



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

October 3, 2023 at 2:00 p.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Hamp, Chairman, called the October 3, 2023 Middle River Regional Jail Authority Board meeting to order at 2:00 p.m.

Members Present:

Michael G. Hamp, Waynesboro City Manager (Chairman)
Stephen King, Rockingham County Administrator (Vice Chairman)
Ande Banks, Harrisonburg City Manager
Leslie Beauregard, Staunton City Manager
Jennifer Whetzel, Augusta County Assistant Administrator
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Administrator for Finance and Operations
Gin Chandler, Staunton City Assistant Financial Officer
Donald Smith, Augusta County Sheriff
Bryan Hutcheson, Rockingham County Sheriff

Members Absent:

Timothy Fitzgerald, Augusta County Administrator
Cameron McCormick, Waynesboro Assistant City Manager/Finance
Jessie Moyers, Staunton City Chief Financial Officer
Kelly Warner, Harrisonburg City Police Chief
Christopher Johnson, Waynesboro City Sheriff
Chris Hartless, Staunton City Sheriff

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Phillip Braverman, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Stephen Chapinel, IT, MRRJ
Jimmy Wimer, Captain, Rockingham County Sheriff's Department
Misty Cook, Augusta County Finance Director
Leslie Powell, Major of Operations, Middle River Regional Jail

2. APPROVAL OF MINUTES

Mr. King made a motion to approve the minutes from the June 6, 2023 meeting. Ms. Whetzel seconded the motion. **Approval was unanimous.**

3. PUBLIC COMMENTS

No comments were made.

4. COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL

No comments were made.

5. FINANCE REPORT

a. FY 2024 Finance Report –

- Reviewed with the Board. Prescription Drug costs are running above average. Staff vacancies are up which is increasing overtime. The Munis system is working well.

b. Budget Adjustment for Mental Health Program –

- Mr. Braverman reviewed the amendment for mental health budget costs reflecting the move to in-house MRRJ personnel away from Valley CSB contractor positions. Mental Health Grant was awarded and adjustments were reviewed and discussed. Ms. Whetzel made a motion to approve the budget amendment. Ms. Davidson seconded the motion. **Approval was unanimous.**

6. REPORTS AND BRIEFING

- **Population Report –** (Executive Summary #2023-042) Lt. Colonel Heflin reviewed the Executive Summary. Department of Corrections continues to take inmates. Today's population was 669.
- **Community Corrections Report –** (Executive Summary #2023-043) Lt. Colonel Heflin reviewed the Executive Summary. September 25, 2023 there are 7 offenders on HEI.
- **Staff Vacancy Report –**(Attachment) At this time there are 23 officer and 10 nurse vacancies.
- **Programs Report –** (Executive Summary Report #2023-044) Lt. Colonel Heflin reviewed. There are no significant changes at this time.
- **Mental Health Report-**Lt. Colonel reviewed. We will begin providing this report to the Board. The report shows programs, suicide risk assessments, and groups that are offered since Mental Health is now in-house.
- **Superintendent's Report –**
 - MRRJ has implemented the new inmate telephone system. Changes to benefits of new system discussed. We will send an updated list of telephone benefits to the Board members.
 - There has been an increase to the population in the last three months. MRJ intakes/releases 310-320 inmates per month.
 - Jail Tracker system will go live the week after Thanksgiving.
 - The fencing project RFP is in the works.

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- As of December 1, 2023 inmate per diems will go from \$4.00 to \$5.00 per day.
- Retirements and Promotions are as follows: Ms. Colvin and Mr. Keyser will be leaving end of 2023. Major Nicholson will be retiring April 1, 2024. Tony Heflin has been appointed as Deputy Superintendent and Leslie Powell has been promoted to Major/Director of Operations.

7. OLD BUSINESS

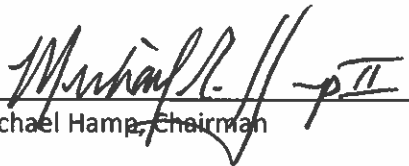
There was no old business to discuss.

8. NEW BUSINESS:

There was no new business to discuss

With nothing further to discuss the meeting adjourned at 2:35 p.m. on a motion from Ms. Whetzel; seconded by Mr. Banks. Approval was **unanimous**.

**The next Authority Board meeting is scheduled for February 6, 2024 at 2:00 p.m.
Location: Augusta County Government Center Smith West Board Room.**



Michael Hamp, Chairman

