



**MIDDLE RIVER REGIONAL JAIL AUTHORITY BOARD  
MEETING AGENDA  
October 5, 2021, 2:00 p.m.**

1. Call to Order                      Stephen King, Chairman
2. Approval of August 3, 2021 Minutes
3. Public Comments  

Public Comments are intended as an opportunity for the public to give input on relevant issues and not intended as a question-and-answer period.
4. Comments from Board Members and Legal Counsel
5. Finance Report
  - a. Finance Report
  - b. FY 2022 Budget Amendment #2 (Compensation Board Bonus - Requires Motion to Approve)
6. Reports and Briefings:
  - a. Population Report - (Executive Summary #2021-063)
  - b. Community Corrections Report (Executive Summary #2021-064)
  - c. Staff vacancy Report (Attachment)
  - d. Programs Report (Executive Summary #2021-067)
  - e. Superintendent Report (Executive Summary #2021-068)
7. Old Business:
  - a. Jail Renovation (update Board of Local and Regional Jails)
8. New Business
  - a. None
9. Next meeting is scheduled for **December 7, 2021 at 2:00 p.m.**



# MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and  
the Counties of Augusta and Rockingham

**August 3, 2021 2:00 p.m.**

Augusta County Government Center  
18 Government Center Lane  
Verona Virginia 24482

## **1. CALL TO ORDER**

Upon determination of a quorum, Mr. King, Chairman, called the August 3, 2021 Middle River Regional Jail Authority Board meeting to order at 2:05 p.m.

### **Members Present:**

Stephen King, Rockingham County Administrator (Chairman)  
Steven Rosenberg, Staunton City Manager (Vice Chairman)  
Timothy Fitzgerald, Augusta County Administrator  
Michael G. Hamp, Waynesboro City Manager  
Eric Campbell, Harrisonburg City Manager  
Phillip Trayer, Staunton City Finance Director  
Larry Propst, Harrisonburg City Finance Director  
Jennifer Whetzel, Augusta Assistant County Administrator  
Bryan Hutcheson, Rockingham County Sheriff  
Donald Smith, Augusta County Sheriff  
Kelley Warner, Harrisonburg Chief of Police

### **Members Absent:**

Patricia Davidson, Rockingham County Finance Director  
Cameron McCormick, Waynesboro City Finance Director  
Matthew Robertson, Staunton City Sheriff  
Joe Harris, Waynesboro City Sheriff

### **Facility Staff:**

Jeffery Newton, CJM, Superintendent, Middle River Regional Jail  
Eric Young, Director of Operations, Middle River Regional Jail  
Lori Nicholson, Director of Support Services, Middle River Regional Jail  
Jeannie Colvin, Finance Director, Middle River Regional Jail  
Tina Reed, Recorder, Middle River Regional Jail  
Suzette Anthony, Middle River Regional Jail  
Jeff Gore, MRRJA Legal Counsel (Video)  
Tyler Moses, IT MRRJ  
Faye McCauley, Middle River Regional Jail

**Others Present:**

Jimmy Wimer, Captain, Rockingham Regional Jail  
Misty Cook, Augusta County Finance Director  
Megan Roane (VCSB)  
Logan Roddy, Harrisonburg  
Amanda Dameron, Citizen  
Louella Hill, Citizen  
Rae Kasden, Citizen  
Andrea Jackson, Citizen

Approximately 18 citizens attended via Webex

**2. APPROVAL OF MINUTES**

Mrs. Whetzel made a motion to approve the minutes from the June 1, 2021 meeting. Mr. Campbell seconded the motion. Mr. Rosenberg abstained.

**3. CITIZEN COMMENTS AND COMMUNICATIONS**

Ms. Kasden agrees with improving the infrastructure of MRRJ, but, is opposed to expansion of the administrative space. Ms. Kadsen is concerned about the welfare of the inmates, the MRRJ mailroom the denied restriction policies.

Ms. Hill and sons Winston (12 yrs.) and Able (4<sup>th</sup> Grade) are opposed to expansion, The Hill family would prefer to use the money on programs and education.

Ms. Jackson is for reasonable renovation for a safe work place. Ms. Jackson would like to see the renovation budget lowered and would like to for the Administration square footage to remain in the same footprint, with the additional money to go into inmate programs.

Ms. Smart has concerns with money being spent for renovation without detailed quotes from contractors. Ms. Sharp also expressed a concern for the Mental Health needs, treatment of inmates and denied medical treatment for inmates.

Ms. Champ is concerned about the money being spent. Would like to see finalized quotes.

Ms. Timble, Ms. Henderson, and Ms. Wright, would like to see money spent on inmate programs not expansion of the Jail.

Ms. Cabbage voiced concern with MRRJ in general and the new digital mail system.

**4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

Mr. Campbell introduced Kelley Warner, the new Harrisonburg Chief of Police.

Mr. Gore reviewed that previous legislative action had eliminated the ability for public employees to accrue compensation time. He noted that this prohibition had been corrected and that public employees could now earn compensation in lieu of overtime pay.

## 5. FINANCE REPORT

### a. FY2022 Budget Amendment #1 (Financial Management Software)

Ms. Colvin discussed the proposed \$575,000 budget amendment for the purchase of financial software. She stated the finance committee had been discussing the software or possibly changing the fiscal agent over the past year. Rockingham County, Waynesboro and Staunton had considered trying to become the fiscal agent but were limited by their software to add a third employer to the system and the demands on their human resources offices. Ms. Colvin noted the Jail had already purchased separate procurement software to process purchase orders in a timely manner due to an audit comment and purchased KRONOS timekeeping software to report overtime for employees. She noted the procurement software was needed to comply with the purchasing procedures of processing purchase orders in a timely manner due to expediency of needing to order food, maintenance items, and medicine more often due to the Jail not having storage space to store bulk purchases. She stated the Jail was actually ordering food products, receiving the goods, and serving the food before a purchase order could be processed because of lack of storage space. She noted the Jail discussed this issue with Mr. Fitzgerald and Ms. Whetzel asking for their approval to purchase the software to comply with purchasing procedures because of no fault of the County, they were just operating on a different timeframe than the Jail's operations. She stated the software contract was available through Sourcwell, a national cooperative purchasing program which the Jail is a member. Ms. Colvin stated the software contract had been sent to Mr. Gore for his review of the contract and approval of the procurement process. Sheriff Smith asked why not wait until the budget process to request the software. Ms. Colvin noted that after the last year of the finance committee discussions and review, this was the time to move forward with the project. Mr. Newton responded the limitations of the Augusta County Human Resource system limited the Jail to only being able to hire employees twelve times per year versus hiring more frequently that a bi-weekly pay cycle basis would permit.

Mr. Rosenberg asked Mr. Gore if it was more common for fiscal agent services to be handled by the jail or the locality. Mr. Gore responded it is a mix that larger facilities are more typical to have their own finance department but definitely sees both approaches.

Ms. Whetzel said the finance committee serves as the oversight for finances meeting at least every other month.

Mr. King stated that Rockingham County really considered taking the fiscal agent duties but stated handling the human resources was the most difficult to handle. Mr. King also suggested investigating if the software could be utilized for services to the Juvenile Detention Center.

Mr. Rosenberg asked what was the budget impact in the future. Mr. Newton responded that the net impact included phasing out some part-time positions, that a full-time Director of Finance would replace the part-time Director and that over a two-year period the impact was adding approximately \$100,000 for new positions and \$50,000 for software license fees.

Mr. Fitzgerald asked if voting on the software approval also meant voting on the new positions for the finance department. Mr. King responded that the software project included the additional positions. Mr. Newton stated that we need the additional positions because we are creating a full-time Finance Department and the additional positions allowed for segregation of duties that good financial management requires.

Mr. Trayer commented he believed this was a waste of money and is concerned that the salaries stated for Human Resources Director and Finance Director were too low.

Mr. Hamp made the motion for approval of the budget amendment for the purchase of financial software. Mr. Fitzgerald seconded the motion. Mr. Trayer opposed the motion. All others voted yes.

**b. MRRJ Independent Participation in SAW Consortium**

Mr. Newton stated the Jail would like to become an independent member of the SAW Health Consortium. It would potentially save money in premiums for the employees and the Authority. He commented that the consultant has completed the analysis which showed an approximate 10% decrease in rates. He commented that the motion to approve the membership would be contingent upon the SAW Health Consortium Board members approval on August 5, 2021. Mr. Newton commented that since the Board does not meet again until October and this was a time sensitive issue, that if the Authority Board could approve the motion, then the Jail staff could begin further discussions with the consultant to finalize the plan and be ready for open enrollment.

Ms. Whetzel commented that the Authority Board will probably need to adopt an ordinance or some other legal document at the next board meeting in October to become an official member just as the other localities did when the SAW Consortium changed to a self-funded plan.

Mr. Rosenberg asked about the impact to the other members of the consortium and the impact on the County if the Jail separated membership from their health plan. Ms. Whetzel responded that given the quantity of members on the County plan, this would have very little impact on the County health plan.

Motion made by Ms. Whetzel, Seconded by Mr. Trayer, Approval was unanimous.

**6. REPORTS AND BRIEFING**

Major Young reviewed the following reports:

- a. Population Report** – (Executive Summary #2021-051) As of July 23, 2021, there are a total of 776 offenders being housed by MRRJ. 18 inmates have been moved to the Department of Corrections. 120 are out of Compliance.
- b. Community Corrections Report** – (Executive Summary #2021-052) Report reviewed and discussed. As of July 23, 2021 there are 70 offenders on HEI/HEM. Home Electronic Incarceration offenders maintain jobs in the community.
- c. Staff Vacancy Report** – (Executive Summary #2021-055) Reviewed. At this time there are 27 Officer vacancies. 10 of the vacant positions are placed on hold. There are also 1 Nursing vacancy.
- d. Superintendent's Report** – (Executive Summary #2021-055)
  - COVID-19 update 64 Inmates and staff have been vaccinated as of June 1, 2021; 6 inmates were released before the 2<sup>nd</sup> shot-each were contacted and only 1 returned for the second shot)
  - Middle River now has the vaccine on hand for inmates and staff. Periodic clinics are being planned.
  - MRRJ has been asking new intakes vaccine status, since March 3, 2021, as a part of the initial medical assessment. Of the more than 1,300 inmates processed only 165 indicated that they had taken the vaccine; of those 165 only 100 could be verified through the Virginia Department of Health.
  - MRRJ is scheduled to appear before the Board of Local and Regional Jails (BLRJ) August 18, 2021 to present the modified Community Based Corrections Plan that now reflects the renovation project approved by Board motion at the June 1, 2021 MRRJA Board Meeting. No additional action is anticipated until the BLRC acts to ensure the project continues to be eligible for 25% reimbursement.
  - Population trend chart enclosed. MRRJ has begun looking for beds to house inmates as the jail population is trending closer to 750.
  - MRRJ has transferred 14 males and 8 females to VADOC since June 1, 2021. Local and Regional Jails are housing almost 4,000 inmates that belong in VADOC as of July 15, 2021.

- **Operational procedures:**

- MRRJ continues to maintain a step-down screening process for new intakes that was implemented February 1, 2021.
- MRRJ continues to maintain a staff monitoring program effective February 15, 2021. All unvaccinated staff are rapid tested for COVID-19 once per week.
- MRRJ resumed transferring inmates from the Harrisonburg/Rockingham Jail effective April 1, 2021.

- **Superintendent Newton responded to Comments from Public:**

- **Renovation:**

- Expansion for Administration and Support Service space (need to verify still eligible for 25% of construction costs).
- Need for additional food storage and prep space
- Additional Training Space for staff
- MRRJ was built for 396 inmates. Currently housing 776 inmates.
- Renovation for Professional Visitation (different from regular visitation).
- Displacing the current Watch Commander staff.
- Specific detailed plans are not available as MRRJA has not retained an architect to begin the design process.

- **Visitation:**

The Virginia Department of Corrections has not returned to in-person visitation; it has been over 18 months. MRRJ returned to in-person visitation, one 15-minute visit per week, March 1<sup>st</sup>, 2021.

- **Digital Mail:**

Process was put into place to address the introduction of contraband (primarily suboxone and K2/spice) into the jail. In 2021 40 inmates have had a reaction to what appear to be K2/Spice; 8 had to be taken to the hospital. For safety and security of the inmates and staff we have switched to a digital mail service (legal mail delivery has not changed).

e. **Programs Report** – (Executive Summary #2021-055) Major Nicholson reviewed the Programs Report:

- **Education Programs:** GED, 1 Female earned her GED and 2 more Females will be testing in August.
- **Addiction Programs:** 24 weeks long (Breaking the Cycle of Addiction) 10-Males and 11-Females enrolled.
- **Thought Process and Behavior Programs:** (Dialectical Behavior Therapy) June-July 8-Males, 4-Females enrolled.
- **Therapy Dog Program**
- **Re-Entry** (Mental Health Grant)
- **Harrisonburg/Rockingham Re-Entry**
- **Upcoming Programs:** Monthly Re-Entry workshops for Staunton, Waynesboro, Augusta resume August 11; The Career Readiness Program; Virginia Department of Behavior and Health Services (DBHDS) is working on a grant in collaboration Valley community Service Board for the 2022 fiscal year; Veterans R-Entry Search Services.

7. **OLD BUSINESS**

Jail Renovation update was addressed in the Superintendent's Report.

**8. NEW BUSINESS**

There was no new business to discuss

**11. ADJOURNMENT**

With no additional business before the Authority Board, Mr. Fitzgerald made a motion to adjourn; seconded by Mr. Hamp. The meeting was adjourned at 3:10 p.m.

**The next Authority Board meeting is scheduled for October 5, 2021 at 2:00 p.m.**

**Location: Augusta County Government Center Smith Board Room West.**

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Stephen King, Chairman

9/15/2021 \*GL060\*  
 FUND #-098 \*\*MIDDLE RIVER REG.JAIL AUTH.\*

COUNTY OF AUGUSTA  
 REVENUE SUMMARY  
 7/01/2021 - 8/31/2021

PAGE 1  
 TIME 10:52  
 -D E T A I L-

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	BALANCE	%
000999						
0000	**MIDDLE RIVER REG.JAIL AUTH.*					
015000						
0000	**REV USE OF MONEY & PROPERTY*					
015010						
0001	INTEREST INCOME	50,000.00	5,033.42	9,522.22	40,477.78	80.95
0099	INTEREST INCOME-DEBT SVC RES U		15.84	30.34	30.34-	
015020						
0007	SALE OF SALVAGE & SURPLUS					
	**REV USE OF MONEY & PROPERTY*	50,000.00	5,049.26	9,552.56	40,447.44	80.89
016050						
0001	EMPLOYEE MEALS					
0002	INMATE PHONE SYSTEM	425,000.00	41,666.67	83,333.34	341,666.66	80.39
0003	INMATE MEDICAL CO-PAY	75,000.00	7,766.19	14,859.34	60,140.66	80.18
0004	HOME ELECTRONIC MONITORING					
0005	WORK RELEASE	350,000.00	23,586.27	49,624.05	300,375.95	85.82
0006	INMATE KEEP FEES	275,000.00	28,929.27	58,006.29	216,993.71	78.90
0099	MISCELLANEOUS REVENUE		250.97	250.97	250.97-	
	EMPLOYEE MEALS	1,125,000.00	102,199.37	206,073.99	918,926.01	81.68
019020						
0001	BED RENTALS-STATE & FEDERAL					
0002	LOCAL BED RENTALS					
0003	LOCALITY CONTRIBUTIONS	13,601,436.00	3,400,359.01	3,400,359.01	10,201,076.99	74.99
0004	LOCAL WORK FORCE					
0011	RECOVERED COSTS-COMMISSARY FUN	333,900.00	27,718.19	27,718.19	306,181.81	91.69
0012	RECOVERED COSTS-OPERATIONS	10,000.00	12,277.00	13,005.00	3,005.00-	30.05-
0013	RECOVERED COSTS-MEDICAL	50,000.00	13,560.15	13,560.15	36,439.85	72.87
0014	RECOVERED COSTS - STATE & FEDE					
	BED RENTALS-STATE & FEDERAL	13,995,336.00	3,453,914.35	3,454,642.35	10,540,693.65	75.31
023020						
0002	COMPENSATION BOARD REIMBURSEME	7,293,232.00	498,209.20	498,209.20	6,795,022.80	93.16
0003	STATE PER DIEM REIMBURSEMENT	1,837,500.00			1,837,500.00	100.00
0004	STATE CAPITAL REIMBURSEMENT					
9999	AID TO THE COMMONWEALTH-CONTRA					
	COMPENSATION BOARD REIMBURSEME	9,130,732.00	498,209.20	498,209.20	8,632,522.80	94.54
024050						
0006	DEPT BEH HLTH & DEV VCSB-TDO	64,590.00			64,590.00	100.00
0010	MRRJ MENTAL HEALTH PROGRAM (GR	288,362.00			288,362.00	100.00
	DEPT BEH HLTH & DEV VCSB-TDO	352,952.00			352,952.00	100.00



9/15/2021 \*GL060\*  
 FUND #-098 \*\*MIDDLE RIVER REG.JAIL AUTH.\*\*

COUNTY OF AUGUSTA  
 REVENUE SUMMARY  
 7/01/2021 - 8/31/2021

PAGE 2  
 TIME 10:52  
 -D E T A I L-

MAJOR ACCT# -----	DESCRIPTION -----	BUDGET AMOUNT -----	CURRENT AMOUNT -----	Y-T-D AMOUNT -----	BALANCE -----	% -
033011						
0003	JUSTICE ASSISTANCE GRANT (JAG)					
0021	EQUIPMENT (COVID GRANT)					
	--FUND TOTAL--	24,654,020.00	4,059,372.18	4,168,478.10	20,485,541.90	83.09

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
000999							
0000	**MIDDLE RIVER REG.JAIL AUTH.*						
033020							
0000	**OPERATIONS**						
1100	SALARIES & WAGES	9,185,405.00	654,322.65	1,303,433.21		7,881,971.79	85.80
1200	SALARIES & WAGES-OVERTIME	555,765.00	61,823.85	208,874.86		346,890.14	62.41
1300	SALARIES & WAGES-PART TIME	502,500.00	39,126.42	74,529.62		427,970.38	85.16
1400	SALARIES & WAGES-TDO TRANSPORT	60,000.00		502.20		59,497.80	99.16
2100	EMPLOYERS SHARE - FICA	788,231.00	56,536.55	118,557.14		669,673.86	84.95
2210	EMPLOYERS SHARE - RETIREMENT	1,109,597.00	77,522.06	156,389.03		953,207.97	85.90
2300	EMPLOYERS SHARE-HEALTH INSURAN	2,174,936.00	136,711.00	276,785.00		1,898,151.00	87.27
2400	EMPLOYERS SHARE-GROUP LIFE INS	123,084.00	8,599.32	17,347.83		105,736.17	85.90
2500	LINE OF DUTY PREMIUMS	61,123.00		11,340.75		49,782.25	81.44
2600	EMPLOYERS SHARE-VRS HYBRID STD	5,650.00	576.47	1,152.94		4,497.06	79.59
2700	WORKERS COMPENSATION INSURANCE	152,880.00		36,085.00		116,795.00	76.39
2800	HEALTH INSURANCE						
2801	HOSPITALIZATION-MRRJ						
2802	HEALTH SAVINGS ACCOUNT	14,000.00	875.07	1,791.81		12,208.19	87.20
3102	HEALTH CLUB						
3103	OTHER BENEFITS	35,000.00	201.75	1,805.44		33,194.56	94.84
3110	PROFESSIONAL HEALTH SERVICES	1,698,293.00	179,783.90	225,129.04		1,473,163.96	86.74
3111	HOSPITAL HEALTH SERVICES						
3112	PHYSICALS NEW EMPLOYEES	7,800.00				7,800.00	100.00
3121	JAIL EDUCATION PROGRAM						
3124	PROFESSIONAL SERVICES	89,000.00	8,115.30	13,081.20		75,918.80	85.30
3310	REPAIRS & MAINTENANCE-CONTRACT	256,950.00	7,880.80	28,293.24		228,656.76	88.98
3320	MAINTENANCE SERVICE CONTRACTS	66,000.00	593.75	5,740.75		60,259.25	91.30
3321	TECHNOLOGY MAINT. CONTRACTS	328,641.00	17,495.52	54,911.48		273,729.52	83.29
3322	PEST EXTERMINATION	2,000.00		75.00		1,925.00	96.25
3324	CONTRACTED FOOD SERVICES	1,222,941.00	61,757.93	141,424.33		1,081,516.67	88.43
3330	REPAIRS & MAINTENANCE-VEHICLES	20,000.00	768.08	788.08		19,211.92	96.05
3600	ADVERTISING	3,500.00				3,500.00	100.00
3900	INDIRECT COST TO FISCAL AGENT	142,879.00				142,879.00	100.00
5100	ELECTRIC SERVICES	400,000.00	33,487.44	63,608.47		336,391.53	84.09
5102	HEATING SERVICES	125,000.00	3,696.78	7,562.39		117,437.61	93.95
5103	WATER & SEWER SERVICES	350,000.00		39,686.02		310,313.98	88.66
5104	REFUSE COLLECTION	25,000.00		1,661.85		23,338.15	93.35
5201	POSTAGE	3,000.00	7.00	9.81		2,990.19	99.67
5203	TELEPHONE	48,300.00	3,738.99	7,408.90		40,891.10	84.66
5300	FACILITY INSURANCE	94,830.00		89,869.00		4,961.00	5.23
5305	VEHICLE INSURANCE	18,000.00		10,506.00		7,494.00	41.63
5501	TRAVEL EXPENSES	12,000.00	379.92	1,933.92		10,066.08	83.88
5801	DUES & SUBSCRIPTIONS	4,000.00	22.50	417.50		3,582.50	89.56
6001	OFFICE SUPPLIES	35,000.00	2,367.08	7,370.21		27,629.79	78.94
6002	FOOD						
6003	PRESCRIPTION DRUGS	706,965.00	46,929.52	89,401.41		617,563.59	87.35
6004	MEDICAL SUPPLIES	85,000.00	2,152.65	10,194.28		74,805.72	88.00
6005	LAUN, HOUSEKEEPING & JANIT SUP	90,000.00	3,833.16	9,466.83	5.35-	80,538.52	89.48

MAJOR ACCT#	DESCRIPTION	BUDGET AMOUNT	CURRENT AMOUNT	Y-T-D AMOUNT	ENCUMBRANCE AMOUNT	UNENCUMBERED BALANCE	%
6006	LINEN SUPPLIES	20,000.00	747.00	747.00		19,253.00	96.26
6007	REPAIR & MAINTENANCE SUPPLIES	167,100.00	11,265.75	20,026.21	295.88-	147,369.67	88.19
6008	VEHICLE FUEL	40,000.00	930.49	2,227.44		37,772.56	94.43
6009	VEHICLE MAINTENANCE	32,000.00		201.38		31,798.62	99.37
6010	POLICE SUPPLIES	50,000.00	13,267.23	14,761.50		35,238.50	70.47
6011	UNIFORMS-OFFICERS	35,000.00	800.00	6,012.22	86.46-	29,074.24	83.06
6012	FOOD SERVICE SUPPLIES	20,000.00		222.60		19,777.40	98.88
6013	COMPUTER/TECHNOLOGY SUPPLIES	151,400.00	4,993.58	6,116.88		145,283.12	95.95
6016	PERSONAL SUPPLIES INMATES	85,000.00	964.40	964.40		84,035.60	98.86
6017	WEARING APPAREL INMATES	35,000.00	2,745.75	3,275.67		31,724.33	90.64
6018	BED RENTALS-OTHER FACILITIES	1,000,000.00				1,000,000.00	100.00
7002	TRAINING	169,247.00	1,582.81	94,618.81		74,628.19	44.09
7003	FIREARMS RANGE	2,000.00				2,000.00	100.00
8000	LAND						
8001	EQUIPMENT			46,195.00		46,195.00-	
8002	FURNITURE & FIXTURES						
8003	COMPUTER HARDWARE	221,000.00	140,372.77	140,372.77		80,627.23	36.48
8004	COMPUTER SOFTWARE		12,253.43	12,253.43		12,253.43-	
8005	MOTOR VEHICLES						
8006	FACILITY IMPROVEMENTS	503,000.00			47,888.78-	550,888.78	109.52
8007	S.A.W. RANGE						
8021	EQUIPMENT (COVID GRANT)						
8210	DEPRECIATION EXPENSE				2.00-	2.00	
8211	GAIN/LOSS ON DISPOSAL OF ASSET						
8999	OTHER						
9110	REDEMPTION OF PRINCIPAL	1,135,000.00				1,135,000.00	100.00
9150	INTEREST EXPENSE-BONDS	818,441.00				818,441.00	100.00
9210	OPERATING RESERVE						
9220	REPAIR & REPLACEMENT RESERVE						
9230	MOTOR VEHICLE RESERVE						
9240	COMPUTER EQUIPMENT RESERVE				20,677.50-	20,677.50	
9250	OPEB RESERVE						
	**OPERATIONS**	25,087,458.00	1,599,228.67	3,365,129.85	68,955.97-	21,791,284.12	86.86
033030							
0000	**DCJS/JAIL MENTAL HEALTH PROG						
3100	PERSONNEL	122,674.00	9,814.21	17,503.70		105,170.30	85.73
3110	CONSULTANT	95,600.00	7,400.00	10,360.00		85,240.00	89.16
3900	INDIRECT COSTS	21,468.00	1,717.49	3,063.15		18,404.85	85.73
5501	TRAVEL	580.00				580.00	100.00
6015	SUPPLIES/OTHER	39,120.00	218.53	450.66	234.76-	38,904.10	99.44
8001	EQUIPMENT	8,920.00				8,920.00	100.00
	**DCJS/JAIL MENTAL HEALTH PROG	288,362.00	19,150.23	31,377.51	234.76-	257,219.25	89.20
	--FUND TOTAL--	25,375,820.00	1,618,378.90	3,396,507.36	69,190.73-	22,048,503.37	86.88

MIDDLE RIVER REGIONAL JAIL  
FY 2022 REVENUES

9/21/2021

3-98	REVENUES:	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	FY 2022	%	%
		REVENUE BUDGET APPROVED	BUDGET AMENDMENT #1	BUDGET AMENDMENT #2	REVISED BUDGET	ACTUAL REVENUE	BALANCE	ACTUALS	BALANCE
15010-0001	INTEREST INCOME	\$ 50,000.00			\$ 50,000.00	\$ 9,552.56	\$ 40,447.44	19.11%	80.89%
15020-0007	SALE OF SALVAGE & SURPLUS	\$ -			\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
16050-0002	INMATE PHONE SYSTEM	\$ 425,000.00			\$ 425,000.00	\$ 83,333.34	\$ 341,666.66	19.61%	80.39%
16050-0003	INMATE MEDICAL COPAY	\$ 75,000.00			\$ 75,000.00	\$ 15,292.98	\$ 59,707.02	20.39%	79.61%
16050-0004	HOME ELECTRONIC MONITORING	\$ -			\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
16050-0005	WORK RELEASE	\$ 350,000.00			\$ 350,000.00	\$ 55,542.37	\$ 294,457.63	15.87%	84.13%
16050-0006	INMATE KEEP FEES	\$ 275,000.00			\$ 275,000.00	\$ 65,602.39	\$ 209,397.61	23.86%	76.14%
16050-0099	MISCELLANEOUS REVENUE	\$ -			\$ -	\$ 452.65	\$ (452.65)	#DIV/0!	#DIV/0!
19020-0001	BED RENTALS-STATE & FEDERAL	\$ -			\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
19020-0002	LOCAL BED RENTALS	\$ -			\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
19020-0011	RECOVERED COSTS-COMMISSARY FUNDS	\$ 333,900.00			\$ 333,900.00	\$ 57,213.50	\$ 276,686.50	17.13%	82.87%
19020-0012	RECOVERED COSTS-OPERATIONS	\$ 10,000.00			\$ 10,000.00	\$ 13,075.05	\$ (3,075.05)	130.75%	-30.75%
19020-0013	RECOVERED COSTS- MEDICAL	\$ 50,000.00			\$ 50,000.00	\$ 45,103.89	\$ 4,896.11	90.21%	9.79%
19020-0014	RECOVERED COSTS- STATE/FEDERAL	\$ -			\$ -	\$ -	\$ -	#DIV/0!	#DIV/0!
19020-0003	LOCALITY CONTRIBUTIONS	\$ 13,601,436.00			\$ 13,601,436.00	\$ 3,400,359.01	\$ 10,201,076.99	25.00%	75.00%
23020-0002	COMP BOARD SALARIES & FRINGE	\$ 7,293,232.00		\$ 370,934.00	\$ 7,664,166.00	\$ 1,088,837.57	\$ 6,575,328.43	14.21%	85.79%
23020-0003	COMPENSATION BOARD PER DIEM	\$ 1,837,500.00			\$ 1,837,500.00	\$ 438,580.00	\$ 1,398,920.00	23.87%	76.13%
24050-0006	DEPT BEHAVIORAL HEALTH- TDO	\$ 64,590.00			\$ 64,590.00	\$ -	\$ 64,590.00	0.00%	100.00%
24050-0010	MENTAL HEALTH PROGRAM GRANT	\$ 288,362.00			\$ 288,362.00	\$ -	\$ 288,362.00	0.00%	100.00%
	NET POSITION AVAILABLE FUNDS:				\$ -				
	TECHNOLOGY	\$ 218,800.00			\$ 218,800.00	\$ -	\$ 218,800.00	0.00%	100.00%
	SOFTWARE	\$ -	\$ 575,000.00		\$ 575,000.00	\$ -	\$ 575,000.00	0.00%	100.00%
	CAPITAL EQUIPMENT	\$ 503,000.00			\$ 503,000.00	\$ -	\$ 503,000.00	0.00%	100.00%
	<b>TOTAL REVENUES:</b>	<b>\$ 25,375,820.00</b>	<b>\$ 575,000.00</b>	<b>\$ 370,934.00</b>	<b>\$ 26,321,754.00</b>	<b>\$ 5,272,945.31</b>	<b>\$ 21,048,808.69</b>	<b>20.03%</b>	<b>79.97%</b>
		<b>OPERATIONAL</b>	<b>ADOPTED BUDGET</b>			<b>TOTAL</b>	<b>QUARTERLY AMOUNT</b>		
		<b>%</b>				<b>CONTRIBUTIONS</b>			
	AUGUSTA	34.0%	\$ 4,624,488.24		\$ -	\$ 4,624,488.24	\$ 1,156,122.06		
	STAUNTON	20.2%	\$ 2,747,490.07		\$ -	\$ 2,747,490.07	\$ 686,872.52		
	WAYNESBORO	15.0%	\$ 2,040,215.40		\$ -	\$ 2,040,215.40	\$ 510,053.85		
	HIGHLAND	0.3%	\$ 40,804.31		\$ -	\$ 40,804.31	\$ 10,201.08		
	ROCKINGHAM/HARRISONBURG	30.5%	\$ 4,148,437.98		\$ -	\$ 4,148,437.98	\$ 1,037,109.50		
	TOTALS	100.0%	\$ 13,601,436.00		\$ -	\$ 13,601,436.00	\$ 3,400,359.00		
	<b>BUDGET AMENDMENT #1</b>								
	8/3/2021	Appropriate cash available funds from net position to purchase financial software							
	<b>BUDGET AMENDMENT #2</b>								
	10/5/2021	Appropriate additional revenue from the Compensation Board for \$3,000 employee bonus for security positions.							

**MIDDLE RIVER REGIONAL JAIL  
FY2022 OPERATING BUDGET**

9/21/2021

4-98-33020-	ACCOUNT	FY 2022 BUDGET APPROVED	FY2022 BUDGET AMENDMENT #1	FY2022 BUDGET AMENDMENT #2	FY2022 REVISED BUDGET	FY 2022 EXPENDITURES	UNENCUMBERED BALANCE	% EXPENDED	% UNENCUMBERED
<b>SALARIES &amp; BENEFITS</b>									
1100	SALARIES & WAGES	\$ 9,185,405.00		\$ 345,000.00	\$ 9,530,405.00	\$ 1,303,433.21	\$ 8,226,971.79	14%	86%
1200	OVERTIME	\$ 555,765.00			\$ 555,765.00	\$ 208,874.86	\$ 346,890.14	38%	62%
1300	PART TIME	\$ 502,500.00			\$ 502,500.00	\$ 81,929.62	\$ 420,570.38	16%	84%
1400	TDO TRANSPORT	\$ 60,000.00			\$ 60,000.00	\$ 502.20	\$ 59,497.80	1%	99%
2100	EMPLOYERS SHARE FICA	\$ 788,231.00		\$ 25,934.00	\$ 814,165.00	\$ 62,020.59	\$ 752,144.41	8%	92%
2210	EMPLOYERS SHARE RETIREMENT	\$ 1,109,597.00			\$ 1,109,597.00	\$ 78,866.97	\$ 1,030,730.03	7%	93%
2300	EMPLOYERS SHARE HOSPITALIZATION	\$ 2,174,936.00			\$ 2,174,936.00	\$ 140,074.00	\$ 2,034,862.00	6%	94%
2400	EMPLOYERS SHARE GROUP LIFE	\$ 123,084.00			\$ 123,084.00	\$ 8,748.51	\$ 114,335.49	7%	93%
2500	EMPLOYERS SHARE LINE OF DUTY	\$ 61,123.00			\$ 61,123.00	\$ 11,340.75	\$ 49,782.25	19%	81%
2600	EMPLOYERS SHARE -VRS HYBRID	\$ 5,650.00			\$ 5,650.00	\$ 576.47	\$ 5,073.53	10%	90%
2700	WORKERS COMPENSATION INSURANCE	\$ 152,880.00			\$ 152,880.00	\$ 36,085.00	\$ 116,795.00	24%	76%
2802	HEALTH SAVINGS ACCOUNT	\$ 14,000.00			\$ 14,000.00	\$ 916.74	\$ 13,083.26	7%	93%
3103	OTHER BENEFITS	\$ 35,000.00			\$ 35,000.00	\$ 3,508.88	\$ 31,491.12	10%	90%
	<b>SALARIES &amp; BENEFITS TOTAL</b>	<b>\$ 14,768,171.00</b>	<b>\$ -</b>	<b>\$ 370,934.00</b>	<b>\$ 15,139,105.00</b>	<b>\$ 1,936,877.80</b>	<b>\$ 13,202,227.20</b>	<b>13%</b>	<b>87%</b>
<b>PURCHASED SERVICES</b>									
3110	PROFESS. HEALTH SERVICES	\$ 1,698,293.00			\$ 1,698,293.00	\$ 264,990.22	\$ 1,433,302.78	16%	84%
3112	PHYSICALS - NEW EMPLOYEES	\$ 7,800.00			\$ 7,800.00	\$ -	\$ 7,800.00	0%	100%
3124	PROFESSIONAL SERVICES	\$ 89,000.00			\$ 89,000.00	\$ 17,193.45	\$ 71,806.55	19%	81%
3310	REPAIRS & MAIN. CONTRACTUAL	\$ 256,950.00			\$ 256,950.00	\$ 48,721.33	\$ 208,228.67	19%	81%
3320	MAINTENANCE SERVICE CONTRACTS	\$ 66,000.00			\$ 66,000.00	\$ 6,290.81	\$ 59,709.19	10%	90%
3321	TECHNOLOGY MAINT. CONTRACTS	\$ 328,641.00			\$ 328,641.00	\$ 91,646.52	\$ 236,994.48	28%	72%
3322	PEST EXTERMINATION	\$ 2,000.00			\$ 2,000.00	\$ 150.00	\$ 1,850.00	8%	93%
3324	FOOD SERVICE CONTRACT	\$ 1,222,941.00			\$ 1,222,941.00	\$ 283,787.69	\$ 939,153.31	23%	
3330	REPAIRS & MAINTENANCE-VEHICLES	\$ 20,000.00			\$ 20,000.00	\$ 388.08	\$ 19,611.92	2%	98%
3600	ADVERTISING	\$ 3,500.00			\$ 3,500.00	\$ -	\$ 3,500.00	0%	100%
3900	INDIRECT COST TO FISCAL AGENT	\$ 142,879.00			\$ 142,879.00	\$ 5,794.80	\$ 137,084.20	4%	96%
	<b>PURCHASED SERVICES TOTAL</b>	<b>\$ 3,838,004.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,838,004.00</b>	<b>\$ 718,962.90</b>	<b>\$ 3,119,041.10</b>	<b>19%</b>	<b>81%</b>

**MIDDLE RIVER REGIONAL JAIL  
FY2022 OPERATING BUDGET**

9/21/2021

		FY 2022	FY2022	FY2022	FY2022	FY 2022	UNENCUMBERED	%	%
4-98-33020-	ACCOUNT	BUDGET APPROVED	BUDGET	BUDGET	REVISED	EXPENDITURES	BALANCE	EXPENDED	UNENCUMBERED
			AMENDMENT	AMENDMENT #2	BUDGET				
<b>UTILITIES / TRAVEL / INSURANCE</b>									
5100	ELECTRIC SERVICES	\$ 400,000.00			\$ 400,000.00	\$ 94,601.36	\$ 305,398.64	24%	76%
5102	HEATING SERVICES	\$ 125,000.00			\$ 125,000.00	\$ 16,345.53	\$ 108,654.47	13%	87%
5103	WATER & SEWERAGE SERVICE	\$ 350,000.00			\$ 350,000.00	\$ 74,044.27	\$ 275,955.73	21%	79%
5104	REFUSE COLLECTION	\$ 25,000.00			\$ 25,000.00	\$ 2,536.50	\$ 22,463.50	10%	90%
5201	POSTAGE	\$ 3,000.00			\$ 3,000.00	\$ 968.77	\$ 2,031.23	32%	68%
5203	TELEPHONE	\$ 48,300.00			\$ 48,300.00	\$ 9,157.60	\$ 39,142.40	19%	81%
5300	FACILITY INSURANCE	\$ 94,830.00			\$ 94,830.00	\$ -	\$ 94,830.00	0%	100%
5305	VEHICLE INSURANCE	\$ 18,000.00			\$ 18,000.00	\$ -	\$ 18,000.00	0%	100%
5501	TRAVEL EXPENSES	\$ 12,000.00			\$ 12,000.00	\$ 2,637.10	\$ 9,362.90	22%	78%
5801	DUES & SUBSCRIPTIONS	\$ 4,000.00			\$ 4,000.00	\$ 417.50	\$ 3,582.50	10%	90%
<b>UTILITIES/TRAVEL &amp; INSURANCE TOTAL</b>		<b>\$ 1,080,130.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,080,130.00</b>	<b>\$ 200,708.63</b>	<b>\$ 879,421.37</b>	<b>19%</b>	<b>81%</b>
<b>MATERIALS &amp; SUPPLIES</b>									
6001	OFFICE SUPPLIES	\$ 35,000.00			\$ 35,000.00	\$ 8,931.68	\$ 26,068.32	26%	74%
6003	PRESCRIPTION DRUGS	\$ 706,965.00			\$ 706,965.00	\$ 89,401.41	\$ 617,563.59	13%	87%
6004	MEDICAL SUPPLIES	\$ 85,000.00			\$ 85,000.00	\$ 22,843.00	\$ 62,157.00	27%	73%
6005	LAUN, HOUSEKEEPING & JANIT. SUP	\$ 90,000.00			\$ 90,000.00	\$ 15,888.37	\$ 74,111.63	18%	82%
6006	LINEN SUPPLIES	\$ 20,000.00			\$ 20,000.00	\$ 747.00	\$ 19,253.00	4%	96%
6007	REPAIR & MAINTENANCE SUPPLIES	\$ 167,100.00			\$ 167,100.00	\$ 30,395.84	\$ 136,704.16	18%	82%
6008	MOTOR VEHICLE FUEL	\$ 40,000.00			\$ 40,000.00	\$ -	\$ 40,000.00	0%	100%
6009	VEHICLE MAINTENANCE	\$ 32,000.00			\$ 32,000.00	\$ 458.53	\$ 31,541.47	1%	99%
6010	POLICE SUPPLIES	\$ 50,000.00			\$ 50,000.00	\$ 14,699.54	\$ 35,300.46	29%	71%
6011	UNIFORMS - STAFF	\$ 35,000.00			\$ 35,000.00	\$ 12,042.35	\$ 22,957.65	34%	66%
6012	FOOD SERVICE SUPPLIES	\$ 20,000.00			\$ 20,000.00	\$ 222.60	\$ 19,777.40	1%	99%
6013	COMPUTER/TECHNOLOGY SUPPLIES	\$ 151,400.00			\$ 151,400.00	\$ 19,677.64	\$ 131,722.36	13%	87%
6016	PERSONAL SUPPLIES INMATES	\$ 85,000.00			\$ 85,000.00	\$ 12,490.00	\$ 72,510.00	15%	85%
6017	WEARING APPAREL INMATES	\$ 35,000.00			\$ 35,000.00	\$ 8,392.71	\$ 26,607.29	24%	76%
6018	BED RENTAL	\$ 1,000,000.00			\$ 1,000,000.00	\$ -	\$ 1,000,000.00	0%	100%
<b>MATERIALS &amp; SUPPLIES TOTAL</b>		<b>\$ 2,552,465.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,552,465.00</b>	<b>\$ 236,190.67</b>	<b>\$ 2,316,274.33</b>	<b>9%</b>	<b>91%</b>

**MIDDLE RIVER REGIONAL JAIL  
FY2022 OPERATING BUDGET**

9/21/2021

		FY 2022	FY2022	FY2022	FY2022	FY 2022	UNENCUMBERED	%	%
4-98-33020-	ACCOUNT	BUDGET APPROVED	BUDGET	BUDGET	REVISED	EXPENDITURES	BALANCE	EXPENDED	UNENCUMBERED
			AMENDMENT	AMENDMENT #2	BUDGET				
<b>REGIONAL OPERATIONS</b>									
7002	TRAINING	\$ 169,247			\$ 169,247.00	\$ 97,113.81	\$ 72,133.19	57%	43%
7003	FIREARMS RANGE	\$ 2,000			\$ 2,000.00				
<b>REGIONAL OPERATIONS TOTAL</b>		<b>\$ 171,247</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 171,247</b>	<b>\$ 97,113.81</b>	<b>\$ 72,133.19</b>	<b>57%</b>	<b>42%</b>
<b>CAPITAL OUTLAY</b>									
8001	EQUIPMENT	\$ -			\$ -	\$ 46,195.00	\$ (46,195.00)	#DIV/0!	#DIV/0!
8002	FURNITURE & FIXTURES	\$ -			\$ -	\$ -	\$ -		
8003	COMPUTER HARDWARE	\$ 221,000.00			\$ 221,000.00	\$ 151,294.59	\$ 69,705.41	68%	32%
8004	COMPUTER SOFTWARE	\$ -	\$ 575,000.00		\$ 575,000.00	\$ 12,253.43	\$ 562,746.57	2%	
8005	MOTOR VEHICLES (NEW)	\$ -			\$ -	\$ -	\$ -		
8006	FACILITY IMPROVEMENTS	\$ 503,000.00		\$ -	\$ 503,000.00	\$ -	\$ 503,000.00	0%	100%
8007	FIREARMS RANGE	\$ -			\$ -	\$ -	\$ -		
<b>CAPITAL OUTLAY TOTAL</b>		<b>\$ 724,000.00</b>	<b>\$ 575,000.00</b>	<b>\$ -</b>	<b>\$ 1,299,000.00</b>	<b>\$ 209,743.02</b>	<b>\$ 1,089,256.98</b>	<b>16%</b>	<b>84%</b>
<b>DEBT AND RESERVES</b>									
9110	REDEMPTION OF PRINCIPAL	\$ 1,135,000.00			\$ 1,135,000.00	\$ -	\$ 1,135,000.00	0%	100%
9150	INTEREST	\$ 818,441.00			\$ 818,441.00	\$ -	\$ 818,441.00	0%	100%
9220	REPAIR AND REPLACE RESERVE	\$ -			\$ -	\$ -	\$ -		
9240	COMPUTER EQUIPMENT RESERVE	\$ -			\$ -	\$ -	\$ -		
9250	OPEB RESERVE	\$ -			\$ -	\$ -	\$ -		
<b>DEBT AND RESERVES TOTAL</b>		<b>\$ 1,953,441.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,953,441.00</b>	<b>\$ -</b>	<b>\$ 1,953,441.00</b>	<b>0%</b>	<b>100%</b>
<b>GRANTS</b>									
33030-	MENTAL HEALTH GRANT	\$ 288,362.00	\$ -		\$ 288,362.00	\$ 24,185.26	\$ 264,176.74	8%	
<b>GRANTS TOTAL</b>		<b>\$ 288,362.00</b>	<b>\$ -</b>		<b>\$ 288,362.00</b>	<b>\$ 24,185.26</b>	<b>\$ 264,176.74</b>	<b>9%</b>	
<b>TOTAL EXPENDITURES</b>		<b>\$ 25,375,820.00</b>	<b>\$ 575,000.00</b>	<b>\$ 370,934.00</b>	<b>\$ 26,321,754.00</b>	<b>\$ 3,423,782.09</b>	<b>\$ 22,895,971.91</b>	<b>13%</b>	<b>87%</b>
<b>ORIGINAL BUDGET</b>		<b>\$ 25,375,820</b>							
<b>BUDGET AMENDMENT #1</b>									
	FINANCIAL SOFTWARE	\$ 575,000							
<b>BUDGET AMENDMENT #2</b>									
	EMPLOYEE BONUS COMP BOARD	\$ 370,934							
<b>TOTAL REVISED BUDGET</b>		<b>\$ 26,321,754</b>							

**FY2022****\$3,000 COMPENSATION BOARD BONUS**

Implementation Date November 13, 2021

November 30, 2021 payroll

Sworn Officers - 231 hours worked prior to bonus

Civilians - 231 hours worked prior to bonus

Part-time- 115 hours worked prior to bonus

**SECURITY COMPENSATION BOARD POSITIONS**

BONUS	\$	345,000
FICA	\$	25,934
TOTAL COST SECURITY	\$	370,934
COMPENSATION BOARD FUNDING	\$	(370,934)
TOTAL NET COST TO MRRJA	\$	-

**CIVILIAN EMPLOYEES-NON SECURITY**

BONUS	\$	105,000
FICA	\$	8,033
TOTAL COST OF CIVILIAN	\$	113,033
RECOVERED COSTS -COMMISSARY FUNDING	\$	(9,690)
NET COST TO MRRJA	\$	103,343

**PART-TIME EMPLOYEES**

BONUS ( 1/2 AMOUNT= \$1500.00)	\$	19,500
FICA	\$	1,492
TOTAL COST OF PART-TIME	\$	20,992
RECOVERED COSTS -COMMISSARY FUNDING	\$	(9,688)
NET COST TO MRRJA	\$	11,304

<b>TOTAL NET COST TO MRRJA</b>	<b>\$</b>	<b>114,646</b>
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**FUNDING-SAVINGS**

VACANCY SAVINGS TO DATE	\$	275,394
OVERTIME TO DATE	\$	(132,810)
NET SAVINGS JULY & AUGUST 2021*	\$	142,584
(as reported on the County AS400 System as of 8/31/2021)		

**FY2022 SALARIES & WAGES BUDGET**

1/12 FULL TIME + BENEFITS X 2 MONTHS	\$	1,853,460.00
1/13 OVERTIME + FICA X 2 MONTHS	\$	92,044.00

**COUNTY AS400 SYSTEM EXPENDITURES:**

JULY FULL TIME	\$	649,110.56
AUGUST FULL TIME	\$	654,322.65
+ BENEFITS @21.07%	\$	274,633.38
JULY OVERTIME	\$	147,051.01
AUGUST OVERTIME	\$	61,823.85
+ FICA	\$	15,978.93
TOTAL EXPENDITURES	\$	1,802,920.37
LESS BUDGET X 2 MONTHS	\$	142,583.63

\*NOTE: Overtime expenditures for July include payment for FY2021 overtime of \$108,854 to be accrued back to FY2021. Total savings should be \$142,584 + \$108,854 = \$ 251,438.

Benefit Savings do not include health insurance



**MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY  
SEPTEMBER 28, 2021**

**SUBJECT:** Inmate Records Jail Board Report

**BACKGROUND:** The Inmate Records information is a summary of the information in our Offender Management System. This information is transmitted to the State of Virginia on a daily basis. It is then reconciled and certified each month through a system known as LIDS.

**DISCUSSION:** The information included in this report is a snapshot of the offender information on the date and time of this report, September 28, 2021 @ 11:09am . This information is continuously changing. The number of people on HEM/HEI will differ between Inmate Records and Community Corrections. This difference is due to several people who were bonded on their charges and in home monitoring was a condition of their bond. Inmate Records is not able to count those who were released on their charges. We can only count the people who are on the HEI program and still being held on their charges.

<b>Total Inmate Population</b>	753		
Male Inmates	609		81%
Female Inmates	144		19%

Category	# of Inmates	% of Total
Awaiting Trial	298	39.6
Totally Sentenced	320	42.5
Partially Sentenced	129	17.1
Awaiting Programs	1	.1
Awaiting Appeal	0	0
Convicted but not Sentenced	5	.7
Drug Court Sanction – Pre Trial	0	0
In Hospital	0	0

**Department of Corrections Responsible Inmates**

Number of days since last Sentenced	SAW	Rockingham Harrisonburg	Others	Total
90+	54	63	0	117
60 – 90	21	18	0	39
30 – 60	24	13	0	37
<30	15	6	0	21
Sentence includes CCAP	0	0	0	0
<b>Total</b>	<b>114</b>	<b>100</b>	<b>0</b>	<b>214</b>
<b>% of Total Population</b>	<b>15</b>	<b>13</b>	<b>0</b>	<b>28</b>

Work Release

Local Work Release (RC 26)	0
DOC Work Release (RC 28)	1
Total	1

\*\*\*These numbers are included in the Jurisdiction Totals

HEM/HEI

Home Electronic Incarceration (RC 80)	42
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\*\*\*These numbers are included in the Jurisdiction Totals

LOCAL Inmates by Jurisdiction

Locality Code	Jurisdiction	Total
015	Augusta	299
091	Highland	3
165	Rockingham	138
660	Harrisonburg	38
790	Staunton	164
820	Waynesboro	110

Other Virginia Jurisdictions – Non Contract Holds

Locality Code	Jurisdiction	Total
139	Page	1

**CONCLUSION:** MRRJ continues to actively work to reduce the in-house population because of the COVID-19 challenges, and our overcrowding situation.

- During August there were no inmates sent to VADOC; however during September a total of 44 male inmates were transferred to the Department of Corrections.
- During August and September, a total of 51 inmates were transferred to MRRJ from Rockingham Co / Harrisonburg.
- Our ending headcount on August 31, 2021 was 803. Our headcount today is 753. Last year our ending headcount for September 2020 was 887. That is a reduction of 134 inmates.

**ACTION OFFICER:** Tami Bird, LIDS Tech

**EXECUTIVE SUMMARY #ES-2021-063**

**MIDDLE RIVER REGIONAL JAIL**  
**Executive Summary**  
**September 28, 2021**

**SUBJECT:** Community Corrections Quarterly Review

**BACKGROUND:** The Community Corrections Department is divided among Work Force, Work Release, and Home Electronic Monitoring.

**DISCUSSION:** Due to the COVID 19, MRRJ restarted the Home Electronic Monitoring and Home Electronic Incarceration Program to accommodate the need for bed space in the facility in anticipation of a quarantine.

1. The Home Electronic Monitoring inmates are not Allowed to work. MRRJ monitors them and reports any issues to Blue Ridge Court Services or the courts.
2. The Home Electronic Incarceration inmates are allowed to work. They are charged a supervision fee (\$20/day), a one-time admin fee of \$25, drug test (\$1.89 each), and they must pay their court fines and or child support.

**HEM/HEI INMATES**

LOCALITY	MALE	FEMALE
Augusta County	18	11
Rockingham	3	0
Harrisonburg	1	2
Staunton	6	4
Waynesboro	11	2
Buena Vista	0	0
<b>TOTAL</b>	<b>39</b>	<b>19</b>
<b>Total HEM/HEI Inmates: 58</b>		

Below are the HEM/HEI participants broken down by Bond status and Custody status by Locality.

Locality	Bond	Custody
Augusta County	9	20
Rockingham	0	3
Harrisonburg	0	3
Staunton	2	8
Waynesboro	5	8
Buena Vista	0	0
<b>Total HEM/HEI Inmates: 58</b>	<b>16</b>	<b>42</b>

**Middle River Regional Jail****SUBJECT:** Community Corrections Quarterly Review

We started allowing HEI inmates to go to a paying job on July 20 after approval from Commonwealth, Courts, and VADOC. MRRJ currently has 39 HEI inmates that are working a paying job and/or are required to pay for program participation.

<b>LOCALITY</b>	<b>MALE</b>	<b>FEMALE</b>
Augusta County	12	7
Waynesboro	6	2
Rockingham County	2	0
Harrisonburg	1	2
Staunton	4	3
Buena Vista	0	0
<b>TOTAL</b>	<b>25</b>	<b>14</b>
<b>TOTAL HEI AT WORK: 39</b>		

Action Officer: Lisa McCray  
Executive Summary # ES-2021-064

MIDDLE RIVER REGIONAL JAIL  
VACANCY REPORT

MRRJ has the following vacancies as of October 1, 2021:

Officer	35	
RN	2	(1 Offer made for December 1, 2021)

## MIDDLE RIVER REGIONAL JAIL

Executive Summary

Date: September 28, 2021

- SUBJECT:** August and September 2021 Program Report for Authority Board
- BACKGROUND:** Program Department will report each quarter on programs and services provided to the inmates.
- DISCUSSION:** Report is more condensed and focused on only data than the annual Program Report that is sent to the courts. Included are short descriptions of the programs along with attendance and completion rates.

**Education Programs:** The new software recently implemented has been helpful to the students. This, along with the use of tutors, seems to be increasing the efficiency of class for those who stay with the program. In an additional effort to increase efficiency, we are partnering with the Adult Learning Center to provide placement testing for all people who have asked to attend GED class. This will allow us to better identify the educational levels of potential students without the need to interrupt the GED class for our teacher to administer the placement tests.

### **GED (Males)**

- 5 total participants
- 2 quit
- 1 transferred to DOC
- 1 male earned his GED

### **GED (Females)**

- 4 total participants
- 2 Quit
- 2 are currently in the testing process

**Addictions Programs:** The program is 24 weeks long (*Breaking the Cycle of Addiction*). Due to the structure of the program, new students are not able to join until the current session is completed. While reviewing the BTC program, we found that very few people were completing the course, partially because of the length of the course and partially because people just weren't staying with the course for the duration. We are still running this course for the ones who have stayed in BTC (2 men and 3 women), but will be starting a course called Re-Wired Workbook once the BTC is completed in mid-October. The new course is a manual for addiction recovery with healing strategies and coping methods for those seeking true and lasting sobriety.

### **Males**

- 6 total participants
- 1 completed sentence
- 1 Quit

### **Females**

- 7 total participants
- 4 quit

**Thought Process and Behavior Programs:** *Dialectical Behavior Therapy* is a cognitive behavior therapy class taught by Mental Health Professionals from Valley Community Services Board. Its main goals are to teach people how to live in the moment, cope healthily with stress, regulate emotions, and improve relationships with others. In examining attendance, we realized that few people were completing the program. We have replaced the DBT program with a program called Real Life, which started September 21 for the women and October 1 for the men. Both the men's and women's classes have 10 seats.

**Therapy Dog Program** – our weekly Therapy Dog Program continues to provide weekly services to both the male and female Special Needs pods.

**Re-Entry (Mental Health Grant):** Under our Mental Health grant, we have been able to give emergency housing assistance to those being released who were on the Mental Health caseload while incarcerated. For August and September, we provided emergency housing to two individuals for a total of \$4,246.13 (\$745.00 of that was to pay for damages done by a participant). Due to staffing issues, this program will be temporarily paused.

**Medication Assisted Treatment** (MAT) Program for inmates. Medication is Vivitrol. The target population is inmates who have an opioid addiction and whose anticipated release date is within 30 days. Program participants begin the program within their last 30 days at MRRJ and continue the program with the CSB once released. There is no charge to the participant. Of those who have identified as having an opioid addiction, one has met the criteria for participation in the program, Two others were here for sentences of less than two weeks, but were connected with the CSB post-release.

**Harrisonburg/Rockingham Re-Entry** This six-session curriculum is a collaboration between Commonwealth's Attorney Marsha Garst, Social Services, and community partners to connect women returning to the Harrisonburg/Rockingham area with needed services. All of the participants who have been released thus far have followed up with the Social Services worker as scheduled. The exact date for the 4<sup>th</sup> Quarter program has not been scheduled.

**Staunton, Waynesboro, Augusta Re-Entry** This monthly workshop led by Blue Ridge Court Services resumed on August 11, 2021. There were 17 eligible people, 10 of which attended the workshops.

**Veterans Re-Entry Search Services** – Working with VRSS to ensure Veterans housed at MRRJ are documented and receive assistance as needed from the Virginia Department of Veterans Services. We currently have three individuals who are scheduled for release within the next 90 days who are eligible to enroll in the program.

**Upcoming Programs:**

- MRRJ is working in collaboration Valley Community Service Board received a Grant from Virginia Department of Behavior and Health Services (DBHDS) for Fiscal year 2022 for the purpose of expanding Forensic Discharge Planning Services to persons with Serious Mental Illness (SMI) in Local and Regional jails in the Commonwealth of Virginia. The Supervisor has been hired for this program and we are currently in the hiring phase for six forensic planning position.

MIDDLE RIVER REGIONAL JAIL

SUBJECT: Programs Report August and September 2021

**RECOMMENDATIONS:** The Program Report is designed to be sent to the Authority Board so they can quickly get a good idea of what services and programs MRRJ is providing to the inmates.

**ENCLOSURES:** August/September 2021 Program Report

**ACTION OFFICER:** John Lilly, Chief of Inmate Programs

**EXECUTIVE SUMMARY # ES-2021-067**



**MIDDLE RIVER REGIONAL JAIL**  
**EXECUTIVE SUMMARY**  
September 28, 2021

**SUBJECT:** Superintendent Report

**BACKGROUND:** Update on MRRJ activities.

**DISCUSSION:** MRRJ staff continue to work collaboratively on a number of issues.

- MRRJ continues to offer COVID-19 vaccine to staff and the inmate population. (295 inmates are vaccinated) Periodic clinics have been conducted since June 2021. (See Enclosure 1)
- MRRJ has about 50% of staff that report being vaccinated. (See Enclosure 2)
- MRRJ has been asking new intakes vaccine status, since March 3, 2021, as part of the initial medical assessment. Of the more than 1,880 inmates processed only 260 indicated they had taken the vaccine; of those 260 only 148 could be verified through the Virginia Department of Health as having taken the vaccine. (See Enclosure 3)
- MRRJ has experienced some positive cases of COVID-19 in the inmate population. Hopefully MRRJ has been successful in isolated the positivity rate to two general population dormitories. Both vaccinated and nonvaccinated inmates have tested positive. (See Enclosure 4)
- MRRJ has experienced some staff testing positive for COVID-19. Some of these positive cases have been identified during the weekly monitoring checks and others have been reported by staff prior to reporting to work. Both vaccinated and nonvaccinated staff have tested positive (See Enclosure 4)
- MRRJ was scheduled to appear before the Board of Local and Regional Jails (BLRJ) August 18, 2021 to present the modified Community Based Corrections Plan that now reflects the renovation project approved by Board motion at the June 1, 2021 MRRJA Board Meeting. MRRJ requested to be removed from the agenda. Errors were discovered in the CBCP that needed to be corrected. MRRJ hopes to appear before the BLRJ in October if the changes are completed to the CBCP.
- Population trend chart enclosed. The jail population is trending closer to 750. MRRJ moved 44 male inmates to VADOC in September 2021. VADOC has indicated they intend to return to a more regular and routine transfer schedule. (See Enclosure 5)
- Operational procedures:
  1. MRRJ continues to maintain a step-down screening process for new intakes that was implemented February 1, 2021.
  2. MRRJ continues to maintain a staff monitoring program effective February 15, 2021. All staff rapid tested for COVID-19 once per week.
  3. MRRJ resumed transferring inmates from the Harrisonburg/Rockingham Jail effective April 1, 2021.

MIDDLE RIVER REGIONAL JAIL  
EXECUTIVE SUMMARY  
SUBJECT: Superintendent/COVID-19 Report

**CONCLUSION:** Staff continue to keep the Board, Court, and Public informed.

**RECOMMENDATION:** None.

**ENCLOSURE:** All charts will be provided at the Board Meeting as some data must be updated end of September 2021

1. Inmate Vaccination Chart
2. Staff Vaccination Chart
3. New Intake Vaccination Chart
4. Positive Case Chart
5. Population Trend Chart

**ACTION OFFICER:** J. L. Newton, CJM  
Superintendent

**EXECUTIVE SUMMARY #ES-2021-068**

**ACTION OFFICER:** Superintendent Newton