



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

October 6, 2020 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. King, Chairman, called the October 6, 2020 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

Members Present:

Stephen King, Rockingham County Administrator (Chairman)
Steven Rosenberg, Staunton City Manager (Vice Chairman)
Timothy Fitzgerald, Augusta County Administrator
Michael G. Hamp, Waynesboro City Manager
Eric Campbell, Harrisonburg City Manager
Jennifer Whetzel, Augusta Assistant County Administrator
Cameron McCormick, Waynesboro City Finance Director
Phillip Trayer, Staunton City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Gabriel Camacho (Harrisonburg Interim Chief of Police)

Members Absent:

Bryan Hutcheson, Rockingham County Sheriff
Donald Smith, Augusta County Sheriff
Joe Harris, Waynesboro City Sheriff
Matt Robertson, Staunton City Sheriff

Facility Staff:

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail
Eric Young, Director of Operations, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority via telephone
Captain Jimmy L. Wimer, Rockingham County via satellite
Tyler Moses, IT, Middle River Regional Jail
Misty Cook, Finance Director, Augusta County Finance Director
Todd Lloyd, Captain, Middle River Regional Jail

2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS

Mr. Newton introduced Captain Todd Lloyd. Captain Lloyd was promoted on July 1, 2020.

3. APPROVAL OF MINUTES

Mr. Hamp made a motion to approve the minutes from the June 26, 2020 meeting. Mr. Campbell seconded the motion. Approval was **unanimous**.

4. CITIZEN COMMENTS AND COMMUNICATIONS

There were no public comments.

5. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

Mr. Campbell introduced Chief of Police Gabriel Camacho.

6. FINANCE REPORT

- a. **FY 2021 Financial Reports** – Will not be presented as the FY 2020 Financial audit is still being conducted. Will be presented at the December meeting.
- b. **Budget Amendment** - Ms. Colvin reviewed with the Board the first budget amendment for \$893,700 that includes funding for COVID19 labor cost, supplies and equipment and the DCJS mental health grant. With no questions or concerns from Board members, Mr. Trayer made a motion to accept the budget amendment. Ms. Whetzel seconded the motion. Approval was **unanimous**.

7. REPORTS AND BRIEFING

Major Young reviewed the following reports:

- a. **Population Report** – As of October 6, 2020, there are a total of 891 offenders being housed by MRRJ. 849 of these offenders are in-house.
- b. **Community Corrections Report** – At this time there are 42 offenders on HEI and 14 offenders on HEM.
- c. **Staff Vacancy Report** – Reviewed. At this time there are ten Officer vacancies. There is also one RN position vacant.
- d. **Superintendent's Report** –
 - COVID-19 update - At this time there are no new positive cases identified.
 - Reviewed the Programs Report for 3rd quarter. Notable accomplishments are one male and one female offender earned their GED.
 - Mr. Newton reviewed the population trend analysis for MRRJ previously provided to the Board. As noted, starting in July, MRRJ daily population has returned to pre-COVID-19 level.

8. OLD BUSINESS

- a. **Community Based Corrections Plan Update** – Mr. Newton informed the Board that the Board of Local and Regional Jails met electronically on September 16, 2020 and approved the Community Based Corrections Plan. Design services discussed and the Board will continue with Moseley Architects.
- b. **SOP 11.1-Electronic Participation in Authority Board Meetings** – Mr. Gore has updated policy to reflect current law. Does not require action; information only.

9. NEW BUSINESS

- a. **Workers Compensation Change** – Mr. Newton reviewed changes being made. This is for informational purposes only. MRRJ will implement the change to 66.66% pay for workers compensation instead of 100% effective November 1, 2020.
- b. **Stipend for MRRJ staff** – Mr. Newton reviewed with the Board a proposed stipend for staff in recognition of substantive operational changes due to COVID-19. Ms. Colvin reviewed the funding of the stipend and a brief discussion followed. Mr. Fitzgerald made a motion to approve the stipend as proposed to be paid when Augusta County disperses the stipend they anticipate for Augusta County employees. Ms. Davidson seconded the motion.
Approval was unanimous.

10. CLOSED SESSION

Mr. Campbell made a motion to go into closed session; seconded by Mr. Fitzgerald. The vote of the Authority members present to go into closed session was **unanimous**.

Middle River Regional Jail Authority Board entered closed session pursuant to:

- 1. **The personnel exemption under Virginia Code §2.2-3711(A)(1)**
Compensation of specific employees.
- 2. **The legal exemption under Virginia Code §2.2-3711(A)(7)**
Advise of legal counsel regarding potential litigation

CLOSED SESSION (cont.)

Mr. Hamp made a motion to go out of closed session; seconded by Mr. Trayer. All ayes to certify only discussion of a personnel matter and legal advice regarding potential litigation was discussed.

Roll Call Vote as follows:

Stephen King (Chairman)	aye
Timothy Fitzgerald	aye
Steve Rosenberg	aye
Mike Hamp	aye
Eric Campbell	aye
Jennifer Whetzel	aye
Patricia Davidson	aye
Larry Propst	aye
Cameron McCormick	aye
Phillip Trayer	aye
Gabriel Camacho	aye

11. ADJOURNMENT

With no additional business before the Authority Board, the meeting was adjourned at 4:10 p.m.

The next Authority Board meeting is scheduled for December 1, 2020 at 2:00 p.m.

This meeting will be held in person

Location: Augusta County Government Center Smith Board Room West.

Stephen D King