/Transferred	3	7
Graduated	8	8

**“Women’s Empowerment Group”** is an 8-week program designed to assist women to feel empowered in dealing with trauma they have experienced in their lives. The program begins with 15 seats, but does not add new participants due to the design of the program. Twelve completed the program, with two released to time served and one person released to Bond. The second group was not able to begin due to the COVID-19 issues.

- 15 total participants
- 12 completed
- 2 served sentence
- 1 released to bond

**“Facing Life’s Issues”** class assists men in dealing with everyday issues that they face. Each class is a standalone class and new participants are added each week as space becomes available. There are 12 seats available in each class session and a total of 25 different people participated.

- 25 total participants
- 12 enrolled
- 6 removed for non-attendance
- 4 released to another facility
- 2 released sentence served
- 1 released to Bond

Total of three Men’s Faith classes - 36 total participant seats weekly for the three classes. Had a total of 54 different people participate.

- 54 total participants
- 36 currently enrolled
- 5 removed for non-attendance
- 2 released sentence served
- 9 released to another facility
- 2 released on Bond

Total of two Women’s Faith classes – 27 total participant seats weekly for the two classes. Had a total of 47 different people participate.

- 47 total participants
- 27 enrolled

MIDDLE RIVER REGIONAL JAIL

SUBJECT: Programs Report – 2020 Annual

- 13 removed for non-attendance
- 3 released to another facility
- 1 released to Bond
- 2 released sentence served
- 1 released pre-trial services

Non-Traditional Jail Programs

“**Living Well**” is a program presented by the Valley Program for Aging Services (VPAS) to assist those with chronic medical issues, regardless of age. The participants are suggested by the Medical Department. The program alternates between men and women, with the program being presented to the women during this quarter. Due to the design of the program, new people are not able to be added each week 15 total participants

- 11 completed
- 4 released to time served, court order, and bond

Our **Parenting** program is taught by the **Office on Youth**, and is alternated between men and women quarterly. The class is designed with the unique circumstances of incarcerated parents in mind. The most recent class was held for men. Ten people began the class, with five completing the course. One person was removed for non-attendance, 2 were sent to other facilities, one completed sentence, and one went to our Work Program.

- 10 participants
- 5 completed
- 1 removed for non-attendance
- 2 transferred
- 1 completed sentence
- 1 went to the work program

“**Hope Restored**” is a visitation program for women that meets twice monthly. There are 15 seats available in each session, with new participants added each session if space permits. During this year there were 20 different participants. Three people were removed for non-attendance, one was released to sentence served, and one was released to another facility.

- 20 total participants
- 15 currently enrolled
- 3 removed for non-attendance
- 1 completed sentence
- 1 transferred

Our two **Special Needs** housing units serve those who may have physical, intellectual, mental health, or emotional struggles. Our pilot partnership with **Positive Paws K9** bringing in **Therapy Dogs** is going well. Each week until visitation had to be suspended due to the COVID-19 situation, handlers brought in the dogs to both the male and female Special Needs pods.

**Re-Entry Programs:** Under our Mental Health grant, MRRJ was able to give emergency housing assistance to those being released who were on the Mental Health caseload while incarcerated.

- 12 people were assisted with emergency housing
- \$3,523.26 was spent for emergency housing

**RECOMMENDATIONS:** None at this time

**ENCLOSURES:** 2020 Annual Program Report

**ACTION OFFICER:** John Lilly, Chief of Inmate Programs

**EXECUTIVE SUMMARY # ES-2021-005**