

TO CONVENE CLOSED SESSION

April 4, 2019

Timothy Fitzgerald, MRRJA Chairman called the meeting to order at 9:30 a.m. on Thursday, April 4, 2019. Superintendent Interview panel was welcomed.

At 9:40 a.m. Stephen King made a motion to go into closed session; seconded by Steve Owen. The vote of the Authority members present to go into closed session was **unanimous**.

Middle River Regional Jail Board entered closed session pursuant to:

The personnel exemption under Virginia Code §2.2-3711(A)(1)
Interviews for the Superintendent position

At 3:00 p.m. on April 4, 2019, Stephen King made a motion to go out of closed session; seconded by Steve Owen.

Roll Call Vote:

MEMBERS

	VOTE
Timothy Fitzgerald Chairman	aye
Steven Owen	aye
Stephen King	aye
Michael Hamp	aye
Eric Campbell	aye
Eric English	aye

The meeting was adjourned at 3:10 p.m.

Timothy Fitzgerald, Chairman

 for



MIDDLE RIVER REGIONAL JAIL

Serving Staunton, Waynesboro, Harrisonburg and
the Counties of Augusta, Rockingham and Highland

April 10, 2019, 10:00 a.m.

Augusta County Government Center
18 Government Center Lane
Verona Virginia 24482

1. CALL TO ORDER

Upon determination of a quorum, Mr. Fitzgerald, Chairman, called the April 10, 2019 Middle River Regional Jail Authority Board meeting to order.

Members Present:

Timothy Fitzgerald, Augusta County Administrator (Chairman)
Stephen King, Rockingham County Administrator (Vice Chairman)
Michael G. Hamp, Waynesboro City Manager
Stephen F. Owen, Staunton City Manager
Eric Campbell, Harrisonburg City Manager
Jennifer Whetzel, Augusta Assistant County Administrator
Cameron McCormick, Waynesboro City Finance Director
Patricia Davidson, Rockingham County Finance Director
Larry Propst, Harrisonburg City Finance Director
Bryan Hutcheson, Rockingham County Sheriff
Donald Smith, Augusta County Sheriff
Matt Robertson, Staunton City Sheriff

Members Absent:

Joe Harris, Waynesboro City Sheriff
Eric English, Harrisonburg Police Chief
VACANT, Staunton City Finance Director

Facility Staff:

Eric Young, Major of Operations, Middle River Regional Jail
Tina Reed, Recorder, Middle River Regional Jail

Others Present:

Jeff Gore, Legal Counsel, Middle River Regional Jail Authority
Misty Cook, Finance Director, Augusta County
Captain Jimmy L. Wimer, Rockingham County
Jim Orndorff, Citizen
Andrew Jenner, Press Journalist

2. RECOGNITIONS, RESOLUTIONS, AWARDS, AND RETIREMENTS

Middle River Regional Jail will have awards to present at the June 2019 meeting.

3. **APPROVAL OF MINUTES**

Mr. King made a motion to approve the minutes from the February 5, 2019 meeting. Mr. Owen seconded the motion. Approval was **unanimous**.

4. **CITIZEN COMMENTS AND COMMUNICATIONS**

Mr. Orndorff spoke on behalf of the Valley Justice Coalition Board regarding issues that the group would like to see changed within the jails. The group would like for the Authority Board to review the costs to family for incarceration i.e., keep fees, commissary and telephone costs. The group would like to see a reduction in keep fees from \$3.00 to \$1.00 per day. Mr. Fitzgerald stated the Board will look into these issues.

5. **COMMENTS FROM BOARD MEMBERS OR LEGAL COUNSEL**

Sheriff Smith informed the Board that he has been receiving telephone calls regarding the telephone system not working correctly. Major Young will check into this.

6. **FINANCE REPORT**

Ms. Whetzel reviewed the finance report.

The budget for fiscal year '20 was based on the current population. The finance committee has met several times regarding locality contribution increases. The FY '20 budget will increase approximately \$2 million dollars. Health insurance rates have also increased as well as medical expenses and food costs.

Mr. Fitzgerald thanked the Finance Committee for their assistance working to get the budget complete.

Mr. Owen made a motion to approve the FY '20 budget. Mr. Hamp seconded the motion. Approval was **unanimous**.

7. **REPORTS AND BRIEFINGS**

Major Young reviewed the following reports:

- a. **Population Report** – As of April 10, 2019, there is a total of 902 offenders being housed at MRRJ. 454 offenders are fully sentenced. At this time, there is a total of 140 DOC responsible offenders who are out of compliance.

Page County inmates have been moved.

- b. **Bed Rental Update** – All final billings have been completed.
- c. **Community Corrections Report** – Reviewed and discussed. Mr. King commended the jail on the swift handling of walk-offs.
- d. **Staff Vacancy Report** – Reviewed.

8. **NEW BUSINESS**

- a. **Organizational Chart** – An organizational chart has been updated for MRRJ. At this time there will not be a vote to put it into effect. Once a Superintendent is named the organizational chart will need to be reviewed and approved.
- b. **Community Based Corrections Plan** – Reviewed with the Board. It is inclusive for future design work. Mr. Campbell made a motion that the Board authorize a needs assessment only. Mr. Owen seconded the motion. Approval was **unanimous**.

9. **CLOSED SESSION**

Mr. King made a motion to go into closed session; seconded by Ms. Whetzel. The vote of the Authority members present to go into closed session was **unanimous**.

Middle River Regional Jail Authority Board entered closed session pursuant to:

1. **The personnel exemption under Virginia Code §2.2-3711(A)(1)**
Compensation of specific employees.
2. **The legal exemption under Virginia Code §2.2-3711(A)(7)**
Advise of legal counsel regarding potential litigation

CLOSED SESSION (cont.)

Mr. King made a motion to go out of closed session; seconded by Mr. Campbell. All ayes to certify only discussion of a personnel matter and legal advice regarding potential litigation was discussed.

Roll Call Vote as follows:

Timothy Fitzgerald (Chairman)	aye
Steve Owen	aye
Mike Hamp	aye
Stephen King	aye
Eric Campbell	aye
Jennifer Whetzel	aye
Matt Robertson	aye
Donnie Smith	aye
Bryan Hutcheson	aye
Patricia Davidson	aye
Larry Propst	aye
Cameron McCormick	aye

Ms. Whetzel made a motion that compensation be made to employees for promotions where monies were unavailable at the time of the promotion. Sheriff Smith seconded the motion. Approval was **unanimous**.

9. ADJOURNMENT

With no additional business before the Authority Board, the meeting was adjourned at 11:40 am.

The next Authority Board meeting is scheduled for June 4, 2019 at 2:00 pm

Location: Augusta County Government Center Smith Board Room West.



Timothy Fitzgerald, Chairman