



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

November 16, 2020, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members:

Jennifer Whetzel, Augusta Assistant County Administrator
Patricia Davidson, Rockingham County Finance Director
Phillip Trayer, Staunton City Finance Director

Finance Committee Members Absent:

Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director

Facility Staff:

Jeffery Newton, Superintendent, Middle River Regional Jail
Eric Young, Major of Operations, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Meeting called to order and Mr. Newton welcomed everyone.

Approval of Minutes:

Ms. Davidson made a motion to approve the minutes of September 15, 2020. Mr. Trayer seconded the motion. **Approval was unanimous.**

Jail Expansion Plan Update:

Mr. Newton updated the Finance Committee on the Jail Expansion Plan. Ms. Colvin reviewed the budget implications due to expansion:

- Discussed Board decision timeline.
- Construction Option decision will need to be made at the February 2021 Board meeting.
- Architect contract will be on the April 2021 Board meeting agenda for approval.
- How to proceed with borrowing constructions funds would need to be made at the April 2021 Board meeting in anticipation to proceed to borrow money July, 2021.
- Brief discussion of debt payments.
- A detailed cost analysis will be presented at the December Board meeting.

FY 2021 Budget Update:

Compensation Board - \$376,481 (18 additional emergency positions added effective November 1, 2020).

Como Board Revenue	\$329,420
18 New Positions Cost	\$551,235
Net Local Cost	\$221,815

The Compensation Board providing a \$500 stipend effective December 1, 2020 for sworn officers only was discussed. Since the Board approved a previous stipend for all MRRJ Staff Superintendent Newton requested to bring the issue to the Board at the December meeting.

MRRJ is seeing rising medical and overtime costs due to inmate hospitalizations. Specifically, MRRJ had an inmate eligible for transfer to VADOC that needed surgery. MRRJ requested VADOC transfer the inmate prior to surgery; VADOC did not. The inmate was hospitalized for a number of weeks post-surgery at the UVA Medical Center. This hospitalization required two staff all on overtime. Overtime is not an eligible reimbursable expense for state responsible inmates. Superintendent Newton intends to submit a bill for the overtime to VADOC considering the unique circumstances.

MRRJ is also seeing the number of female inmates rising.

FY 2020 Audit:

The Annual Financial Audit has been completed and PB Mares will present the audit results at the December Board meeting.

Staunton Work Crew and Van:

There has been no billing for this FY 2021 Budget item. At this time MRRJ does not have an Officer available due to vacancies and COVID-19.

Coronavirus Update:

\$163,517.00 of the \$182,055 previously approve CARES ACT money has been obligated.

FY 2022 Budget:

The Finance Committee is scheduled to meet January 22, 2021 at 2:00 p.m. to review the draft FY 2022 Budget. MRRJ is anticipating a decrease in Compensation Board per diem due to recent Criminal Justice Reform approved in the Special Legislative Session, Fall 2020.

Compensation Board employees are anticipated to receive a onetime 1.5% bonus on September 1, 2021.

With nothing further to discuss Mr. Trayer made a motion to adjourn. Ms. Davidson seconded the motion. Approval was unanimous.

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