



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

March 2, 2021, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members:

Jennifer Whetzel, Augusta Assistant County Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Phillip Trayer, Staunton City Finance Director
Patricia Davidson, Rockingham County Finance Director

Facility Staff:

Jeffery Newton, Superintendent, Middle River Regional Jail
Eric Young, Major of Operations, Middle River Regional Jail
Lori Nicholson, Major of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Misty Cook, Finance Director, Augusta County
Tyler Moses, IT, Middle River Regional Jail

Mr. Newton welcomed everyone.

Mr. Trayer made a motion to approve the minutes from the January 22, 2021 meeting. Ms. Davidson seconded the motion. Approval was unanimous.

Ms. Colvin provided an update on FY 2021 budget:

- Work Release Program fees are down
- Claiming as much as possible from vacancy savings
- Anthem bill is up from amount allotted
- Issues with the generator; will be conducting a stress test on the generator. If the generator goes down a repair could be \$50,000 or more, a rebuild will run \$160,000 – 180,000 and to replace would be \$500,000. The generator must function properly due to the number of inmates being housed. It is 16 years old. No decision is needed at this time but wanted committee aware. We will know more once the generator is stress tested.

Ms. Whetzel reviewed fiscal agent services. Augusta County is reaching a point where meeting all Middle River Regional Jail fiscal agent service needs is becoming a challenge. If expansion occurs the work load has the potential to double. A discussion was held on options. MRRJ staff have begun discussions with the City of Waynesboro to potentially assume fiscal services; several questions still remain. The City of Waynesboro will work with Augusta County to continue to vet the possibility of being fiscal agent. There is an option to buy financial software for MRRJ to become its own fiscal agent. Concern was voiced concerning changing fiscal agents for a couple of years to only then establish MRRJ as its own fiscal

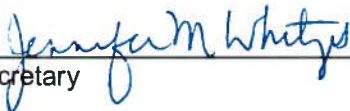
agent if expansion occurs. Once a decision on expansion is made the issue of fiscal agent services will be revisited. Regardless of what decision is made concerning fiscal agent services, Augusta County and MRRJ are in agreement that Information Technology services should be separated.

Ms. Colvin recommended that the issue of MRRJ being added to the Health Consortium as an independent agency; Ms. Colvin anticipates that MRRJ would receive a lower rate than being bundled with Augusta County. Ms. Whetzel will reach out to the consortium.

Ms. Colvin then briefed the committee on the FY '22 proposed budget. Budget concerns were discussed and the committee requested that Ms. Colvin provide them with 3 alternate budgets; \$1.5 million locality increase, \$1.9 million locality increase and \$2.3 million locality increase.

The Finance Committee agreed to meet again on March 24, 2021 at 2:00 pm. This will provide MRRJ time to prepare the 3 alternate budgets.

The next Finance Committee meeting is scheduled for March 24, 2021 at 2:00 pm


Secretary