



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

April 2, 2024, at 2:00 p.m.

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## 1. CALL TO ORDER

Upon determination of a quorum, Mr. Banks, Chairman, called the April 2, 2024, Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

### **Members Present:**

Alexander Banks, VI, Harrisonburg City Manager (Chairman)  
Amanda Kaufman, Staunton Assistant City Manager  
Stephen King, Rockingham County Administrator  
Timothy Fitzgerald, Augusta County Administrator  
Jennifer Whetzel, Augusta County Assistant Administrator  
Patricia Davidson, Rockingham County Administrator for Finance and Operations  
Larry Propst, Harrisonburg City Finance Director  
Gin Chandler, Staunton City Assistant Chief Financial Officer  
Bryan Hutcheson, Rockingham County Sheriff

### **Members Absent:**

Leslie Beauregard, Staunton City Manager (Vice Chairperson)  
Michael G. Hamp, Waynesboro City Manager  
Jessie Moyers, Staunton City Chief Financial Officer  
Donald Smith, Augusta County Sheriff  
Cameron McCormick, Waynesboro Assistant City Manager/Finance  
Kelly Warner, Harrisonburg City Police Chief  
Christopher Johnson, Waynesboro City Sheriff  
Chris Hartless, Staunton City Sheriff

### **Facility Staff:**

Eric Young, Superintendent, Middle River Regional Jail  
Tony Heflin, Deputy Superintendent, Middle River Regional Jail  
Phillip Braverman, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

### **Others Present:**

Jeff Gore, MRRJA Legal Counsel  
Stephen Chapin, IT, MRRJ  
Trevor Revercomb, IT, MRRJ  
Jimmy Sanderson, Davenport  
Lyra Bordelon, News Leader  
Jimmy Wimer, Rockingham County Jail Captain

**2. APPROVAL OF MINUTES**

Ms. Whetzel made a motion to approve the minutes from the February 6, 2024, meeting. Mr. King seconded the motion. **Approval was unanimous.**

**3. PUBLIC COMMENTS**

No comments were made.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

No comments were made.

**5. FINANCE REPORT**

**A. Davenport Presentation on 2024 VRA Summer Pool Tax-Exempt Refunding Opportunity/Timeline:** Mr. Braverman and Mr. Sanderson reviewed the VRA Refunding. If the board chooses to move forward, August 7, 2024, would be the closing date on the loan. By mid-July all locality approvals would be needed. There must be unanimous approval from all localities to move forward. The Finance Committee has recommended moving forward with Board approval. By going forward with the refunding there would be a estimated savings of \$1,102,708 that would be broken down for each locality based on FY25 budget percentage for contributions. Also, there would be no change to the final maturity date or other legal obligations. Ms. Whetzel made a motion to approve the bond resolution. Ms. Davidson seconded the motion. **Approval was unanimous.**

**B. Finance Report –**

- Mr. Braverman reviewed the Finance Report. Revenues are behind due to Compensation Board reimbursement timing delays but will catch up. We are closing the gap on vacancies.

**C. FY2025 Operational Budget:** Mr. Braverman gave a review of the FY25 operating budget. Locality contribution decreases due to increased State revenues from the previously presented budget were reviewed. The Finance Committee has recommended moving forward with Board approval. Mr. Propst made a motion to approve the FY25 budget. Ms. Whetzel seconded the motion. **Approval was unanimous.**

**6. REPORTS AND BRIEFING**

- **Population Report – (Executive Summary #2024-12)** Lt. Colonel Heflin reviewed the Executive Summary. Department of Corrections continues to take inmates. Today's population is 642. We have 203 out of compliance inmates.
- **Community Corrections Report – (Executive Summary #2024-13)** Lt. Colonel Heflin reviewed the Executive Summary. There are 10 offenders on HEI.
- **Staff Vacancy Report –(Attachment)** At this time there are 12 officer and 7 nurse vacancies.
- **Programs Report – (Executive Summary Report #2024-14)** Lt. Colonel Heflin reviewed. There are no significant changes to report.

- **Mental Health Report-** (Executive Summary Report #2024-15) Lt. Colonel reviewed. There are no significant changes at this time.
- **Superintendent's Report –**
  - The Department of Corrections is still taking 10-12 inmates per week. Statewide out of compliance number is 850. The number of out of compliance is still increasing.
  - To retain nursing staff, we have removed 2 vacant nursing positions to increase nursing salaries.
  - We have not received many applications from DOC closing of Augusta.
  - The Governor has vetoed most of the bills in legislature that would affect the jail. Telephone commissions should pass. Any commissions made from inmate telephone calls can be used towards inmate medical services.

**7. OLD BUSINESS**

- No old business to discuss.

**8. NEW BUSINESS:**

- No new business to discuss.

With nothing further to discuss, the meeting adjourned at 2:30 p.m.

**The next Authority Board meeting is scheduled for June 4, 2024, at 2:00 p.m.  
Location: Augusta County Government Center Smith West Board Room.**

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Alexander Banks, VI, Chairman