



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

March 24, 2022, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members:

Jennifer Whetzel, Augusta County Assistant Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director

Those Absent:

Phillip Trayer, Staunton City Finance Director

Facility Staff:

Jeffery Newton, Superintendent, Middle River Regional Jail
Eric Young, Deputy Superintendent, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeannie Colvin, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Mr. Newton welcomed everyone.

1. **Approval of Minutes January 25, 2022:** Mr. Propst made a motion to approve the minutes from the February 25, 2022 meeting. Ms. Whetzel seconded the motion. Approval was **unanimous**.
2. **Review of Proposed FY2023 Budget:**
 - Ms. Colvin reviewed the FY23 proposed budget with the committee. State legislatures are looking at a proposed salary increase of 5% and changing the starting pay to \$42,000 for an officer. MRRJ is requesting a 7% increase for all staff. Revenue changes have been made to the per diem.
 - Pay comparison discussed.
 - Discussion of starting pay.
 - Maintenance issues discussed; chiller #2 breakdown and technology cameras.
 - A study is being conducted regarding inmate fees.
 - The 2 local maintenance positions and 1 local Officer position have been removed from the budget.

- Would like to present the FY'23 budget at the April Authority meeting. Ms. Whetzel made a motion to introduce the budget as is. Mr. McCormick seconded the motion. Approval was **unanimous**.

3. **Financial software Update:**

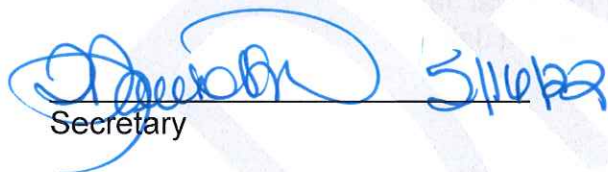
June 1, 2022 we will go live with Munis. Payables, purchasing, general ledger, banking and payroll discussed. MRRJ will assume these duties on June 1, 2022.

4. **Operational update from Superintendent:**

- Chiller #2 is being looked at regarding repairs versus replacement. Replacement \$500,000. Retubing \$120,000. We should be able to get another 10-12 years with retubing if this is an option.
- There was a successful transition of IT from Augusta County.
- COVID—At this time there are no staff testing positive. 1 or 2 inmates positive per week. Slowly getting back to normal.
- Bed rentals—At this time we are boarding up to 90 inmates at 3 facilities. The Department of Corrections will intake 167 inmates this week.

With nothing further to discuss Ms. Whetzel made a motion to adjourn. Mr. McCormick seconded the motion. Meeting adjourned at 3:45 p.m.

The next Finance Committee meeting is scheduled for May 17, 2022 at 2:00 pm


Secretary