



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta and Rockingham

January 24, 2023, 2:00 p.m.

Finance Committee Meeting
350 Technology Drive
Staunton, Virginia 24401

Finance Committee Members Present:

Jennifer Whetzel, Augusta County Assistant Administrator
Cameron McCormick, Waynesboro City Finance Director
Larry Propst, Harrisonburg City Finance Director
Patricia Davidson, Rockingham County Finance Director
Jessie Moyers, Staunton City Finance Director

Facility Staff:

Eric Young, Superintendent, Middle River Regional Jail
Lori Nicholson, Director of Support Services, Middle River Regional Jail
Tony Heflin, Director of Operations, Middle River Regional Jail
Jeanne Colvin, Finance Director, Middle River Regional Jail
Phil Braverman, Finance Director, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Misty Cook, Augusta County Finance Director

1. **Approval of Minutes November 17, 2022:** Mr. McCormick made a motion to approve the minutes from the November 17, 2022 meeting. Ms. Whetzel seconded the motion. Approval was **unanimous**.
2. **Retiree Health Insurance Policy Change-** would like to change policy effective March 1, 2023 to retirees paying 50% of health insurance rates for retiree only, dependents would pay 100%. Under current policy: the retiree pays 100% of monthly rate. Requires retiree to be at least 55 years old. Full time employees only would be eligible. Requires retiree to immediately receive VRS retirement. The retiree premium of 50% is based on the average of all the member locality premiums for retiree health insurance. Feel this gives staff an opportunity to retire as well as assists with retention. On a motion by Mr. McCormick; seconded by Ms. Moyers and with unanimous approval the change will be presented at the February Authority Board meeting.
3. **FY2024 Proposed Draft Budget-** reviewed and discussed. Notable changes are:
 - A 5% pay increase is included in the budget based on the Compensation Board pay increase for FY2024.

- Reduction of bed rentals to \$150,000; females would likely be the only inmates to be housed out to another agency
- Fund balance will stay with the jail
- 24 New Positions Funded from the Compensation Board
- Two (2) Mental Health Case Workers \$52,500 each; will look at VCSB funding
- Seven (7) Medical Positions - \$22,509 each; will move existing nurses from locality positions to compensation board positions
- Fifteen (15) Emergency Officers - \$42,000 each; using vacancy savings; at this time there is no plan to fill as the inmate count is down.
- Reduced expenses for contract services and supplies due to the decrease in inmate population
- Increase in utility costs for electric and natural gas due to higher rates
- Decrease in revenues from inmate fees due to decreased inmate population
- Decrease in Per Diem payments of \$450,000 due to DOC transferring inmates out

4. **Capital Improvement Plan**- Reviewed and discussed the FY2024-FY2028 Draft CIP Plan. There is \$2 million in fund balance available for FY 24. A budget amendment will be prepared in FY2023 as an appropriation from fund balance to approve the FY2024 projects. 2024 projects to include:

- Lobby Renovation
- Replace Inmate Seating in housing units
- Computer/Server backup for all computers
- Fire Prevention Foam System
- Boiler unit replacements
- Parking Lot Reseal
- Electrical Capacity Upgrade
- Generator upgrade
- Fencing around the back of the jail
- CIP will be presented at the February Board meeting.

5. **SAW Range**- requesting \$10,000.00 due to no longer using inmate labor

6. **Highland County Agreement**: At this time there is no update on status of contract.

7. **Superintendent Update**:

- Department of Corrections continues to take inmates
- Covid 19 protocols discussed

8. 2023 Calendar Year Finance Committee Meeting Schedule

March 21, 2023 @ 2:00 p.m. (cancelled)

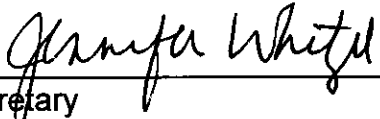
May 23, 2023 @ 2:00 p.m.

July 18, 2023 @ 2:00 p.m.

September 19, 2023 @ 2:00 p.m.

November 14, 2023 @ 2:00 p.m.

With nothing further to discuss the meeting adjourned at 2:45 p.m.


Secretary