



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

January 24, 2020, 2:00 p.m.

Finance Committee Meeting  
350 Technology Drive  
Staunton, Virginia 24402

## Finance Committee Members:

Jennifer Whetzel, Augusta Assistant County Administrator  
Cameron McCormick, Waynesboro City Finance Director  
Larry Propst, Harrisonburg City Finance Director  
Patricia Davidson, Rockingham County Finance Director

## Finance Members Not Present:

Phillip Trayer, Staunton City Finance Director

## Facility Staff:

Jeffery Newton, Superintendent, Middle River Regional Jail  
Eric Young, Major of Operations, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
R. "Buzzy" Keyser, Compensation Board, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail

## Others Present:

Misty Cook, Finance Director, Augusta County  
Sergio Ossorio, Press Journalist

Mr. Newton welcomed everyone.

PBMares will report to the Board at the February meeting final results of 2019 audit.

Ms. Colvin reviewed FY '21 budget. The following are needs for MRRJ:

- Increases in Medical and Maintenance staff, one additional Corporal for each shift, and Transportation Officers.
- Vehicles are aging and need to be replaced. 5 vehicles are needed to replace the 2006 and 2007 models.
- Operations costs increased.
- 3% raise for employees effective July 1, 2020.
- Overtime has increased due to Medical staff and Training hours for employees.
- LODA increase

At this time, we receive approximately 2.2 million from the Compensation Board. This number will decrease as inmates are moved to the Department of Corrections.

No reserve funds have been put into the budget at this time.

Mr. Propst requested work sheets showing inmate population numbers by locality for the previous three years for the annual budget percentage share.

- Health services reflects the reallocation from part-time to contract providers. There is a need to increase medical and dental physician hours.
- Food Service costs were reallocated to Contract services.
- Patient lift at a cost of \$19,000.00.
- Dental x-ray machine. Existing machine is aged and needs to be replaced.
- 2 Nurses on July 1, 2020
- 2 Nurses on January 1, 2021
- 1 Maintenance staff on July 1, 2020
- 1 Maintenance staff on January 1, 2021

Mr. Newton discussed:

- Data concerning the timeliness of all inmates being seen by nursing staff upon arrival at MRRJ.
- The need for 2 officers to each vehicle when transports are conducted.
- Age of the facility and the upkeep that is required.
- Staff training. Historically, training has only consisted of yearly mandatory requirements.
- Video Officer needed for Intake. In the last year there were 3,086 inmates seen by video.
- Need to add 1 Corporal per shift and need to fill the Assistant Superintendent position.
- Harrisonburg/Rockingham construction project should be completed by April/May. This should result in about 50 excess female inmates returning to Harrisonburg/Rockingham.

Expansion related issues discussed.

- Ms. Colvin stated that MRRJ will need a bond rating.
- Discussed whether Bond related expenses should be in FY 2021 Budget or delayed until FY 2022.

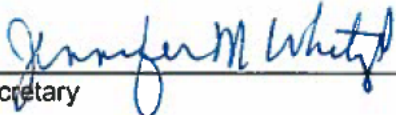
Mental Health grant reviewed. At this time, it is not known if the grant will be renewed. If the grant is not renewed, to continue to deliver the same level of mental health services, Psychiatrist and Mental Health staff will need to be added to the budget.

TDO revenue and expenses will be added back to the FY 2021 Budget based on continuation of grant.

Financial and Human Resources software discussed. The jail would like to be independent. The fees paid to Augusta County would fund the Human Resources and Finance Directors.

**The next Finance Committee meeting is scheduled for February 25, 2020 at 2:00 pm**

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Secretary