



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

October 4, 2022 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Hamp, Chairman, called the October 4, 2022 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

Members Present:

Michael G. Hamp, Waynesboro City Manager (Chairman)
Stephen King, Rockingham County Administrator (Vice Chairman)
Timothy Fitzgerald, Augusta County Administrator
Ande Banks, Interim Harrisonburg City Manager
Jennifer Whetzel, Augusta County Assistant Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Jessie Moyers, Staunton City Finance Manager
Bryan Hutcheson, Rockingham County Sheriff
Donald Smith, Augusta County Sheriff
John Blair (for Leslie Beaugard, Staunton City Manager)

Members Absent:

Kelly Warner, Harrisonburg City Police Chief
Christopher Johnson, Waynesboro City Sheriff
Chris Hartless, Staunton City Sheriff
Leslie Beaugard, Staunton City Interim Manager

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Phillip Braverman, Finance Director, Middle River Regional Jail
Jeff Gore, MRRJA Legal Counsel
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Pete DeLea, IT, MRRJ
Travis Wade, IT, MRRJ
Jimmy Wimer, Captain, Rockingham County Sheriff's Department

2. APPROVAL OF MINUTES

Mr. King made a motion to approve the minutes from the June 7, 2022 meeting. Mr. Blair seconded the motion. Approval was **unanimous**.

3. PUBLIC COMMENTS

No comments were made.

4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

- Mr. Hamp plans to send a thank you letter to delegates.

5. FINANCE REPORT

- FY 2022 Budget Review** – Mr. Braverman stated that the FY 22 is in line. Overtime at this time is over budget due to vacancies. Vacancy savings is being used to cover extra costs.
- Fiscal Agent Transition** – Mr. Braverman reviewed the transition from Augusta County. Middle River Regional Jail's first payroll will begin in January 2023.

6. REPORTS AND BRIEFING

- **Population Report** – (Executive Summary #2022-053) Major Heflin reviewed the Executive Summary. As of September 26, 2022, there are a total of 609 offenders being housed by MRRJ in-house. We are housing no offenders at any other jail at this time.
- **Community Corrections Report** – (Executive Summary #2022-054) Major Heflin reviewed the Executive Summary. As of September 26, 2022 there are 24 offenders on HEI. Due to Department of Corrections transfers there are less eligible offenders for the program.
- **Staff Vacancy Report** –(Attachment) At this time there are 27 officer and 8 nurse vacancies.
- **Programs Report** – (Executive Summary Report #2022-055) Reviewed by Major Nicholson. The only notable change at this time is the Therapy Dog program has been placed on hold by the group bringing the dogs in. The program will re-start as soon as the group is able to do so.
- **Superintendent's Report** –Superintendent Young reviewed the Executive Summary
 - Middle River Regional Jail has not experienced any significant positive cases of COVID-19 in MRRJ in the inmate population in the last couple of weeks. MRRJ staff continue to monitor the situation.
 - MRRJ has not experienced any significant positive cases of COVID-19 in MRRJ staff in the last couple of weeks.
 - MRRJ has moved a significant number of inmates to VADOC since January.
 - MRRJ has discontinued the HEM program which assisted with monitoring bonded individuals assigned to Blue Ridge Court Services. As of September 12, 2022 BRCS has transferred all monitored individuals to BRCS HEM monitors.

7. **OLD BUSINESS**

There was no new business to discuss.

8. **NEW BUSINESS:**

Policy 11.1 Electronic Meetings-Colonel Young reviewed policy with the Board. Mr. Gore has reviewed and approved. Ms. Whetzel made a motion to adopt the policy 11.1 Electronic meetings. Mr. Fitzgerald seconded the motion. Approval was **unanimous**.

Cash Investment Policy-Mr. Braverman reviewed the draft Cash Management and Investment Policy. Will bring to the December Board meeting for action.

Retiree Insurance-MRRJ is considering a supplement for retired employees for health insurance. All localities will share the information on what the supplement they provide to retirees is. Will present at the December meeting for action. *(Per the Finance Committee a draft will be presented at a later date)*

Holiday Schedule-Colonel Young would like to adopt the state holiday schedule for MRRJ. A discussion was held. Will bring to the Board for action at the December meeting.

Virtual Meetings-There will no longer be virtual meetings held per policy 11.1.

Legislation regarding inmate monies-there is legislation being considered that may affect the budget. For MRRJ this is a possible \$1.67 million dollar impact.

9. Mr. King stated that with crowding under control at this time we need to set a number that the jail can adequately hold before MRRJ begins housing outside of facility. Colonel Young will prepare that number.

With nothing further to discuss the meeting adjourned at 2:50 p.m.

**The next Authority Board meeting is scheduled for February 7, 2023 at 2:00 p.m.
Location: Augusta County Government Center Smith West Board Room.**



Michael Hamp, Chairman